

CENTRAL UNION HIGH SCHOOL DISTRICT

Board of Trustees – Regular Meeting

AGENDA

District Office Board Room - 351 Ross Avenue - El Centro

Tuesday, May 13, 2014

5:15 P.M. (Closed Session)

6:00 P.M. (Open Session)

In accordance with the American Disabilities Act, if accommodations are required, please call the Superintendent's office 72 hours in advance at 760 336-4516 and every effort will be made to accommodate your request.

Please Note: Back-up documentation and attachments are available at the Central Union High School District Office upon request. From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection at the Central Union High School District office located at 351 Ross Avenue, El Centro.

I. CALL TO ORDER:

Time: _____

Roll Call

II. CLOSED SESSION:

PERSONNEL /PUBLIC EMPLOYEE MATTERS:

(Pursuant to Education Code Sections 54954.5 and 54957)

Public Employee Discipline/Dismissal/Release/Reassignment/Resignation

Superintendent's Evaluation

CONFERENCE WITH LABOR NEGOTIATOR:

(Pursuant to Government Code Section 54957.6 and 54957.1)

Negotiator: C. Thomas Budde, Superintendent

Group: El Centro Secondary Teachers' Association (ECSTA)

STUDENT MATTERS:

(Pursuant to Education Code Sections 49073-49079, 60851)

Waiver of the California High School Exit Examination for Students #1-4

OPEN SESSION:

Public report of action taken in closed session

Flag Salute

III. COMMUNICATIONS & RECOGNITIONS:

1. CUHS Student Board Representative – Anaisa Cardenas

2. SHS Student Board Representative - Bella Rodriguez

3. DOHS Student Board Representative – Cristina Rodriguez

4. Student of the Month Presentations – Principals

5. Retirement Recognitions – Carol Moreno, Director of Human Resources

6. Southwest High School HOSA Program – Danette Morrell

IV. PUBLIC COMMENT SESSION:

At this time the Board will hear comments, presentations, or requests on matters not listed on this agenda. Speakers are to give their names and addresses. Time limit for speakers is three minutes. The board reserves the right to limit presentations. The Board may in an emergency, by majority vote, take action on matters presented at this time. This meeting is being taped and all comments are being recorded.

V. **CONSENT AGENDA ITEMS:**

All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

- pp.1-5 **Minutes:** April 08, 2014 Regular Meeting; April 22, 2014 Special Meeting; May 3, 2014 Special Meeting.
- pp.6-43 **Warrant Orders:** #04/032014, 1-6; #04/08/2014, 1-7; #04/15/2014, 1-8; #04/22/2014, 1-6; #04/29/2014, 1-5; #05/06/2014, 1-6;
- pg. 44 **Personnel Report:** Payroll Warrants - #12B April 30, 2014 \$2,067,110.69
1. Certificated Employment -
 2. Certificated Employment / Supplemental Assignments -
 3. Certificated Employment / Substitute Teachers -
 4. Classified Employment / Summer Special Programs -
 5. Classified Employment -
 6. Classified Hourly Employment –
 7. Classified Separations / Resignations –
 8. Classified Retirements -
- pp.45-46 9. The Superintendent recommends the board approve the out of state trip for RON SHANE to attend the North America Automotive Council of Teachers Conference in Greenville, SC from July 20 through July 25, 2014.
- pp.47-58 10. The Superintendent recommends the board approve the out of state trip for the Southwest High School HOSA group to participate in the 2014 HOSA National Leadership Conference in Orlando, FL from June 24 through June 30, 2014.
- pp.59-62 11. The Superintendent recommends the board accept the donation of a 2008 Chevrolet Malibu vehicle from General Motors Corporation to the Central Union High School Automotive Department.
- pp.63-64 12. The Superintendent recommends the board accept the Central Union High School District Williams Complaint Quarterly Report, Quarter 3.
- pp.65-67 13. The Superintendent recommends the board approve the proposed Operations Term and Program Development Agreement between the Central Union Adult School and HarperRand Education for the implementation of a Phlebotomy Technician (CPT1) class.
- pp.68-102 14. The Superintendent recommends the board approve the Agreement between the District and County of Imperial for GED preparation classes for CalWORKS' participants to be offered by the Central Union Adult School.
- pp.103-112 15. The Superintendent recommends the board approve the Agreement between the District and San Diego State University – Imperial Valley Campus Internship Credential Program.
- pp.113-114 16. The Superintendent recommends the board approve the SELPA Community Advisory Committee nominations as listed.
- pp.115-120 17. The Superintendent recommends the board approve the Program Advisory and Compliance Services Agreement between School Innovations & Achievement, Inc. and the District regarding the Mandate Reimbursement Process Program.

- VI.** **ACTION ITEM:**
pp.121-128 18. Approval of the Employment Agreement between BRYAN THOMASON and the Board of Trustees of the Central Union High School District, Imperial County, California.
- RECESS:**
A brief recess will be taken at this time to welcome the new superintendent.
- VI.** **ACTION ITEMS:** (continued)
pp.129-134 19. The Board of Trustees is requested to adopt Board Resolution #05132014-14 Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting consolidation of the Election and Specifications of the Election Order.
- pp.135-137 20. The Superintendent recommends the board approve the Annual Statement of Need for 30-Day Substitute Teaching Permits and the Emergency Designated Subjects Vocational Education 30-Day Substitute Teaching Permits Educators.
- pp.138-141 21. The Superintendent recommends the board approve the certification of the Declaration of Need for Fully Qualified Educators.
- pg. 142 22. The Superintendent recommends the board select and approve a name for the new (9th Grade Academy) school.
- pp.143-160 23. The Superintendent recommends the board waive the first reading and adopt the proposed revisions to Administrative Regulation and Exhibits 1312.4 relating to Community Relations – Williams Uniform Complaint Procedures.
- pp.161-183 24. The Superintendent recommends the board approve to renew the food services management with Southwest FoodService Excellence for one year and authorize the superintendent to sign the Amendment to Renew the Contract.
- VII.** **INFORMATION ITEMS:**
pp.184-185 25. Public disclosure of Workers' Compensation Claims Actuarial Report
26. 2014 Graduation Ceremonies / Board Attendance
- CUHS & SHS on Wednesday, June 4th @ 8:00PM
 - DOHS on Tuesday, June 3rd @ 7:00PM @ Jimmie Cannon Theater
- pp.186-192 27. Monthly budget and cash flow report
- VIII.** **ECSTA AND CSEA COMMENTS:**
- IX.** **SUPERINTENDENT'S REPORT:**
28. Date for Special Board Meeting / 2014-15 LCAP Budget Public Hearing
29. Review of Board Policy relating to Alternative Credits
30. Integrated Math Program
- X.** **BOARD COMMENTS:**
- XI.** **CLOSED SESSION:** (If Necessary)
- XII.** **ADJOURNMENT:** Time: _____

Agenda Posted: May 09, 2014
Date of Next Regular Meeting: June 10, 2014
June 24, 2014 Budget Adoption

CONSENT AGENDA ITEMS

MINUTES

**CENTRAL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES – REGULAR MEETING
April 8, 2014 – 5:15 P.M.**

CALL TO ORDER:

Trustee Jones called the regular meeting of the Central Union High School District to order at 5:15P.M.

CLOSED SESSION:

The Board of Trustees and Superintendent met in closed session to discuss the following matters: PERSONNEL/PUBLIC EMPLOYEE MATTERS, pursuant to Education Code Section 54954.5 and 54957; CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Education Code Section 54957.6 and 54957.1.

OPEN SESSION:

The Board of Trustees reconvened into open session at 6:00PM and Trustee Jones announced that no action was taken in closed session.

ROLL CALL:

Present: Trustees Ryan Childers, Emma Jones, Jacinto Jimenez, Jeanne Vogel, Steve Walker. Dr. Budde, Carol Moreno, Sheri Hart, Mike Sterner, Tracie Baughn, Danette Morrell, Tish Thompson, Betsy Lane, Patricia Quijada, Mike Gutierrez, Diane Richmond, Alma Ruiz Jimenez, Chrissy Adams, Jorge Padilla, Betsy Cadrez, Samia Salem, Catherine Drew, Bob Macholtz, JP Garcia, Michael Hsu and others.

FLAG SALUTE:

Dr. Budde led the Pledge of Allegiance to the Flag.

COMMUNICATIONS AND RECOGNITIONS:

Anaisa Cardenas, CUHS Student Board Representative reported on the following student activities: Fine Arts festival; Pasta for Pennies fundraising campaign; Senior Picnic on 4/11; Powder Puff Game; Accuplacer Testing; Green Team tree planting project; Blood Drive; Spring Break; Upcoming Prom; Update for sports in season; Cheer at National Competition.

Cristina Rodriguez, DOHS Student Board Representative reported on the following student activities: Priority registration at IVC; CAHSEE testing for 10th grade; ASB activities to promote school participation; SDSU workshop and field trip

Bella Rodriguez, SHS Student Board Representative reported on the following student activities: Attended the feeder school presentations with the counselors and AVID teachers; Winter sports banquet; Expressed appreciation to the Booster Club for a good dinner; ASB council elections; Upcoming Prom; HOSA Team to National Competition; Update for the sports in season.

The Southwest High School Academic Decathlon Team and Coaches Catherine Avila and Joyce Sullivan were introduced and recognized for their accomplishments.

PUBLIC COMMENT SESSION:

Trustee Jones declared a public comment session open for the purpose of receiving comments, presentations and requests on matters not listed on this agenda.

BOARD OF TRUSTEES – REGULAR MEETING

April 8, 2014 – 5:15 P.M.

PUBLIC COMMENT SESSION: (continued)

There being no comments, oral or written, Trustee Jones declared the public comment session closed.

CONSENT AGENDA ITEMS:

Trustee Vogel moved to approve the consent agenda items as listed after pulling item #14 for further clarification; motion seconded by Trustee Walker.

Motion: Carried
Vote: Ayes-5 (Walker, Vogel, Childers, Jones, Jimenez)
Noes-0
Absent-0

Minutes – March 11, 2014 regular meeting and March 12, 2014 special meeting. **Warrant Orders** - #03112014, 1-8; #03182014, 1-8; #03252014, 1-5. **Personnel Report** - Payroll Warrants - #11B March 31, 2014 \$2,049,589.32 and #5A April 10, 2014 \$3,016.58. **Certificated Employment** – RON MEDEIROS, CUHS Home Teacher Eff. 3/20/14; PATRICIA AGUILAR, CRYSTAL ARIAS, KRISSELL FIGUEROA, VICENTE ORTIZ, Substitute Teachers Eff. 02/13/2014; EVA BENITEZ, JAZMIN GODINEZ, RENE LOPEZ, FRANCISCO MONTANO, KARINA ORTIZ, YELENA PAVLOVICH, MICHAEL TRULL, Substitute Teachers Eff. 03/19/2014. Coaching Assignments – NIKKI LOPEZ, SHS Head Varsity Swim; LUCAS REA, SHS Assistant Swim; TROJAN SINGH, CUHS Assistant Frosh Baseball Eff. 02/22/14 – 05/17/14. **Classified Employment** – JOSE F. CASTRO, CUHS Maintenance/Custodian Eff. 03/17/14; MELISSA LEON, District Office Administrative Receptionist Eff. 04/02/14. Classified/Hourly Employment – ANA CRISTINA MARQUEZ, Relief Food Service Asst. I Eff. 2/13/14; EVANGELINA RUEDAS, Relief Food Service Asst. I Eff. 03/05/14; ANA CRISTINA MARQUEZ, Relief Clerk/Copy Clerk Eff. 03/07/14; BARBARA FIMBRES RENTERIA, Relief Instructional Aide Eff. 03/13/14; GUADALUPE GARCIA, Substitute Bus Driver/Delivery Eff. 03/24/14; ALINA MARQUEZ GANDAR, SHS Food Service Asst. I (2.5 Hrs.) Eff. 04/01/14; LORENA MEDINA, SHS Food Service Asst. I (3.0 Hrs) Eff. 04/01/14. Classified Separations – ARGELIA PEREZ, SHS Food Service Asst. I (3.0 Hrs) Eff. 03/27/14. Approved the out of state trip for GUADALUPE RUVALCABA and GENARO DIAZ to attend the IB Diploma Workshop in Albuquerque, NM from July 13 through July 16, 2014. Approved the out of state trip for DAVID ROSAS to attend an IB Diploma Workshop in Albuquerque, NM from June 23 through June 26, 2014. Approved the out of state trip for the Southwest High School Swim team and four coaches to Las Vegas, NV to participate in a swim meet on May 9 through May 11, 2014. Approved the out of state trip for RENEE BAKER to attend the Essentially Ellington Band Director Academy in Mesa, AZ from May 28 through May 30, 2014. Approved the AgendaOnline Service Agreement between the District and CSBA. Approved to declare a tire charger machine as surplus and authorize administration to sell on EBay. Approved to accept the donation of office chairs from the California Department of Motor Vehicles and drafting tables from Cupertino Electric to Central Union High School. Approved the Memorandum of Understanding between the Imperial County Office of Education and the Central Union High School District regarding the transfer of funds for students enrolled in ICOE programs.

ADOPTION OF BOARD RESOLUTION NO. 04082014-12 CLASSIFIED SCHOOL EMPLOYEES' WEEK:

Trustee Vogel moved to adopt Board Resolution No. 04082014-12 proclaiming the week of May 18, 2014 – May 24, 2014 as Classified School Employees' Week; motion seconded by Trustee Jimenez.

Motion: Carried
Roll Call Vote: Ayes-5 (Jones, Childers, Vogel, Jimenez, Walker)
Noes-0

ADOPTION OF BOARD RESOLUTION NO. 04082014-13 PROCLAIMING MAY 8, 2014 AS DAY OF THE TEACHER:

Trustee Walker moved to adopt Board Resolution No. 04082014-13 proclaiming the week of May 8, 2014 as Day of the Teacher ; motion seconded by Trustee Vogel.

Motion: Carried
Roll Call Vote: Ayes-5 (Jones, Childers, Vogel, Jimenez, Walker)
Noes-0

**BOARD OF TRUSTEES – REGULAR MEETING
April 8, 2014 – 5:15 P.M.**

APPROVAL OF THE SCHOOL CALENDAR FOR 2014-2015 SCHOOL YEAR:

Trustee Jimenez moved to approve the proposed school calendar for the 2014-2015 school year; motion seconded by Trustee Walker. Discussion was held as to collaboration with the feeder schools and the date for Easter Sunday was corrected.

Motion: Carried

Roll Call Vote: Ayes-5 (Jones, Childers, Vogel, Jimenez, Walker)
Noes-0

APPROVAL OF THE ESTABLISHMENT OF A SEPARATE ALTERNATIVE SCHOOL OF CHOICE WITHIN THE DISTRICT:

Trustee Walker moved to approve the establishment of a separate Alternative School of Choice within the District with the name of the school to be determined at a later date; motion seconded by Trustee Childers.

Motion: Carried

Roll Call Vote: Ayes-5 (Jones, Childers, Vogel, Jimenez, Walker)
Noes-0

ACCEPTANCE OF DONATION TO THE DISTRICT:

Trustee Vogel moved to accept the donation of \$2000 from California Casualty – Thomas R. Brown Athletic Grant Award to the Southwest High School Athletic program; motion seconded by Trustee Jimenez.

Motion: Carried

Roll Call Vote: Ayes-5 (Jones, Childers, Vogel, Jimenez, Walker)
Noes-0

INFORMATION ITEMS:

Monthly budget and cash flow report.

Dr. Budde reported on the changes to the math pathway program. JP Garcia reported that it is a good program if students are ready. He also noted that there is no mention of what to do with the students that are at grade level. He stated that he hopes more discussion will be held involving teachers.

ECSTA AND CSEA COMMENTS:

Catherine Drew, ECSTA President reported on the following issues: Uncertain/scary times in the district right now and she has talked to students about it. The process for the superintendent search and questioned the status of the search. Update on negotiations and encouraged board to get it done quickly.

SUPERINTENDENT'S REPORT:

Dr. Budde provided copies of the proposed Memorandum of Understanding between Imperial Valley Regional Occupational Program for Delivery of Core Career Technical Education (CTE) services and payment. He reported that another meeting has been scheduled to further discuss the details in the MOU.

BOARD COMMENTS:

None.

ADJOURNMENT:

Trustee Jones adjourned the meeting at 7:09P.M.

CERTIFIED MINUTES:

Superintendent & Secretary to the Board of Trustees

Date

CENTRAL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES – REGULAR MEETING
April 22, 2014 – 4:00P.M.

CALL TO ORDER:

Trustee Jones called the special meeting of the Central Union High School District to order at 4:00P.M.

ROLL CALL:

Present: Trustees Ryan Childers, Jacinto Jimenez, Emma Jones, Jeanne Vogel, Steve Walker. Rich Thome, Dennis Smith, Mike Gutierrez, Claire Machado, J.P. Garcia and others.

FLAG SALUTE:

Trustee Walked led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT SESSION:

Trustee Jones declared the public comment session open for the purpose of receiving comments, presentations and requests on matters listed on this agenda.

There being no comments, oral or written, Trustee Jones declared the public comment session closed.

CLOSED SESSION:

The Board of Trustees, Rich Thome and Dennis Smith adjourned into closed session to discuss the following: PERSONNEL / PUBLIC EMPLOYEE MATTERS, pursuant to Education Code Section 54957.

OPEN SESSION:

The Board of Trustees reconvened into open session at 6:27PM. Trustee Jones announced that no action was taken in closed session. She reported that four individuals had been selected to be interviewed on May 3, 2014 for the position of superintendent and that she was hopeful that an announcement would be made at the May 13, 2014 regular meeting of the board.

ADJOURNMENT:

Trustee Jones adjourned the meeting at 6:27PM.

CERTIFIED MINUTES:

Emma L. Jones, President
Central Union High School Board of Trustees

Date

CENTRAL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES – SPECIAL MEETING
May 3, 2014 – 8:00A.M.

CALL TO ORDER:

Trustee Jones called the special meeting of the Central Union High School District to order at 8:00A.M.

ROLL CALL:

Present: Trustees Ryan Childers, Jacinto Jimenez, Emma Jones, Jeanne Vogel, Steve Walker. Rich Thome, Dr. Gwen Gross, Lucy Hendry, Catherine Drew, Diane Richmond, Monique Garcia.

FLAG SALUTE:

Trustee Vogel led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT SESSION:

Trustee Jones declared the public comment session open for the purpose of receiving comments, presentations and requests on matters listed on this agenda.

Catherine Drew provided copies to the board of an annual teacher survey which was completed by 90 teachers at each of the school sites. She expressed disappointment in the way the superintendent search has been conducted and that is troublesome to the teachers. She reported that rumors regarding the candidates were rampant and that the survey was relevant to one person only.

There being no comments, oral or written, Trustee Jones declared the public comment session closed.

CLOSED SESSION:

The Board of Trustees, Rich Thome and Dr. Gross adjourned into closed session, pursuant to Government Code Section 54957 to interview the candidates for the position of superintendent.

OPEN SESSION:

The Board of Trustees reconvened into open session at 2:10PM. Trustee Jones announced that no action was taken in closed session. She reported that an public announcement would be made on Friday, 5/9/14 regarding the successful candidate for the position of superintendent.

ADJOURNMENT:

Trustee Jones adjourned the meeting at 2:12PM.

CERTIFIED MINUTES:

Emma L. Jones, President
Central Union High School Board of Trustees

Date

WARRANT ORDERS

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020493	7UP/RC BOTTLING OF S.	PV-142613	4/1/14	2215011740		130-5310-0-0000-3700-4700-47-0000		553.20	553.20	553.20	
020713	A BETTER TOMORROW	PO-141031	4/1/14	#ABTE0640		010-3010-0-1110-1000-5800-43-0000		308.00	308.00	308.00	
016549	AIRGAS WEST INC.	PV-142606	4/1/14	#9025690764		010-8150-0-0000-8110-4390-43-0000		28.19	28.19	28.19	
014663	ALL AMERICAN CLEANING	PV-142578	4/1/14	#8168		010-8150-0-0000-8110-4390-43-0000		75.60	75.60	75.60	
019921	ALL SECURITY	PO-140871	4/1/14	11002		010-0000-0-3200-2700-4400-46-0000		732.00			
			4/1/14	11002		010-0000-0-3200-2700-4300-46-0000		116.53	848.53	848.53	
020556	AMS.Net, Inc.	PO-140750	4/1/14	135780		010-0000-0-0000-7700-5800-43-7700		3,025.00			
			4/1/14	135781		010-0000-0-0000-7700-5800-43-0043		1,200.00	4,225.00	4,225.00	
020264	ATS PROJECT SUCCESS	PO-141036	4/1/14	#2013-14-4		010-3010-0-1110-1000-5800-43-0000		182.84			
			4/1/14	#2013-14-5		010-3010-0-1110-1000-5800-43-0000		10.16			
			4/1/14	#2013-14-3		010-3010-0-1110-1000-5800-43-0000		365.67			
			4/1/14	#2013-14-2		010-3010-0-1110-1000-5800-43-0000		609.45	1,168.12	1,168.12	
014628	AVILA, CATHERINE	PV-142591	4/1/14	Academic Decathlon		010-0000-0-1406-4100-5200-47-0047		325.16	325.16	325.16	
020032	AWARDS UNLIMITED, INC.	PO-141016	4/1/14	363080		010-6378-0-1110-1000-4300-47-0000		264.50	264.50	264.50	
020036	BARTH & TOZER LLP	PV-142579	4/1/14	#12885		250-0000-0-0000-7200-5830-43-0000		153.70	153.70	153.70	
020343	BERTRAND MUSIC	PO-140912	4/1/14	918725		010-0000-0-1521-1000-4315-47-0000		613.96	613.96	613.96	
018770	BUJDE Ph.D., C. THOMAS	PV-142609	4/1/14	Reimb. for grill hose		010-8150-0-0000-8110-4390-43-0000		16.34	16.34	16.34	
019370	BUS WEST - FRESNO	PV-142572	4/1/14	#BP103388		010-0000-0-0000-3600-4360-43-7230		193.69	193.69	193.69	
019285	CALIF.SCHOOLS DENTAL	PV-142628	4/1/14	April 2014		010-0000-0-0000-0000-9524-43-0000		21,448.00	21,448.00	21,448.00	
019286	CALIF.SCHOOLS VISION	PV-142629	4/1/14	April 2014		010-0000-0-0000-0000-9524-43-0000		4,959.00	4,959.00	4,959.00	
019000	CHEVRON & TEXACO	PV-142634	4/1/14	#7898857383 MARCH		010-0000-0-1336-4200-5200-47-0000		408.07			
			4/1/14	#7898857383 MARCH		010-0000-0-1321-4200-5200-47-0000		45.78			
			4/1/14	#7898857383 MARCH		010-0000-0-1337-4200-5200-47-0000		185.55			
			4/1/14	#7898857383 MARCH		010-0000-0-1360-4200-5200-45-0000		220.55			
			4/1/14	#7898857383 MARCH		010-0000-0-1310-4200-5200-45-0000		1,525.78			
			4/1/14	#7898857383 MARCH		010-0000-0-1307-4200-5200-45-0000		99.29			
			4/1/14	#7898857383 MARCH		010-0000-0-1330-4200-5200-47-0000		255.93			
			4/1/14	#7898857383 MARCH		010-0000-0-1330-4200-5200-45-0000		47.66			

Date Paid: 4/3/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019000	CHEVRON & TEXACO	PV-142634	4/1/14	#7898857383	MARCH	010-7220-0-1566-1000-5200-47-0000		209.65			
013966	COSTCO	PO-140886	4/1/14	#7898857383	MARCH	010-0000-0-1321-4200-5200-47-0000		64.44	3,062.70	3,062.70	
010996	CUHSD-REVOLVING CASH	PV-142581	4/1/14	30094		010-0000-0-1545-1000-4300-45-0045		71.74	71.74	71.74	
010004	CUHS-STUDENT ACCTS	PO-141038	4/1/14	Purchase of Pots/Frank		010-0000-0-0000-7200-4300-44-0000		1,000.00	1,000.00	1,000.00	
018668	DATA MANAGEMENT, INC.	PO-140975	4/1/14	#206		010-3010-0-1110-1000-4300-45-0000		538.00	538.00	538.00	
014799	DB PUMP AND SUPPLY	PV-142570	4/1/14	#332685		010-0000-0-0000-2700-4300-47-0000		177.80	177.80	177.80	
016787	DELL MARKETING L.P.	PV-142571	4/1/14	#332684		010-0000-0-0000-8200-4380-43-0000		21.60			
018875	DISCOUNT SCHOOL SUPPLY	PO-141001	4/1/14	XJCNKIK42		010-0000-0-0000-8200-4380-43-0000		224.46	246.06	246.06	
019453	EDUCATION LOGISTICS,	PV-142580	4/1/14	D19006620101		010-0000-0-0000-7700-4300-43-0000		323.95	323.95	323.95	
012224	EMPIRE SOUTHWEST	PV-142569	4/1/14	096776		010-0000-0-1303-4100-4300-47-0000		359.52	359.52	359.52	
016859	ENCINAS, EDWARD	PV-142632	4/1/14	#EPPS0462175		010-0000-0-0000-7200-5800-44-0000		245.00	245.00	245.00	
014602	ENTERPRISE RENT-A-CAR	PV-142583	4/1/14	Reimb. CUHS Track		010-0000-0-1345-4200-5200-45-0000		40.34	40.34	40.34	
			4/1/14	Reimb. SHS Track		010-0000-0-1345-4200-5200-47-0000		26.48			
			4/1/14	#1523036		010-3185-0-1110-1000-5200-43-0000		27.55	54.03	54.03	
			4/1/14	#1507526		010-0000-0-1310-4200-5200-45-0000		102.20			
			4/1/14	#1446128		010-0000-0-1310-4200-5200-45-0000		323.58			
			4/1/14	#1486862		010-0000-0-1310-4200-5200-45-0000		323.58			
			4/1/14	#1455608		010-7220-0-1566-1000-5200-47-0000		431.44			
			4/1/14	#1455608		010-0000-0-1310-4200-5200-45-0000		323.58			
			4/1/14	#1455608		010-0000-0-1559-2700-5200-45-0000		107.86			
			4/1/14	#1323970		010-3185-0-1110-1000-5200-43-0000		97.88	2,033.70	2,033.70	
014434	FIESTA MEXICAN FOODS	PV-142619	4/1/14	EC-007473		130-5310-0-0000-3700-4700-45-0000		282.40	282.40	282.40	
020497	FIESTA MEXICAN FOODS,	PV-142611	4/1/14	EC-007472		130-5310-0-0000-3700-4700-47-0000		209.44			
020674	FIFER, ELIZABETH	PV-142612	4/1/14	EC-007497		130-5310-0-0000-3700-4700-47-0000		133.51	342.95	342.95	
020293	FIRE SERVICE	PV-142574	4/1/14	National Board		010-0000-0-0000-7200-5200-44-0000		390.79	390.79	390.79	
			4/1/14	#26M 658830		130-5310-0-0000-3700-5800-45-0000		289.60			
			4/1/14	#26 M 658829		130-5310-0-0000-3700-5800-47-0000		199.01			

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Date Paid: 4/3/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020293	FIRE SERVICE	PV-142576	4/1/14	#26M 658828		130-5310-0-0000-3700-5800-47-0000		188.21	676.82	676.82	
014853	FLOWERS BAKING	PV-142618	4/1/14	95480202		130-5310-0-0000-3700-4700-45-0000		97.20	97.20	97.20	
017379	FLOWERS BAKING	PV-142610	4/1/14	95480204		130-5310-0-0000-3700-4700-47-0000		21.60	21.60	21.60	
018520	FULTON DISTRIBUTING CO.	PV-142617	4/1/14	318314		130-5310-0-0000-3700-4300-45-0000		845.51	845.51	845.51	
018868	FULTON DISTRIBUTING CO.	PV-142608	4/1/14	318644		130-5310-0-0000-3700-4300-47-0000		477.65	477.65	477.65	
015620	GAS COMPANY	PV-142594	4/1/14	2/21-3/24/2014		010-0000-0-0000-8200-5501-45-0000		108.82			
			4/1/14	2/21-3/24/2014		010-0000-0-0000-8200-5501-45-5310		326.47	435.29	435.29	
016125	GAS COMPANY	PV-142593	4/1/14	2/21-3/24/2014		010-0000-0-0000-8200-5501-45-0000		2,423.38	2,423.38	2,423.38	
016126	GAS COMPANY	PV-142595	4/1/14	2/21-3/24/2014		010-0000-0-0000-8200-5501-45-0000		139.85	139.85	139.85	
016127	GAS COMPANY	PV-142582	4/1/14	2/25-3/25/2014		010-0000-0-0000-8200-5501-47-0000		588.48			
			4/1/14	2/25-3/25/2014		010-0000-0-0000-8200-5501-47-5310		196.16	784.64	784.64	
019258	HENDRY, LUCY	PV-142598	4/1/14	Reimb. Leadership Meeti		010-0000-0-0000-7100-5200-44-0000		42.40	42.40	42.40	
020477	HOLLANDIA DAIRY, INC.	PV-142607	4/1/14	1243734		130-5310-0-0000-3700-4700-47-0000		1,080.66	1,080.66	1,080.66	
020484	HOLLANDIA DAIRY, INC.	PV-142599	4/1/14	1246263		130-5310-0-0000-3700-4700-47-0000		750.19			
			4/1/14	1243733		130-5310-0-0000-3700-4700-47-0000		867.65	1,617.84	1,617.84	
020155	HOLMAN PROFESSIONAL	PV-142627	4/1/14	April 2014		010-0000-0-0000-0000-9524-43-0000		825.00	825.00	825.00	
020665	HORNE, ROBERT H.	PV-142596	4/1/14	#1 INST. OF SOUND		010-8150-0-0000-8110-5800-43-0043		2,000.00	2,000.00	2,000.00	
010014	IMPERIAL COUNTY HEALTH	PV-142624	4/1/14	16036		010-0000-0-0000-7200-5850-44-0000		178.00	178.00	178.00	
010290	IMPERIAL IRRIGATION	PV-142597	4/1/14	2/20~3/20/2014		010-0000-0-0000-8200-5502-44-0000		622.96			
			4/1/14	2/20~3/20/2014		010-0000-0-0000-8200-5502-43-0000		380.24			
			4/1/14	2/20~3/20/2014		010-0000-0-0000-8200-5502-43-7230		380.23			
			4/1/14	2/20~3/20/2014		010-5640-0-8100-8200-5502-43-0000		177.38			
			4/1/14	2/20~3/20/2014		010-0000-0-0000-8200-5502-45-0000		27,549.66			
			4/1/14	2/20~3/20/2014		010-0000-0-0000-8200-5502-45-5310		2,155.10			
			4/1/14	2/20~3/20/2014		010-0000-0-3200-8200-5502-46-0000		1,619.73			
			4/1/14	2/20~3/20/2014		010-0000-0-4110-8200-5502-46-6390		1,619.73			
			4/1/14	2/20~3/20/2014		010-0000-0-0000-8200-5502-47-0000		30,598.51			
			4/1/14	2/20~3/20/2014		010-0000-0-0000-8200-5502-47-5310		2,715.08	67,818.62	67,818.62	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Epay	Payment Amount	Check Amount	Vendor Total	Audit Flag
014273	JONES BROS. GLASS CO.,	PV-142577	4/1/14	#27988		010-8150-0-0000-8110-4390-43-0000		45.07	45.07	45.07	
019671	JONES, LACEY	PV-142588	4/1/14	Educating for Careers		010-6385-0-1110-1000-5200-47-0000		92.36	92.36	92.36	
020747	LD PRODUCTS	PO-140929	4/1/14	SIP-001560615		010-0000-0-1425-1000-4300-47-0000		125.74	125.74	125.74	
019513	MORA, BEATRIZ	PV-142630	4/1/14	Reimb. CUHS Track		010-0000-0-1345-4200-5200-45-0000		11.31			
020531	MUSIC & ART	PV-142631	4/1/14	Reimb. CUHS Track		010-0000-0-1345-4200-5200-45-0000		25.89	37.20	37.20	
		PO-140911	4/1/14	18622226		010-0000-0-1521-1000-4315-47-0000		62.63			
010407	NASCO MODESTO	PO-140971	4/1/14	1577948		010-0000-0-1521-1000-4315-47-0000		84.23	146.86	146.86	
020552	NEWAGE TECHNOLOGY	PO-140967	4/1/14	915844		010-0000-0-0000-2700-4300-47-0000		282.74	282.74	282.74	
019778	PATTERSON DENTAL	PO-140921	4/1/14	588/8347048		010-0000-0-0000-7700-4300-43-0000		1,016.36	1,016.36	1,016.36	
			4/1/14	590/7468613		010-3550-0-1110-1000-4300-47-0000		79.81			
			4/1/14	590/7485069		010-3550-0-1110-1000-4300-47-0000		173.74			
020768	PINEIRO, NORMA	PO-140991	4/1/14	590-7485069		010-0000-0-3800-1000-4300-47-0000		431.48	685.03	685.03	
017127	PIONEER/BRAWLEY	PO-140963	4/1/14	CA Council for Social S		010-3185-0-1110-1000-5200-43-0000		119.77	119.77	119.77	
019514	PITNEY BOWES- RESERVE	PO-141085	4/1/14	4782		010-0000-0-0000-2700-5800-47-0000		321.59	321.59	321.59	
017292	POSTMASTER	PV-142623	4/1/14	POSTAGE FOR DISTRICT		010-0000-0-0000-7200-5901-44-0000		5,000.00	5,000.00	5,000.00	
			4/1/14	Permit#71		010-0000-0-0000-2700-5901-45-0000		110.00			
			4/1/14	Permit#71		010-0000-0-0000-2700-5901-47-0000		110.00	220.00	220.00	
019214	ROACHO, MARIO	PO-141065	4/1/14	AUDIO FOR SHS GRAD.		010-0000-0-0000-2700-5800-47-0047		1,250.00	1,250.00	1,250.00	
015553	SCANTRON CORPORATION	PO-140985	4/1/14	6262034		010-0000-0-0000-2700-4300-45-0000		463.03	463.03	463.03	
018182	SEHI COMPUTER	PO-140891	4/1/14	100111472		010-0000-0-1110-1000-4300-47-7090	E	169.90			
		PO-140986	4/1/14	100111374		010-0000-0-1545-1000-4300-45-0000	E	151.80			
		PO-141007	4/1/14	100111504		010-0000-0-1559-4100-4300-47-0000	E	268.96			
014464	SHAMROCK FOODS	PV-142615	4/1/14	15380488		130-5310-0-0000-3700-4700-45-0000		195.04			
		PV-142616	4/1/14	15373852		130-5310-0-0000-3700-4700-45-0000		6,165.17			
			4/1/14	15373852		130-5310-0-0000-3700-4300-45-0000		258.57	6,618.78	6,618.78	
019549	SHAMROCK FOODS	PV-142602	4/1/14	15373851		130-5310-0-0000-3700-4700-47-0000		4,632.18			
			4/1/14	15373851		130-5310-0-0000-3700-4300-47-0000		158.06			
		PV-142603	4/1/14	15380489		130-5310-0-0000-3700-4700-47-0000		124.32	4,914.56	4,914.56	

Date Paid: 4/3/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	E Pay	Payment Amount	Check Amount	Vendor Total	Audit Flag	
019972	SIEMENS INDUSTRY INC.	PV-142573	4/1/14	#5443182921		010-8150-0-0000-8110-5800-43-0000		1,520.00	1,520.00	1,520.00		
020142	SIMNSA HEALTH PLAN	PV-142626	4/1/14	April 2014		010-0000-0-0000-0000-9524-43-0000		1,761.56	1,761.56	1,761.56		
019714	STUDY ISLAND LLC	PO-140961	4/1/14	INV026907		010-3010-0-1110-1000-5800-45-0000		2,451.00	2,451.00	2,451.00		
020486	SUNNY SKY PRODUCTS	PV-142601	4/1/14	020086402		130-5310-0-0000-3700-4700-47-0000		1,785.00	1,785.00	1,785.00		
020201	SURVEYMONKEY.COM, LLC	PO-140840	4/1/14	SURVEYMONKEY.COM		010-0000-0-0000-2100-5800-44-0000		199.00	199.00	199.00		
014419	SYSCO SAN DIEGO	PV-142614	4/1/14	403240094		130-5310-0-0000-3700-4700-45-0000		1,196.95	1,196.95	1,196.95		
017199	SYSCO SAN DIEGO	PV-142600	4/1/14	403240103		130-5310-0-0000-3700-4700-47-0000		819.10				
			4/1/14	403240103		130-5310-0-0000-3700-4300-47-0000		171.60	990.70	990.70		
020733	THE HARTFORD	PV-142625	4/1/14	April 2014		010-0000-0-0000-0000-9524-43-0000		708.12	708.12	708.12		
020766	THE RENTAL SHOP	PO-141069	4/1/14	#18214		010-0000-0-0000-2700-4355-47-0000		1,177.50	1,177.50	1,177.50		
020769	TURNER, CHERYL A.	PV-142586	4/1/14	IB Workshop		010-0000-0-0000-2700-5200-47-0000		269.90	269.90	269.90		
020226	ULINE	PO-141000	4/1/14	57564069		010-0000-0-1303-4100-4300-47-0000		383.85	383.85	383.85		
019256	WILLIAMS SCOTSMAN INC.	PV-142620	4/1/14	97589647		250-0000-1-0000-8700-5600-43-0000	E	501.00				
			4/1/14	97589645		250-0000-1-0000-8700-5600-43-0000	E	501.00				
			4/1/14	97589646		250-0000-1-0000-8700-5600-43-0000	E	501.00		1,503.00		
								Total Checks:	157,597.10			
								Total EPayments:	2,093.66			
								Total Accounts Payable:	159,690.76			

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 4/1/2014 at 11:46 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	9,731,409.36	136,532.24	0.00	0.00	9,594,877.12
130	290,017.56	21,501.82	0.00	0.00	268,515.74
250	553,931.33	1,656.70	0.00	0.00	552,274.63

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$159,690.76 except as noted here below.



 Authorizing Signature Date 4/7/14

 Authorizing Signature Date

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020492	7UP/RC BOTTLING OF S.	PV-142683	4/8/14	2215011805		130-5310-0-0000-3700-4700-45-0000		597.00	597.00	597.00	
020493	7UP/RC BOTTLING OF S.	PV-142671	4/8/14	2215011806		130-5310-0-0000-3700-4700-47-0000		366.00	366.00	366.00	
020772	ACDC LEADERSHIP &	PO-141103	4/7/14	BOOT CAMP		010-0000-0-0000-7200-5800-44-0000		1,500.00	1,500.00	1,500.00	
020721	ACHIEVE HIGHPOINTS	PO-141118	4/7/14	#CEN-CA-005		010-3010-0-1110-1000-5800-43-0000		278.80	278.80	278.80	
019927	ACTIVE NETWORK, INC.	PO-141006	4/8/14	28012087		010-0000-0-1559-4100-4300-47-0000		73.00	73.00	73.00	
020755	ALARCON, ANGEL	PV-142637	4/7/14	MARCH MILEAGE		010-0000-0-0000-7700-5200-43-0000		96.75	96.75	96.75	
015571	AT&T	PV-142685	4/8/14	3/27/2014		010-0000-0-0000-7200-5900-44-0000		50.47	50.47	50.47	
019933	AUTOZONE INC.	PV-142635	4/7/14	#394998 MARCH		010-8150-0-0000-8110-4390-43-0000		14.42			
			4/7/14	#394998 MARCH		010-0000-0-0000-3600-4360-43-7230		111.49			
			4/7/14	#394998 MARCH		010-0000-0-5770-3600-4360-43-7240		71.19			
			4/7/14	#394998 MARCH		010-0000-0-1411-1000-4300-47-0000		87.44	284.54	284.54	
015231	AVID CENTER	PO-141115	4/8/14	#QUO-01872-P5Q2J8		010-3185-0-1110-1000-5300-43-0000		6,970.00	6,970.00	6,970.00	
012545	A-Z BUS SALES INC.	PV-142657	4/7/14	#CE500 MARCH		010-0000-0-5770-3600-4360-43-7240		83.38			
			4/7/14	#CE500 MARCH		010-0000-0-0000-3600-4360-43-7230		345.26	428.64	428.64	
020248	BAKER DISTRIBUTING	PV-142642	4/7/14	#495785 MARCH		010-8150-0-0000-8110-4390-43-0000		809.67	809.67	809.67	
020751	BARGAIN BALLOONS	PO-141003	4/8/14	C3 300543		010-0000-0-1303-4100-4300-47-0000		141.52	141.52	141.52	
020686	BEENE, SHARON	PV-142720	4/8/14	Mileage March 2014		130-5310-0-0000-3700-5200-45-0000		33.90	33.90	33.90	
020559	CALIFORNIA TRACK	PO-140856	4/7/14	#1986		010-8150-0-0000-8110-5800-43-0043		8,000.00	8,000.00	8,000.00	
018404	CAL-TEST INC.	PV-142640	4/7/14	#2014-14109		010-0000-0-0000-3600-5850-43-7230		39.95	39.95	39.95	
018714	CCAE	PO-141055	4/8/14	04012014		110-0000-0-4110-2700-5200-46-6351		370.00			
			4/8/14	04012014		110-0000-0-4110-2700-5300-46-6351		50.00	420.00	420.00	
019652	CONSOLIDATED	PV-142654	4/7/14	#25255 MARCH		010-8150-0-0000-8110-4390-43-0000		1,105.01	1,105.01	1,105.01	
013966	COSTCO	PO-140880	4/8/14	30173		010-0000-0-1369-1000-4300-47-0000		223.95	223.95	223.95	
010004	CUHS-STUDENT ACCTS	PO-141109	4/7/14	CHAIRS FOR GRAD.		010-0000-0-0000-2700-4355-45-0000		419.90	419.90	419.90	
019388	DANA INN ON MISSION BAY	PO-141116	4/7/14	RES. FOR CCAE CONF.		110-0000-0-4110-2700-5200-46-6351		371.00	371.00	371.00	
020753	DANCEWEAR SOLUTIONS	PO-140956	4/8/14	141282615		010-7220-0-1566-1000-4300-47-0000		102.46	102.46	102.46	
016787	DELL MARKETING L.P.	PO-140952	4/8/14	XJCWMDJ3		010-3010-0-1110-1000-4400-45-0000		2,674.14			
			4/8/14	XJCW9J493		010-0000-0-0000-2700-4400-45-0000		3,565.51	6,239.65	6,239.65	

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Date Paid: 4/8/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019775	DESERT TRAILS GOLF	PO-140890	4/8/14	Range Balls Boys Golf S		010-0000-0-1321-4200-4300-45-0000		250.00	250.00	250.00	
016393	DISCOUNT DANCE SUPPLY	PO-141041	4/8/14	8402038		010-7220-0-1566-1000-4300-47-0000		647.16	647.16	647.16	
010262	EL CENTRO, CITY OF	PV-142684	4/8/14	2/4-3/4/2014		010-0000-0-0000-8200-5503-44-0000		79.07			
			4/8/14	2/4-3/4/2014		010-0000-0-0000-8200-5503-45-0000		1,101.92			
			4/8/14	2/4-3/4/2014		010-5640-0-8100-8200-5503-43-0000		36.99			
			4/8/14	2/4-3/4/2014		010-0000-0-0000-8200-5503-47-0000		1,301.84			
			4/8/14	2/4-3/4/2014		010-0000-0-3200-8200-5503-46-0000		455.74			
			4/8/14	2/4-3/4/2014		010-0000-0-4110-8200-5503-46-6390		455.73			
			4/8/14	2/4-3/4/2014		010-0000-0-0000-8200-5503-43-7230		80.26	3,511.55	3,511.55	
017013	FERGUSON ENTERPRISES	PV-142636	4/7/14	#1002358 MARCH		010-8150-0-0000-8110-4390-43-0000		714.43	714.43	714.43	
014434	FIESTA MEXICAN FOODS	PV-142680	4/8/14	EC-007527		130-5310-0-0000-3700-4700-45-0000		292.40			
		PV-142681	4/8/14	EC-007554		130-5310-0-0000-3700-4700-45-0000		298.40			
		PV-142682	4/8/14	EC-007513		130-5310-0-0000-3700-4700-45-0000		219.00	809.80	809.80	
020497	FIESTA MEXICAN FOODS,	PV-142669	4/8/14	EC-007526		130-5310-0-0000-3700-4700-47-0000		218.56			
		PV-142670	4/8/14	EC-007555		130-5310-0-0000-3700-4700-47-0000		141.11	359.67	359.67	
014853	FLOWERS BAKING	PV-142679	4/8/14	95480405		130-5310-0-0000-3700-4700-45-0000		75.60	75.60	75.60	
017379	FLOWERS BAKING	PV-142668	4/8/14	95480406		130-5310-0-0000-3700-4700-47-0000		43.20	43.20	43.20	
018520	FULTON DISTRIBUTING CO.	PV-142678	4/8/14	318971		130-5310-0-0000-3700-4300-45-0000		1,079.22	1,079.22	1,079.22	
018868	FULTON DISTRIBUTING CO.	PV-142667	4/8/14	319325		130-5310-0-0000-3700-4300-47-0000		535.88	535.88	535.88	
019468	GARCIA, CINDY V.	PV-142638	4/7/14	MARCH MILEAGE		010-0000-0-0000-7200-5200-43-0000		20.34			
		PV-142639	4/7/14	FEB. MILEAGE REIMB.		010-0000-0-0000-7200-5200-43-0000		13.56	33.90	33.90	
020656	GOLDFIELD STAGE CO.	PO-140698	4/8/14	31828		010-6378-0-1110-1000-5800-47-0000		2,807.00	2,807.00	2,807.00	
020776	HOLBROOK, BRAD	PV-142723	4/8/14	Reimb. Cue Conf.		010-3550-0-1110-1000-5200-45-0000		201.80	201.80	201.80	
020477	HOLLANDIA DAIRY, INC.	PV-142676	4/8/14	1247687		130-5310-0-0000-3700-4700-45-0000		980.49			
		PV-142677	4/8/14	1246264		130-5310-0-0000-3700-4700-47-0000		924.98	1,905.47	1,905.47	
020484	HOLLANDIA DAIRY, INC.	PV-142665	4/8/14	1247686		130-5310-0-0000-3700-4700-47-0000		733.36			
		PV-142666	4/8/14	1249929		130-5310-0-0000-3700-4700-47-0000		573.04	1,306.40	1,306.40	
010014	IMPERIAL COUNTY HEALTH	PV-142659	4/8/14	16080		010-0000-0-0000-7200-5850-44-0000		353.00	353.00	353.00	

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Date Paid: 4/8/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
011033	IMPERIAL COUNTY OFFICE	PO-140529	4/8/14	14-370		010-4035-0-1110-1000-5200-46-0000		400.00	400.00	400.00	
010015	IMPERIAL PRINTERS INC.	PV-142656	4/7/14	#77079		010-0000-0-0000-7200-5800-44-0000	E	242.63		242.63	
011111	IMPERIAL STORES	PV-142653	4/7/14	#71132 MARCH		010-0000-0-0000-8200-4380-43-0000		376.16			
012647	IMPERIAL VALLEY ROP	PV-142641	4/7/14	#71132 MARCH		010-8150-0-0000-8110-4390-43-0000		796.53	1,172.69	1,172.69	
020740	INFINITE SKILLS INC.	PO-140828	4/7/14	MARCH FINGERPRINTS		010-0000-0-0000-7200-5850-44-0000		125.00	125.00	125.00	
019457	LA BRUCHERIE IRRIGATION	PV-142651	4/8/14	126520		010-3550-0-1110-1000-4300-47-0000		499.75	499.75	499.75	
			4/7/14	MARCH		010-0000-0-0000-8200-4380-43-0000		4,232.87			
			4/7/14	MARCH		010-8150-0-0000-8110-4390-43-0000		93.07	4,325.94	4,325.94	
020408	MARKER MAN, THE	PO-141004	4/8/14	2876		010-0000-0-1303-4100-4300-47-0000		513.71	513.71	513.71	
011833	MCNEECE BROS. OIL	PV-142643	4/7/14	#1054 MARCH		010-0000-0-0000-3600-4361-43-7230		7,746.64			
			4/7/14	#1054 MARCH		010-8150-0-0000-8110-4361-43-0000		3,339.56			
			4/7/14	#1054 MARCH		010-0000-0-1411-1000-4361-47-0000		89.15			
			4/7/14	#1054 MARCH		010-0000-0-1365-1000-4361-47-0000		168.79			
			4/7/14	#1054 MARCH		010-0000-0-0000-2700-4361-45-0000		51.54			
			4/7/14	#1054 MARCH		010-0000-0-0000-2700-4361-47-0000		51.54			
			4/7/14	#1054 MARCH		010-0000-0-3200-2700-4361-46-0000		25.77			
			4/7/14	#1054 MARCH		010-0000-0-5770-3600-4361-43-7240		731.22	12,204.21	12,204.21	
015700	MILESTEK CORPORATION	PO-140838	4/8/14	2301569		010-0000-0-0000-7700-4300-43-0000		548.24			
			4/8/14	2301570		010-0000-0-0000-7700-4300-43-0000		92.00	640.24	640.24	
014103	MISSION JANITORIAL	PV-142648	4/7/14	#403469-00		010-0000-0-0000-8200-4380-43-0000	E	3,140.51			
			4/7/14	#402908-00		010-0000-0-0000-8200-4380-43-0000	E	278.00			
			4/7/14	#403463-00		010-0000-0-0000-8200-4400-43-0000	E	4,955.23			
			4/7/14	#403463-00		010-0000-0-0000-8200-4380-43-0000	E	340.81		8,714.55	
020186	MURRILLO, CARMEN	PO-141105	4/7/14			010-0000-0-0000-2700-4355-45-0000		250.00	250.00	250.00	
020531	MUSIC & ART	PO-140911	4/8/14	1994845		010-0000-0-1521-1000-4315-47-0000		2,213.24			
			4/8/14	1994845		010-0000-0-0000-2700-4300-45-0000		374.92	2,588.16	2,588.16	
010407	NASCO MODESTO	PO-140990	4/8/14	918427		010-3550-0-1110-1000-4300-47-0000		33.73	33.73	33.73	
020500	O'REILLY AUTO PARTS	PV-142722	4/8/14	#1392904 MARCH		010-8150-0-0000-8110-4390-43-0000		490.01			

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020500	O`REILLY AUTO PARTS	PV-142722	4/8/14	#1392904	MARCH	010-0000-0-0000-3600-4360-43-7230		268.24			
			4/8/14	#1392904	MARCH	010-0000-0-1411-1000-4300-47-0000		123.09			
			4/8/14	#1392904	MARCH	010-0000-0-0000-7700-4300-43-0000		3.91	885.25	885.25	
018142	PALOS SPORTS, INC.	PO-141013	4/8/14	170299-00		010-0000-0-1525-1000-4300-45-0000		241.98	241.98	241.98	
017109	PASCO SCIENTIFIC	PO-141067	4/8/14	523425		010-6300-0-1110-1000-4300-43-0000		1,398.60			
			4/8/14	523245		010-6300-0-1110-1000-4400-43-0000		5,431.60	6,830.20	6,830.20	
019778	PATTERSON DENTAL	PO-140991	4/8/14	530-6567047		010-0000-0-3800-1000-4300-47-0000		368.52			
			4/8/14	530-6567047		010-6385-0-1110-1000-4300-47-0000		0.31	368.83	368.83	
020774	PEARSON VUE	PO-141128	4/8/14	#0011-6136-5587		110-3913-0-4110-1000-5800-46-0000		1,400.00			
			4/8/14	#0011-6136-5587		110-0000-0-4110-1000-5800-46-6351		700.00	2,100.00	2,100.00	
019514	PITNEY BOWES- RESERVE	PO-141098	4/7/14			010-0000-0-0000-2700-5901-47-0000		3,000.00	3,000.00	3,000.00	
020509	PROFESSIONAL TUTORS OF	PO-141119	4/7/14	#48714		010-3010-0-1110-1000-5800-43-0000		431.80	431.80	431.80	
020327	PROSOUND AND STAGE	PO-140983	4/8/14	P158157800012		010-0000-0-8101-5100-4300-43-0000		539.27	539.27	539.27	
010021	REFRIGERATION SUPPLIES	PV-142652	4/7/14	#5909 MARCH		010-8150-0-0000-8110-4390-43-0000		1,099.00			
			4/7/14	#5909 MARCH		010-8150-0-0000-8110-6400-43-0000		5,761.81	6,860.81	6,860.81	
019995	RICK`S GROUP DIESEL INC.	PV-142655	4/7/14	#14839		010-0000-0-5770-3600-5600-43-7240		350.00	350.00	350.00	
019214	ROACHO, MARIO	PO-141104	4/7/14	GRAD SOUNDS SYSTEM		010-0000-0-0000-2700-5800-45-0045		1,250.00	1,250.00	1,250.00	
018495	RUEDA-LIZARRAGA,	PV-142725	4/8/14	Reimb. for Science Fair		010-0000-0-1545-1000-5200-45-0045		97.66	97.66	97.66	
015553	SCANTRON CORPORATION	PO-141002	4/8/14	6262320		010-0000-0-1303-4100-4300-47-0000	E	112.73			
018661	SCHOOL NURSE SUPPLY,	PO-140994	4/8/14	0475241-JN		010-5640-0-1110-1000-4300-43-0000		976.84	976.84	976.84	
018182	SEHI COMPUTER	PO-141026	4/8/14	100111615		010-0000-0-1110-1000-4300-45-7090	E	425.96	425.96	425.96	
			4/8/14	100111800		010-3010-0-1110-1000-4300-45-0000	E	596.38			
			4/8/14	100111976		010-3010-0-1110-1000-4400-45-0000	E	238.80			
014464	SHAMROCK FOODS	PV-142675	4/8/14	15393402		130-5310-0-0000-3700-4700-45-0000		4,739.26			
			4/8/14	15393402		130-5310-0-0000-3700-4300-45-0000		170.23	4,909.49	4,909.49	
019549	SHAMROCK FOODS	PV-142662	4/8/14	15393400		130-5310-0-0000-3700-4700-47-0000		192.30			
			4/8/14	15393399		130-5310-0-0000-3700-4700-47-0000		80.01			
			4/8/14	15393401		130-5310-0-0000-3700-4700-47-0000		3,957.54			

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Date Paid: 4/8/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019549	SHAMIROCK FOODS	PV-142664	4/8/14	15393401		130-5310-0-0000-3700-4300-47-0000		155.38	4,385.23	4,385.23	
017481	SISC III	PV-142658	4/8/14	April 2014		010-0000-0-0000-0000-9524-43-0000		198,304.55	198,304.55	198,304.55	
011224	SKEELS & COMPANY,	PV-142644	4/7/14	#69454		010-0000-0-0000-8110-4390-43-0000		47.53			
		PV-142645	4/7/14	#69301		010-8150-0-0000-8110-4390-43-0000		578.88			
		PV-142646	4/7/14	#69450		010-8150-0-0000-8110-4390-43-0000		350.20			
		PV-142647	4/7/14	#69461		010-8150-0-0000-8110-4390-43-0000		142.78	1,119.39	1,119.39	
013407	SMART & FINAL	PO-140879	4/8/14	March 2014		010-0000-0-1369-1000-4300-47-0000		982.03			
		PV-142660	4/8/14	March 2014		130-5310-0-0000-3700-4700-47-0000		46.61			
			4/8/14	March 2014		130-5310-0-0000-3700-4300-47-0000		70.66			
			4/8/14	March 2014		130-5310-0-0000-3700-4700-45-0000		42.75			
			4/8/14	March 2014		130-5310-0-0000-3700-4300-45-0000		197.44	1,339.49	1,339.49	
020742	SOTO, LETICIA	PV-142719	4/8/14	Mileage February 2014		130-5310-0-0000-3700-5200-45-0000		11.87	11.87	11.87	
019443	STUDICA, INC.	PO-141074	4/8/14	INV065894		010-0000-0-6000-1000-5800-47-6350		5,670.00	5,670.00	5,670.00	
014419	SYSKO SAN DIEGO	PV-142672	4/8/14	403310264		130-5310-0-0000-3700-4700-45-0000		883.30			
		PV-142673	4/8/14	404020166		130-5310-0-0000-3700-4700-45-0000		158.40			
		PV-142674	4/8/14	404030239		130-5310-0-0000-3700-4700-45-0000		33.98	1,075.68	1,075.68	
017199	SYSKO SAN DIEGO	PV-142661	4/8/14	403310257		130-5310-0-0000-3700-4700-47-0000		339.46			
			4/8/14	403310257		130-5310-0-0000-3700-4300-47-0000		133.73	473.19	473.19	
015070	TAMAYO, FRANK	PV-142724	4/8/14	Mileage Reimb.		010-8150-0-0000-8110-5200-43-0000		339.00	339.00	339.00	
015975	URBALEJO, ALEJANDRO	PV-142721	4/8/14	Mileage 2/26/2014		130-5310-0-0000-3700-5200-45-0000		3.39	3.39	3.39	
020738	VISTABLET SYSTEMS	PO-140816	4/8/14	91593		010-3550-0-1110-1000-4300-47-0000		1,394.12	1,394.12	1,394.12	
012225	XEROX CORPORATION	PV-142686	4/8/14	073355859		010-0000-0-3200-2700-5600-46-0000		525.10			
		PV-142687	4/8/14	073355819		010-0000-0-0000-7700-5600-43-0000		142.08			
		PV-142688	4/8/14	072879590		010-0000-0-4110-2700-5600-46-6390		489.07			
		PV-142689	4/8/14	073355842		010-0000-0-0000-2700-5600-47-0000		108.78			
		PV-142690	4/8/14	072879580		010-0000-0-0000-2700-5600-47-0000		151.09			
		PV-142691	4/8/14	072879581		010-0000-0-0000-2700-5600-47-0000		157.24			
		PV-142692	4/8/14	072879582		010-0000-0-0000-2700-5600-47-0000		145.54			

Date Paid: 4/8/2014

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
012225	XEROX CORPORATION	PV-142693	4/8/14	072879584		010-0000-0-0000-2700-5600-47-0000		25.30			
		PV-142694	4/8/14	072879592		010-0000-0-0000-2700-5600-47-0000		33.01			
		PV-142695	4/8/14	072879544		010-0000-0-0000-2700-5600-47-0000		25.30			
		PV-142696	4/8/14	072879586		010-0000-0-0000-2700-5600-47-0000		25.30			
		PV-142697	4/8/14	072879587		130-5310-0-0000-3700-5600-47-0000		67.98			
		PV-142698	4/8/14	072965902		010-0000-0-0000-2700-5600-47-0000		773.75			
		PV-142699	4/8/14	073083070		010-0000-0-0000-2700-5600-47-0000		459.54			
		PV-142700	4/8/14	073008956		010-0000-0-0000-2700-5600-47-0000		1,172.69			
		PV-142701	4/8/14	073008957		010-0000-0-0000-2700-5600-47-0000		1,018.11			
		PV-142702	4/8/14	073355831		010-0000-0-0000-2700-5600-45-0000		1,380.54			
		PV-142703	4/8/14	072879560		010-0000-0-0000-2700-5600-45-0000		144.81			
		PV-142704	4/8/14	073355829		010-0000-0-0000-2700-5600-45-0000		1,417.40			
		PV-142705	4/8/14	072879577		010-5640-0-8100-3140-5600-43-0000		144.81			
		PV-142706	4/8/14	072879578		010-0000-0-0000-2700-5600-45-0000		155.22			
		PV-142707	4/8/14	072879579		010-0000-0-0000-2700-5600-45-0000		144.81			
		PV-142708	4/8/14	072879561		010-0000-0-0000-2700-5600-45-0000		144.81			
		PV-142709	4/8/14	072879530		010-0000-0-0000-2700-5600-45-0000		153.63			
		PV-142710	4/8/14	072879583		010-0000-0-0000-2700-5600-45-0000		25.30			
		PV-142711	4/8/14	072879585		010-0000-0-0000-2700-5600-45-0000		25.30			
		PV-142712	4/8/14	073025410		130-5310-0-0000-3700-5600-45-0000		74.04			
		PV-142713	4/8/14	072986167		010-0000-0-0000-2700-5600-45-0000		1,199.49			
		PV-142714	4/8/14	072879576		010-8150-0-0000-8110-5600-43-0000		152.61			
		PV-142715	4/8/14	073083067		010-0000-0-0000-7100-5600-44-0000		76.73			
		PV-142716	4/8/14	072879554		010-0000-0-0000-7200-5600-44-0000		761.61			
		PV-142717	4/8/14	072879588		010-0000-0-0000-7200-5600-44-0000		337.54			
		PV-142718	4/8/14	072879589		010-0000-0-0000-7200-5600-44-0000		411.51	12,070.04	12,070.04	
							Total Checks:	321,393.76			
							Total EPayments:	9,905.09			
							Total Accounts Payable:	331,298.85			

Vendor Number Vendor Name Reference Number Invoice Date Invoice No Sep. Chk Account Code EPay Payment Amount Check Amount Vendor Total Audit Flag

District APY Cash Verification as of 4/8/2014 at 11:52 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	12,792,172.22	309,937.38	0.00	3,260.34	12,478,974.50
110	276,362.21	2,891.00	0.00	0.00	273,471.21
130	275,441.03	18,470.47	0.00	0.00	256,970.56

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$331,298.85 except as noted here below.


 Authorizing Signature Date 4/8/14

 Authorizing Signature Date

Date Paid: 4/17/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020666	IA + CAT	PO-141131	4/15/14	# 6935		010-3010-0-1110-1000-5800-43-0000		300.00	300.00	300.00	
020764	1 TO 1 ACADEMIC	PO-141133	4/15/14	# CUHSD-2001		010-3010-0-1110-1000-5800-43-0000		812.76	812.76	812.76	
020492	7UP/RC BOTTLING OF S.	PV-142738	4/14/14	2215212047		130-5310-0-0000-3700-4700-45-0000		283.90	283.90	283.90	
020493	7UP/RC BOTTLING OF S.	PV-142750	4/14/14	2215212041		130-5310-0-0000-3700-4700-47-0000		538.60	538.60	538.60	
019561	A1 GOLF CARS	PV-142786	4/15/14	# 004064		010-8150-0-0000-8110-5600-43-0000		143.76	143.76	143.76	
020560	ACADEMIC TUTORING	PO-141137	4/15/14	# 03-27-2014		010-3010-0-1110-1000-5800-45-0000		937.50			
		PO-141168	4/15/14	# 808		010-3010-0-1110-1000-5800-43-0000		1,362.50	2,300.00	2,300.00	
020501	ACE TUTORING SERVICES,	PO-141210	4/15/14	# 201402		010-3010-0-1110-1000-5800-43-0000		690.00	690.00	690.00	
019571	ALLIED WASTE SERVICES	PV-142759	4/15/14	0467-001362099		010-0000-0-0000-8200-5506-47-0000		2,015.70			
		PV-142760	4/15/14	0467-001362099		010-0000-0-0000-8200-5506-47-0000		250.00			
		PV-142762	4/15/14	0467-001362098		010-0000-0-0000-8200-5506-45-0000		250.00			
		PV-142764	4/15/14	0467-001362098		010-0000-0-0000-8200-5506-45-0000		1,218.64			
		PV-142765	4/15/14	0467-001362128		010-0000-0-0000-8200-5506-44-0000		76.30			
		PV-142767	4/15/14	0467-001362100		010-0000-0-3200-8200-5506-46-0000		136.25			
			4/15/14	0467-001362100		010-0000-0-4110-8200-5506-46-6390		136.25			
		PV-142769	4/15/14	0467-001362398		010-0000-0-0000-8200-5506-43-0000		54.50			
			4/15/14	0467-001362398		010-0000-0-0000-8200-5506-43-7230		54.50	4,192.14	4,192.14	
019837	ARAMARK UNIFORM	PV-142803	4/15/14	# 792294278 MARCH		010-0000-0-0000-8200-5890-45-0000		547.50	547.50	547.50	
019843	ARAMARK UNIFORM	PV-142799	4/15/14	# 792294285 MARCH		010-0000-0-0000-8200-5890-47-0000		660.25	660.25	660.25	
019835	ARAMARK UNIFORM	PV-142774	4/15/14	March 2014		130-5310-0-0000-8200-5504-45-0000		1,117.37	1,117.37	1,117.37	
019836	ARAMARK UNIFORM	PV-142775	4/15/14	March 2014		130-5310-0-0000-8200-5504-47-0000		974.43	974.43	974.43	
019838	ARAMARK UNIFORM	PV-142777	4/15/14	March 2014		010-3550-0-1110-1000-5800-45-0000		124.35	124.35	124.35	
019839	ARAMARK UNIFORM	PV-142802	4/15/14	# 792294281 MARCH		010-0000-0-0000-8200-5504-45-0000		1,282.46	1,282.46	1,282.46	
019840	ARAMARK UNIFORM	PV-142801	4/15/14	# 792294282 MARCH		010-0000-0-0000-8200-5890-43-0000		1,379.17	1,379.17	1,379.17	
019841	ARAMARK UNIFORM	PV-142798	4/15/14	# 792294283 MARCH		010-0000-0-0000-8200-5504-43-7230		719.56	719.56	719.56	
019842	ARAMARK UNIFORM	PV-142797	4/15/14	# 792294284 MARCH		010-0000-0-0000-3600-5890-43-7230		584.52	584.52	584.52	
019844	ARAMARK UNIFORM	PV-142800	4/15/14	# 792294286 MARCH		010-0000-0-0000-8200-5504-47-0000		359.04	359.04	359.04	
019781	AT&T	PV-142770	4/15/14	2/13-3/12/2014		010-0000-0-0000-7700-5900-43-0043		2,034.39			

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	E Pay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019781	AT&T	PV-142771	4/15/14	2/13-3/12/2014		010-0000-0-0000-7700-5900-43-0043		2,074.30	4,108.69	4,108.69	
020036	BARTH & TOZER LLP	PV-142756	4/15/14	#12929		250-0000-0-0000-7200-5830-43-0000		303.68	303.68	303.68	
019604	BEAM SPEED INTERNET	PV-142784	4/15/14	4/1-5/1/2014		010-0000-0-0000-7100-5800-44-0000		49.95	49.95	49.95	
020572	BRUFF M.D., THOMAS C.	PV-142779	4/15/14	DMV Physical		010-0000-0-0000-3600-5850-43-7230		50.00	50.00	50.00	
014532	CALIFORNIA DEPT. OF	PV-142727	4/14/14	14SF-13842		130-5310-0-0000-3700-5901-45-0000		568.10			
			4/14/14	14SF-13842		130-5310-0-0000-3700-5901-47-0000		568.10	1,136.20	1,136.20	
018143	CARDIFF TRANSPORTATION	PO-141135	4/15/14	#437538		010-7220-0-1110-1000-5800-45-0000		1,814.40	1,814.40	1,814.40	
019643	CENGAGE LEARNING	PO-141075	4/15/14	51884750		010-0000-0-6000-1000-5800-47-6350		1,334.72	1,334.72	1,334.72	
020291	CLASSIC TIMES	PV-142785	4/15/14	#511391		010-0000-0-0000-3600-5800-43-7230		230.00	230.00	230.00	
020761	COLORADO TIME SYSTEMS	PO-141044	4/15/14	148495		010-0000-0-1300-4200-4300-47-0000		101.40	101.40	101.40	
018963	COUNTY MOTOR PARTS	PV-142766	4/15/14	#22365 March		010-8150-0-0000-8110-4390-43-0000		108.15			
			4/15/14	#22365 March		010-0000-0-0000-3600-4360-43-7230		144.55	252.70	252.70	
020004	CRS ADVANCED	PV-142781	4/15/14	SF1426896		010-0000-0-0000-7200-5800-44-0000		503.00	503.00	503.00	
020231	CSM CONSULTING, INC.	PV-142783	4/15/14	347967		010-0000-0-0000-7200-5800-44-0000		950.00	950.00	950.00	
018302	CJHS-ASB	PO-141146	4/15/14	Voice Recorder		010-0000-0-0000-2700-4300-45-0000		1,705.75	1,705.75	1,705.75	
018668	DATA MANAGEMENT, INC.	PO-141061	4/15/14	I347197		010-0000-0-0000-2700-4350-45-0000		564.83	564.83	564.83	
017450	DEPARTMENT OF JUSTICE	PV-142782	4/15/14	026046		010-0000-0-0000-7200-5850-44-0000		192.00	192.00	192.00	
019403	DEPT TOXIC SUBSTANCE	PV-142780	4/15/14	#IM0007539		010-0000-0-0000-7200-5800-44-0000		35.00	35.00	35.00	
019126	DESERT AUTO PLAZA	PV-142796	4/15/14	#30516 MARCH		010-8150-0-0000-8110-4390-43-0000		307.39	307.39	307.39	
018710	DESERT SERVICES, INC.	PV-142757	4/15/14	#140577 3/16-3/31/14		010-0000-0-0000-8300-5800-45-0000		780.00			
			4/15/14	#140577 3/16-3/31/14		010-0000-0-0000-8300-5800-47-0000		780.00	1,560.00	1,560.00	
017775	DION INTERNATIONAL	PV-142791	4/15/14	#CI76642		010-0000-0-0000-3600-4360-43-7230		115.60	115.60	115.60	
020646	EL CENTRO ELEM SCHL	PO-141167	4/15/14	#201322		010-6378-0-1110-1000-5800-47-0000		276.20	276.20	276.20	
020621	ELITE PRODUCTS AND	PO-140998	4/15/14	1395889354		010-0000-0-0000-2700-4400-45-0000		1,683.25	1,683.25	1,683.25	
020072	EMPOWER SOFTWARE	PV-142773	4/15/14	150229		010-0000-0-0000-7400-5800-43-0000		2,778.31	2,778.31	2,778.31	
012416	FEDEX	PV-142819	4/15/14	#2-618-81847		010-0000-0-1300-4200-5901-47-0000		94.71	94.71	94.71	
014434	FIESTA MEXICAN FOODS	PV-142736	4/14/14	EC-007579		130-5310-0-0000-3700-4700-45-0000		316.08			
		PV-142737	4/14/14	EC-007606		130-5310-0-0000-3700-4700-45-0000		224.40	540.48	540.48	

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020497	FIESTA MEXICAN FOODS,	PV-142747	4/14/14	EC-007237		130-5310-0-0000-3700-4700-47-0000		284.40			
		PV-142748	4/14/14	EC-007607		130-5310-0-0000-3700-4700-47-0000		141.11			
		PV-142749	4/14/14	EC-007580		130-5310-0-0000-3700-4700-47-0000		130.00	555.51	555.51	
012322	FLINN SCIENTIFIC INC.	PO-141047	4/15/14	1739460		010-0000-0-0000-2700-4300-45-0000		2,734.51			
		PO-141086	4/15/14	1740027		010-6300-0-1110-1000-4300-43-0000		3,179.55	5,914.06	5,914.06	
014853	FLOWERS BAKING	PV-142735	4/14/14	95480583		130-5310-0-0000-3700-4700-45-0000		75.60	75.60	75.60	
017379	FLOWERS BAKING	PV-142746	4/14/14	95480585		130-5310-0-0000-3700-4700-47-0000		75.60	75.60	75.60	
018520	FULTON DISTRIBUTING CO.	PV-142732	4/14/14	319643		130-5310-0-0000-3700-4300-45-0000		751.29	751.29	751.29	
018868	FULTON DISTRIBUTING CO.	PV-142745	4/14/14	320003		130-5310-0-0000-3700-4300-47-0000		632.56	632.56	632.56	
019782	GOLF TEAM PRODUCTS,	PO-141093	4/15/14	142029A		010-0000-0-1321-4200-4300-47-0000		538.00	538.00	538.00	
020163	GUZMAN, MARISSA M.	PV-142755	4/15/14	Reimb. Conf. Exp.		010-0000-0-0000-7200-5200-44-0000		172.05	172.05	172.05	
018928	HEADSETS.COM, INC.	PO-141108	4/15/14	2523674		010-0000-0-0000-2700-4300-45-0000		445.88	445.88	445.88	
020426	HILL, AMANDA	PV-142804	4/15/14	HOSA State Leadership		010-6385-0-1110-1000-5200-47-0000		49.35			
			4/15/14	HOSA State Leadership		010-6378-0-1110-1000-5200-47-0000		49.34	98.69	98.69	
020477	HOLLANDIA DAIRY, INC.	PV-142733	4/14/14	1249930		130-5310-0-0000-3700-4700-45-0000		677.96			
		PV-142734	4/14/14	1251717		130-5310-0-0000-3700-4700-45-0000		908.46	1,586.42	1,586.42	
020484	HOLLANDIA DAIRY, INC.	PV-142743	4/14/14	1251716		130-5310-0-0000-3700-4700-47-0000		778.81			
		PV-142744	4/14/14	1254379		130-5310-0-0000-3700-4700-47-0000		221.76	1,000.57	1,000.57	
011033	IMPERIAL COUNTY OFFICE	PO-141180	4/15/14	14-353		010-0000-0-0000-3110-5800-43-0000		9,315.00	9,315.00	9,315.00	
010294	IMPERIAL VALLEY PAINT	PO-140636	4/15/14	#337294		010-0000-0-1300-4200-4300-47-0000		55.68			
		PV-142790	4/15/14	C300 MARCH		010-8150-0-0000-8110-4390-43-0000		88.94			
			4/15/14	C300 MARCH		010-0000-0-0000-3600-4360-43-7230		86.29			
			4/15/14	C300 MARCH		010-0000-0-1300-4200-4300-47-0000		106.16	337.07	337.07	
014369	IMPERIAL VALLEY PRESS	PV-142789	4/15/14	#N30056351		010-0000-0-0000-7200-5840-44-0000		1,268.30	1,268.30	1,268.30	
020744	K12 MANAGEMENT INC.	PO-140852	4/15/14	0237933-IN		110-0000-0-4110-1000-5800-46-6393		10,082.25			
			4/15/14	0237933-IN		110-3913-0-4110-1000-5800-46-0000		11,787.75	21,870.00	21,870.00	
019521	K-C WELDING & RENTALS	PV-142776	4/15/14	#1100 MARCH		010-8150-0-0000-8110-5600-43-0000		465.29	465.29	465.29	
020580	KIMBALL MIDWEST	PV-142778	4/15/14	#3442608		010-0000-0-0000-3600-4360-43-7230		150.12			

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020580	KIMBALL MIDWEST	PV-142787	4/15/14	#3491234		010-0000-0-0000-3600-4360-43-7230		42.66	192.78	192.78	
016687	LACOE/MAS UNIT	PO-140960	4/15/14	45453		010-4201-0-1110-1000-4300-43-0000		817.50	817.50	817.50	
014584	LEE TIRE CO.	PV-142794	4/15/14	#001820	MARCH	010-0000-0-0000-8200-4362-43-0000		93.77	93.77	93.77	
019095	LOWE'S BUSINESS	PV-142768	4/15/14	MARCH		010-8150-0-0000-8110-4390-43-0000		81.90			
010407	NASCO MODESTO	PO-140971	4/15/14	920758		010-0000-0-0000-3600-4360-43-7230		56.25	138.15	138.15	
019691	PADILLA, JESUS	PO-141186	4/15/14	#234081		010-0000-0-0000-2700-4400-47-0000		4,852.41	4,852.41	4,852.41	
015735	QUIJADA, PATRICIA	PV-142814	4/15/14	Reimb. Conf expense		010-0000-0-3200-2700-4355-46-0000		200.00	200.00	200.00	
020158	RABOBANK VISA CARD	PV-142811	4/15/14	MARCH		010-7405-0-1110-1000-5200-43-0000		486.47	486.47	486.47	
			4/15/14	MARCH		010-0000-0-1559-2700-5200-47-0000		4,602.75			
			4/15/14	MARCH		010-0000-0-1559-2700-4300-47-0000		68.88			
			4/15/14	MARCH		010-3185-0-1110-1000-5200-43-0000		188.92			
			4/15/14	MARCH		010-0000-0-0000-7200-5200-44-0000		2,424.18			
			4/15/14	MARCH		010-0000-0-0000-7200-5800-44-0000		40.60			
			4/15/14	MARCH		010-7220-0-1566-1000-4300-47-0000		1,398.30			
			4/15/14	MARCH		010-0000-0-1406-4100-5200-47-0047		245.44			
			4/15/14	MARCH		010-0000-0-0000-7700-5800-43-0000		674.97			
			4/15/14	MARCH		010-0000-0-0000-7100-4300-44-0000		45.82			
			4/15/14	MARCH		010-3550-0-1110-1000-5200-45-0000		757.56			
			4/15/14	MARCH		010-3550-0-1110-1000-5200-47-0000		260.00	10,707.42	10,707.42	
020159	RABOBANK VISA CARD	PV-142792	4/15/14	#2486	MARCH	010-0000-0-0000-7300-5200-44-0000		270.00	270.00	270.00	
020160	RABOBANK VISA CARD	PV-142793	4/15/14	#9283	MARCH	010-0000-0-0000-7200-5200-44-0000		75.00			
020267	RABOBANK VISA CARD	PV-142812	4/15/14	#9283	MARCH	010-0000-0-0000-7200-4300-44-0000		19.73	94.73	94.73	
			4/15/14	MARCH		010-0000-0-0000-7700-4300-43-0000		801.46			
			4/15/14	MARCH		010-0000-0-0000-7200-4300-44-0000		268.82			
019755	RESIDENCE INN MARRIOTT	PO-141165	4/15/14	Res. for C Castro		010-8150-0-0000-8110-4350-43-0000		268.82	1,339.10	1,339.10	
019995	RICK'S GROUP DIESEL INC.	PV-142788	4/15/14	#14858		010-0000-0-0000-7700-5200-43-0000		486.28	486.28	486.28	
			4/15/14	#14862		010-0000-0-0000-3600-5600-43-7230		207.06			
			4/15/14	#14862		010-0000-0-0000-3600-5600-43-7230		450.00			

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019995	RICK'S GROUP DIESEL INC.	PV-142816	4/15/14	#14852		010-0000-0-0000-3600-5600-43-7230		75.00			
		PV-142817	4/15/14	#14842		010-0000-0-0000-3600-5600-43-7230		161.04			
		PV-142818	4/15/14	#14845		010-0000-0-0000-3600-5600-43-7230		18,078.34	18,971.44	18,971.44	
019020	RUBIO, SERGIO	PV-142806	4/15/14	HOSA Leadership		010-6385-0-1110-1000-5200-47-0000		66.74			
			4/15/14	HOSA Leadership		010-6378-0-1110-1000-5200-47-0000		66.74	133.48	133.48	
017902	SAN DIEGO FRICTION	PV-142761	4/15/14	#14863 March		010-0000-0-0000-3600-4360-43-7230		1,722.88	1,722.88	1,722.88	
018182	SEHI COMPUTER	PO-141042	4/15/14	100112016		010-0000-0-1505-1000-4300-47-0000	E	84.09			
		PO-141050	4/15/14	100112015		010-0000-0-1555-1000-4300-45-0000	E	316.47		400.56	
014464	SHAMROCK FOODS	PV-142729	4/14/14	15420454		130-5310-0-0000-3700-4700-45-0000		342.27			
		PV-142730	4/14/14	15414330		130-5310-0-0000-3700-4700-45-0000		25.51			
		PV-142731	4/14/14	15414331		130-5310-0-0000-3700-4700-45-0000		3,132.48			
			4/14/14	15414331		130-5310-0-0000-3700-4700-45-0000		272.72	3,772.98	3,772.98	
019549	SHAMROCK FOODS	PV-142740	4/14/14	15414328		130-5310-0-0000-3700-4700-47-0000		25.51			
		PV-142741	4/14/14	15414329		130-5310-0-0000-3700-4700-47-0000		3,621.61			
			4/14/14	15414329		130-5310-0-0000-3700-4300-47-0000		193.50			
		PV-142742	4/14/14	15420455		130-5310-0-0000-3700-4700-47-0000		1,068.00			
			4/14/14	15420455		130-5310-0-0000-3700-4300-47-0000		30.45	4,939.07	4,939.07	
010024	SHELL OIL COMPANY	PV-142810	4/15/14	#8000042476		010-0000-0-1330-4200-5200-45-0000		843.92			
			4/15/14	#8000042476		010-0000-0-1330-4200-5200-47-0000		501.10			
			4/15/14	#8000042476		010-7220-0-1566-1000-5200-47-0000		131.44			
			4/15/14	#8000042476		010-0000-0-1351-4200-5200-47-0000		114.18			
			4/15/14	#8000042476		010-0000-0-1310-4200-5200-45-0000		447.84			
			4/15/14	#8000042476		010-0000-0-1345-4200-5200-45-0000		148.96			
			4/15/14	#8000042476		010-0000-0-1559-2700-5200-47-0000		124.51			
			4/15/14	#8000042476		010-0000-0-1559-2700-5200-45-0000		315.61			
			4/15/14	#8000042476		010-0000-0-1321-4200-5200-45-0000		220.43			
			4/15/14	#8000042476		010-0000-0-1321-4200-5200-47-0000		267.80			
			4/15/14	#8000042476		010-0000-0-1351-4200-5200-45-0000		23.77			

Date Paid: 4/17/2014

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
010024	SHELL OIL COMPANY	PV-142810	4/15/14	#8000042476		010-0000-0-1360-4200-5200-45-0000		66.84			
			4/15/14	#8000042476		010-3185-0-1110-1000-5200-43-0000		150.37			
			4/15/14	#8000042476		010-0000-0-1340-4200-5200-47-0000		368.67			
			4/15/14	#8000042476		010-0000-0-0000-7700-4361-43-0000		37.15			
			4/15/14	#8000042476		110-0000-0-4110-1000-5200-46-6351		73.56	3,836.15	3,836.15	
017401	SLOBIG, ANITA	PV-142752	4/14/14	PIANO COVER		010-0000-0-0000-2700-4300-47-0000		294.84	294.84	294.84	
020742	SOTO, LETICIA	PV-142809	4/15/14	Mileage March 2014		130-5310-0-0000-3700-5200-45-0000		16.10	16.10	16.10	
020487	SOUTHWEST FOODSERVICE	PV-142751	4/14/14	9107		130-5310-0-0000-3700-5800-47-0000		9,504.64			
			4/14/14	9107		130-5310-0-0000-3700-5800-45-0000		7,776.54	17,281.18	17,281.18	
020069	SPARKLETT'S	PV-142753	4/14/14	9444474-040114		010-5640-0-8100-3140-4300-43-0000		33.71	33.71	33.71	
013180	STATE BOARD OF	PV-142758	4/15/14	1st Qtr 2014		010-0000-0-0000-0000-9503-00-0000		2,449.00	2,449.00	2,449.00	
017143	STATE BOARD OF	PV-142726	4/14/14	1ST QTR SALES/USE		130-5310-0-0000-3700-4700-45-0000		90.00			
			4/14/14	1ST QTR SALES/USE		130-5310-0-0000-3700-4700-47-0000		55.00	145.00	145.00	
019636	SUPERSCOPE	PO-141014	4/15/14	436912		010-0000-0-0000-2700-4300-45-0000		614.32	614.32	614.32	
014419	SYSCO SAN DIEGO	PV-142728	4/14/14	404070172		130-5310-0-0000-3700-4700-45-0000		385.92	385.92	385.92	
017199	SYSCO SAN DIEGO	PV-142739	4/14/14	404070182		130-5310-0-0000-3700-4700-47-0000		476.06			
			4/14/14	404070182		130-5310-0-0000-3700-4300-47-0000		220.01	696.07	696.07	
020780	TOM'S AUTO BODY, INC.	PV-142763	4/15/14	#907		010-0000-0-0000-3600-5600-43-7230		1,860.32			
			4/15/14	#914		010-0000-0-0000-3600-5600-43-7230		1,860.32	3,720.64	3,720.64	
014752	UPS	PV-142772	4/15/14	#866031144		010-0000-0-0000-8110-5901-43-0000		90.40	90.40	90.40	
015975	URBALEJO, ALEJANDRO	PV-142808	4/15/14	Mileage 3/12/14		130-5310-0-0000-3700-5200-45-0000		3.39	3.39	3.39	
019090	US AIR CONDITIONING	PV-142795	4/15/14	#9222922		010-8150-0-0000-8110-4390-43-0000		11.69	11.69	11.69	
019817	VALADEZ, JACQUELINE	PV-142805	4/15/14	Cal-HOSA State Ldr Conf		010-6385-0-1110-1000-5200-47-0000		70.54			
			4/15/14	Cal-HOSA State Ldr Conf		010-6378-0-1110-1000-5200-47-0000		70.53	141.07	141.07	
020049	VENEGAS, GILBERT	PV-142807	4/15/14	Mileage March 2014		130-5310-0-0000-3700-5200-45-0000		31.19			
			4/15/14	Mileage March 2014		130-5310-0-0000-3700-5200-47-0000		31.19	62.38	62.38	
019620	VIZCAINO, ANA L.	PV-142754	4/15/14	Reimb. Cue Conf.		010-3550-0-1110-1000-5200-45-0000		149.48	149.48	149.48	
020684	WESTAIR GASES & EQUIP.	PO-141081	4/15/14	477540		010-0000-0-6000-1000-4300-47-6350		1,526.96	1,526.96	1,526.96	

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Date Paid: 4/17/2014

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Total Checks: 163,476.72
 Total EPayments: 400.56
 Total Accounts Payable: 163,877.28

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 4/15/2014 at 1:23 PM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	12,478,574.50	105,059.42	0.00	0.00	12,373,515.08
110	273,471.21	21,943.56	0.00	0.00	251,527.65
130	265,442.84	36,570.62	0.00	0.00	228,872.22
250	567,397.92	303.68	0.00	0.00	567,094.24

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$163,877.28 except as noted here below.


 Authorizing Signature
 4/15/14
 Date

 Authorizing Signature
 Date

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
018873	AA EQUIPMENT	PV-142831	4/22/14	#P18618		010-0000-0-0000-8200-4380-43-0000		294.21	294.21	294.21	
020028	ACME NETWORK	PO-141234	4/22/14	#1881		010-3550-0-1110-1000-5800-47-0000		1,100.00	1,100.00	1,100.00	
019927	ACTIVE NETWORK, INC.	PO-141005	4/22/14	11055435		010-0000-0-1559-4100-4300-47-0000		213.84	213.84	213.84	
020760	ADAMANT BARBELL	PO-141034	4/22/14	338		010-0000-0-1300-4200-4300-47-0000		4,555.33	4,555.33	4,555.33	
016549	AIRGAS WEST INC.	PO-141078	4/22/14	9026307879		010-0000-0-6000-1000-4300-47-6350		315.06			
			4/22/14	9023543681		010-0000-0-6000-1000-4300-47-6350		80.57			
			4/22/14	9026307879		010-0000-0-6000-1000-4400-47-6350		12,175.92	12,175.55	12,571.55	
019209	ALPHA CARD SYSTEMS, LLC	PO-141141	4/22/14	SI-236850		010-0000-0-3200-2700-4300-46-0000		89.69	89.69	89.69	
013037	AM COPIERS, INC.	PO-141048	4/22/14	29420		010-0000-0-0000-2700-4350-45-0000		1,582.20	1,582.20	1,582.20	
017729	ANIXTER INC.	PO-140824	4/22/14	187-345094		010-0000-0-0000-7700-4300-43-0000		347.01	347.01	347.01	
015231	AVID CENTER	PO-141236	4/22/14	Reg. for Avid Inst.		010-3010-0-1110-1000-5200-45-0000		2,676.00			
			4/22/14	Reg. for Avid Inst.		010-3010-0-1110-1000-5200-47-0000		2,007.00	4,683.00	4,683.00	
019265	BLICK ART MATERIALS	PO-141106	4/22/14	2907452		010-0000-0-1435-1000-4300-45-0000		83.93			
		PO-141126	4/22/14	2934261		010-0000-0-3200-2700-4300-46-0000		502.41	586.34	586.34	
019643	CENGAGE LEARNING	PO-141076	4/22/14	51884877		010-0000-0-6000-1000-4300-47-6350		3,155.33			
		PO-141077	4/22/14	51884855		010-0000-0-6000-1000-4300-47-6350		4,923.07	8,078.40	8,078.40	
020508	CLUB Z! IN-HOME	PO-141219	4/22/14	#311		010-3010-0-1110-1000-5800-43-0000		325.00	325.00	325.00	
020076	CUHSD NUTRITION	PO-141222	4/21/14	March Childcare Snacks		010-0000-0-1110-1000-4300-43-6091		111.55			
			4/21/14	March Childcare Meals		010-0000-0-1110-1000-4300-43-6091		166.75			
		PO-141233	4/22/14	March 12th stakeholder		010-0000-0-1110-1000-4300-45-7091		328.00			
			4/22/14	Feb. 26th stakeholder m		010-0000-0-1110-1000-4300-45-7091		164.00			
			4/22/14	March 26th stakeholder		010-0000-0-1110-1000-4300-47-7091		328.00			
			4/22/14	Feb. 26th stakeholder m		010-0000-0-1110-1000-4300-47-7091		164.00	1,262.30	1,262.30	
010004	CUHS-STUDENT ACCTS	PO-141214	4/22/14	#207		010-0002-0-0000-2490-4300-45-0000		5,188.25	5,188.25	5,188.25	
014799	DB PUMP AND SUPPLY	PV-142840	4/22/14	#332980		010-8150-0-0000-8110-4390-43-0000		24.55			
		PV-142841	4/22/14	#332984		010-0000-0-0000-8200-4380-43-0000		433.88			
		PV-142842	4/22/14	#333131		010-0000-0-0000-8200-4380-43-0000		84.80	543.23	543.23	
016787	DELL MARKETING L.P.	PO-141147	4/22/14	XID6XNTK6		010-0000-0-0000-2700-4300-45-0000		36.71	36.71	36.71	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019764	ELSEVIER	PO-141072	4/22/14	82945111		010-0000-0-6000-1000-4300-47-6350		5,353.18	5,353.18	5,353.18	
020313	EMPLOYMENT	PV-142839	4/22/14	1st qtr end 3/31/2014		010-0000-0-0000-0000-9525-00-0000		4,117.43	4,117.43	4,117.43	
018520	FULTON DISTRIBUTING CO.	PV-142835	4/22/14	320257		130-5310-0-0000-3700-4300-45-0000		715.12	715.12	715.12	
019959	GIGA KOM	PO-141184	4/22/14	E4099AB		010-0000-0-0000-7700-4400-43-0000		3,098.72	3,098.72	3,098.72	
011470	GOODHEART-WILCOX	PO-141071	4/22/14	01404954		010-0000-0-6000-1000-4300-47-6350		2,321.61	2,321.61	2,321.61	
020726	HERMANCE MACHINE	PO-141151	4/22/14	IN-5042063		010-3550-0-1110-1000-4300-45-0000		235.38	235.38	235.38	
020517	HEUER PUBLISHING LLC	PO-141087	4/22/14	34241		010-7220-0-1566-1000-4300-47-0000		209.75			
			4/22/14	34241		010-7220-0-1566-1000-5800-47-0000		195.00	404.75	404.75	
017821	HOME DEPOT CREDIT	PO-140919	4/22/14	#7970844,6451786,615		010-3550-0-1110-1000-4300-47-0000		702.54			
		PV-142833	4/22/14	MARCH		010-0000-0-0000-7700-4300-43-0000		405.69			
			4/22/14	MARCH		010-8150-0-0000-8110-4390-43-0000		758.80			
			4/22/14	MARCH		010-0000-0-0000-8200-4380-43-0000		18.81	1,885.84	1,885.84	
017995	HYATT REGENCY ORANGE	PO-141217	4/22/14	Room res. for conf.		010-0000-0-0000-7700-5200-43-0000		287.36	287.36	287.36	
020778	ITT TECH-CPD	PO-141157	4/22/14	CUHSD2001		010-0000-0-0000-7700-5200-43-0000		2,995.00	2,995.00	2,995.00	
010301	LAKESHORE LEARNING	PO-141112	4/22/14	2163840414		010-0000-0-0000-2700-4300-45-0000		745.96			
			4/22/14	2163840414		010-0000-0-1545-1000-4300-45-0045		132.20			
			4/22/14	2163840414		010-0000-0-1545-1000-4300-45-0000		66.10	944.26	944.26	
019605	LANCASTER, ERIC	PV-142824	4/22/14	SHS Chorus Club		010-0000-0-1559-2700-5200-47-0000		31.33	31.33	31.33	
020765	LEADERSHIP ASSOCIATES	PV-142829	4/22/14	First Payment		010-0000-0-0000-7100-5800-44-0000		10,750.00	10,750.00	10,750.00	
020533	LEMUS, MIGUEL	PV-142823	4/22/14	March Mileage Reimb.		010-0000-0-0000-7700-5200-43-0000		74.02	74.02	74.02	
017015	LESLIE'S POOL SUPPLIES	PV-142830	4/22/14	#61131 March		010-8150-0-0000-8110-4390-43-0000		5,022.22	5,022.22	5,022.22	
014103	MISSION JANITORIAL	PV-142843	4/22/14	#404369-01		010-0000-0-0000-8200-4380-43-0000	E	1,477.55		1,477.55	
017406	MSA TERMITE SYSTEMS	PV-142834	4/22/14	April 2014		010-0000-0-0000-8200-5500-43-0000		690.00	690.00	690.00	
020531	MUSIC & ART	PO-141095	4/22/14	2336678		010-0000-0-1520-1000-4300-45-0000		246.15			
			4/22/14	2337003		010-0000-0-1520-1000-4300-45-0000		16.12	262.27	262.27	
020770	MUSIC IN MOTION, INC	PO-141107	4/22/14	00468704		010-0000-0-1520-1000-4300-45-0000		37.65	37.65	37.65	
010407	NASCO MODESTO	PO-140971	4/22/14	924004		010-0000-0-0000-2700-4300-47-0000		282.74			
		PO-140990	4/22/14	923523		010-3550-0-1110-1000-4300-47-0000		122.43			

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	E Pay	Payment Amount	Check Amount	Vendor Total	Audit Flag
010407	NASCO MODESTO	PO-140990	4/22/14	925336		010-3550-0-1110-1000-4300-47-0000		103.35			
		PO-141080	4/22/14	924633		010-0000-0-6000-1000-4300-47-6350		8.41	516.93	516.93	
010314	OFFICE SUPPLY COMPANY	PO-140005	4/22/14	#472916-0		010-0000-0-0000-2700-4350-45-0000		79.25			
			4/22/14	#473425-0		010-0000-0-0000-2700-4350-45-0000		411.34			
			4/22/14	#473459-0		010-0000-0-0000-2700-4350-45-0000		43.11			
			4/22/14	#473425-1		010-0000-0-0000-2700-4350-45-0000		259.89			
		PO-140039	4/22/14	#473016-0		010-0000-0-0000-2700-4300-47-0000		96.23			
		PV-142846	4/22/14	MARCH		010-0000-0-0000-7200-4300-44-0000		648.51	1,538.33	1,538.33	
015689	ONESOURCE	PV-142820	4/22/14	#16795 MARCH		010-8150-0-0000-8110-4390-43-0000		3,653.43	3,653.43	3,653.43	
013141	PEPPER & SON INC., J.W.	PO-141096	4/22/14	10618982		010-0000-0-1520-1000-4300-45-0000		78.27	78.27	78.27	
019956	PITNEY BOWES GLOBAL	PV-142844	4/22/14	#5638029-AP14		010-0000-0-0000-2700-5600-47-0000		840.00			
		PV-142845	4/22/14	#5638011-AP14		010-0000-0-0000-2700-5600-45-0000		840.00	1,680.00	1,680.00	
017515	RENAISSANCE LEARNING	PO-141213	4/22/14	INV4070235		010-3010-0-1110-1000-5800-47-0000		14,880.00	14,880.00	14,880.00	
019680	RODRIGUEZ, MIGUEL	PV-142821	4/22/14	CUHS Swim Team		010-0000-0-1340-4200-5200-45-0000		22.00			
		PV-142822	4/22/14	CUHS Swim Team		010-0000-0-1340-4200-5200-45-0000		16.46	38.46	38.46	
018182	SEHI COMPUTER	PO-141070	4/22/14	100112328		010-0000-0-0000-2700-4300-47-0000	E	756.00			
		PO-141127	4/22/14	100112524		010-0000-0-3200-2700-4300-46-0000	E	874.28		1,630.28	
014464	SHAMROCK FOODS	PV-142836	4/22/14	15433189		130-5310-0-0000-3700-4700-45-0000		25.51	25.51	25.51	
019549	SHAMROCK FOODS	PV-142837	4/22/14	15433185		130-5310-0-0000-3700-4700-47-0000		25.51	25.51	25.51	
011224	SKEELS & COMPANY,	PV-142825	4/22/14	#69871		010-8150-0-0000-8110-4400-43-0000		1,984.86			
			4/22/14	#69871		010-8150-0-0000-8110-4390-43-0000		28.35			
		PV-142826	4/22/14	#69870		010-8150-0-0000-8110-4390-43-0000		662.67			
		PV-142827	4/22/14	#69802		010-8150-0-0000-8110-4390-43-0000		25.11			
		PV-142828	4/22/14	#69622		010-8150-0-0000-8110-4390-43-0000		39.75	2,740.74	2,740.74	
017872	STAPLES BUSINESS	PO-140906	4/21/14	#3228002972		010-3310-0-5770-1110-4300-45-0000		29.08			
			4/21/14	#3228002972		010-3310-0-5770-1110-4300-45-0000		59.93			
		PO-140934	4/21/14	#3228002974		010-0000-0-1440-1000-4300-45-0000		89.41			
			4/21/14	#3228002975		010-0000-0-1440-1000-4300-45-0000		44.87			

Date Paid: 4/24/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
017872	STAPLES BUSINESS	PO-140934	4/21/14	#3228002976		010-0000-0-1440-1000-4300-45-0000		105.29			
		PO-140941	4/21/14	#3228002977		010-0000-0-1505-1000-4300-45-0000		570.05			
		PO-140945	4/21/14	#3228002978		010-0000-0-1440-1000-4300-45-0000		44.69			
		PO-140949	4/21/14	#3228002979		010-0000-0-1440-1000-4300-45-0000		93.41			
		PO-140970	4/21/14	#3228002980		010-0000-0-3200-2700-4350-46-0000		89.10			
		PO-140995	4/21/14	#3228002981		110-3913-0-4110-2700-4300-46-0000		89.09			
		PO-140999	4/21/14	#3228002982		010-0000-0-0000-7200-4300-44-0000		136.62			
		PO-141008	4/21/14	#3228002983		010-3310-0-5770-1110-4300-47-0000		90.40			
			4/21/14	#3228002986		010-0000-0-1303-4100-4300-47-0000		36.91			
			4/21/14	#3228002988		010-0000-0-1559-4100-4300-47-0000		33.34			
			4/21/14	#3228002988		010-0000-0-1559-4100-4300-47-0000		128.21			
			4/21/14	#3228002987		010-0000-0-1559-4100-4300-47-0000		107.95			
			4/21/14	#3228002985		010-0000-0-1559-4100-4300-47-0000		410.37			
			4/21/14	#3228002984		010-0000-0-1559-4100-4300-47-0000		961.66			
		PO-141010	4/21/14	#3228002989		010-0000-0-1110-1000-4300-47-7091		77.01			
		PO-141027	4/21/14	#3228002990		010-0000-0-1110-1000-4300-45-7091		61.50			
		PO-141051	4/21/14	#3228002991		010-0000-0-1559-4100-4300-47-0000		98.71			
		PO-141094	4/21/14	#3228002992		010-0000-0-1555-1000-4300-45-0000		294.58			
		PO-141114	4/21/14	#3228002995		010-0000-0-3800-1000-4300-45-0000		85.53			
			4/21/14	#3228002994		010-0000-0-3800-1000-4300-45-0000		84.77			
			4/21/14	#3228002993		010-0000-0-3800-1000-4300-45-0000		259.19	4,081.67	4,081.67	
015935	STAPLES CREDIT PLAN	PO-140006	4/22/14	#17517		010-0000-0-0000-2700-4300-45-0000		639.80			
			4/22/14	#46267		010-0000-0-0000-2700-4300-45-0000		405.28			
		PO-141025	4/22/14	#16595		010-3060-0-7110-1000-4300-43-0000		456.95			
		PV-142832	4/22/14	MARCH		010-0000-0-0000-7700-4300-43-0000		280.78			
			4/22/14	MARCH		130-5310-0-0000-3700-4350-47-0000		296.44			
			4/22/14	MARCH		130-5310-0-0000-3700-4350-45-0000		17.47			
			4/22/14	MARCH		130-5310-0-0000-3700-4350-47-0000		17.46			

Date Paid: 4/24/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
015935	STAPLES CREDIT PLAN	PV-142832	4/22/14	MARCH		010-8150-0-0000-8110-4350-43-0000		92.49	2,206.67	2,206.67	
019247	UNITED STATES TREASURY	PV-142838	4/22/14	Liab. Emp Tax 4th qtr 2		010-0000-0-0000-7200-5800-44-0000		1,109.85	1,109.85	1,109.85	
011182	WARD'S NATURAL	PO-141083	4/22/14	8057329004		010-6300-0-1110-1000-4300-43-0000		265.36	265.36	265.36	

Total Checks: 113,523.93
 Total EPayments: 3,107.83
 Total Accounts Payable: 116,631.76

Vendor Number Vendor Name Reference Number Invoice Date Invoice No Sep. Chk Account Code EPay Payment Amount Check Amount Vendor Total Audit Flag

District APY Cash Verification as of 4/22/2014 at 1:33 PM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	12,392,660.82	115,445.16	0.00	0.00	12,277,215.66
110	270,095.89	89.09	0.00	0.00	270,006.80
130	355,557.64	1,097.51	0.00	0.00	354,460.13

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$116,631.76 except as noted here below.


 Authorizing Signature 4/22/14
 Date

 Authorizing Signature Date

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019927	ACTIVE NETWORK, INC.	PO-141006	4/29/14	11056365		010-0000-0-1559-4100-4300-47-0000		489.27	489.27	489.27	
016549	AIRGAS WEST INC.	PO-141078	4/29/14	9026348629		010-0000-0-6000-1000-4300-47-6350		387.72			
			4/29/14	9026627865		010-0000-0-6000-1000-4300-47-6350		602.64			
			4/29/14	9026348629		010-0000-0-6000-1000-4400-47-6350		4,531.68	5,522.04	5,522.04	
019209	ALPHA CARD SYSTEMS, LLC	PO-141196	4/29/14	SI-236891		010-0000-0-4110-2700-4300-46-6390		776.41	776.41	776.41	
020773	ALTEX COMPUTERS &	PO-141220	4/29/14	213950		010-3550-0-1110-1000-4300-45-0000		2,123.26	2,123.26	2,123.26	
017116	AM DESERT STORM	PO-141175	4/29/14	#4086		010-8150-0-0000-8110-5800-43-0043		7,800.00	7,800.00	7,800.00	
020540	AMERICAN RED CROSS	PO-140711	4/29/14	10280363		010-6385-0-1110-1000-5800-47-0000		1,782.00	1,782.00	1,782.00	
020556	AMS.Net, Inc.	PO-141123	4/29/14	136276		010-0000-0-0000-2700-4300-45-0000		456.24	456.24	456.24	
012545	A-Z BUS SALES INC.	PV-142854	4/29/14	#8172627		010-0000-0-5770-3600-4360-43-7240		281.21			
			4/29/14	#8172831		010-0000-0-5770-3600-4360-43-7240		142.40	423.61	423.61	
020536	BACKDROPS BEAUTIFUL	PO-141226	4/29/14	#51524		010-7220-0-1566-1000-5600-47-0000		760.82	760.82	760.82	
020096	BEST BUY BUSINESS	PO-140823	4/29/14	1559211		010-7405-0-1110-1000-4300-43-0000		58,616.75			
			4/29/14	1565278		010-7405-0-1110-1000-4300-43-0000		58,371.96	116,988.71	116,988.71	
020771	BIO CORPORATION	PO-141100	4/29/14	202288		010-6385-0-1110-1000-4300-47-0000		1,792.75	1,792.75	1,792.75	
010253	BLACKMAN PLUMBING	PO-141187	4/29/14	#14-54971		010-0000-0-3200-2700-4300-46-0000		5,200.00	5,200.00	5,200.00	
019643	CENGAGE LEARNING	PO-141134	4/29/14	54931771		010-3550-0-1110-1000-4300-45-0000		1,060.36	1,060.36	1,060.36	
011802	CHANNING BETE COMPANY,	PO-140974	4/29/14	52785637		010-5640-0-1110-1000-4300-43-0000		1,407.05	1,407.05	1,407.05	
019000	CHEVRON & TEXACO	PV-142847	4/29/14	APRIL		010-0000-0-1330-4200-5200-45-0000		229.15			
			4/29/14	APRIL		010-0000-0-1330-4200-5200-47-0000		459.15			
			4/29/14	APRIL		010-0000-0-1310-4200-5200-45-0000		568.67			
			4/29/14	APRIL		010-0000-0-1310-4200-5200-47-0000		484.19			
			4/29/14	APRIL		010-0000-0-1406-4100-5200-47-0047		62.69			
			4/29/14	APRIL		010-0000-0-1345-4200-5200-45-0000		71.73			
			4/29/14	APRIL		010-3550-0-1110-1000-5200-47-0000		245.08			
			4/29/14	APRIL		010-0000-0-1545-1000-5200-45-0045		61.22			
			4/29/14	APRIL		010-7220-0-1566-1000-5200-47-0000		66.80			
			4/29/14	APRIL		010-0000-0-1321-4200-5200-45-0000		67.11			

Date Paid: 5/1/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019000	CHEVRON & TEXACO	PV-142847	4/29/14	APRIL		010-0000-0-0000-3600-4361-43-7230		50.57			
			4/29/14	APRIL		010-0000-0-0000-7200-5800-44-0000		30.63			
			4/29/14	APRIL		010-0000-0-0000-7200-5800-44-0000		23.66	2,420.65	2,420.65	
019304	CUMMINS CAL PACIFIC, LLC	PV-142856	4/29/14	#004-43895		010-0000-0-0000-3600-4360-43-7230		26.54			
		PV-142857	4/29/14	#004-43894		010-0000-0-5770-3600-4360-43-7240		1,279.40	1,305.94	1,305.94	
016787	DELL MARKETING L.P.	PO-140964	4/29/14	XJD7F56X5		010-0000-0-0000-2700-4400-45-0000		1,782.77			
		PO-141147	4/29/14	XJD816TD7		010-0000-0-0000-2700-4400-45-0000		1,288.33	3,071.10	3,071.10	
018710	DESERT SERVICES, INC.	PV-142859	4/29/14	#140703 4/1-4/15/14		010-0000-0-0000-8300-5800-45-0000		624.00			
			4/29/14	#140703 4/1-4/15/14		010-0000-0-0000-8300-5800-47-0000		624.00			
		PV-142860	4/29/14	#140461 3/1-3/15/14		010-0000-0-0000-8300-5800-45-0000		780.00			
			4/29/14	#140461 3/1-3/15/14		010-0000-0-0000-8300-5800-47-0000		780.00	2,808.00	2,808.00	
016859	ENCINAS, EDWARD	PV-142861	4/29/14	Reimb. CUHS TRACK		010-0000-0-1345-4200-5200-45-0000		29.96			
		PV-142862	4/29/14	Reimb. SHS TRACK		010-0000-0-1345-4200-5200-47-0000		21.80	51.76	51.76	
014602	ENTERPRISE RENT-A-CAR	PV-142849	4/29/14	#1526943		010-0000-0-1340-4200-5200-47-0000		431.44			
		PV-142850	4/29/14	#1603925		010-0000-0-1559-2700-5200-45-0000		498.12	929.56	929.56	
020683	EQUAL OPPORTUNITY	PV-142851	4/29/14	#562		010-0000-0-0000-2700-5200-47-0000		857.41	857.41	857.41	
017585	GALLOWAY, MICHELLE	PV-142858	4/29/14	Mileage reimb. for Conf		010-0000-0-0000-7200-5200-44-0000		135.69	135.69	135.69	
015620	GAS COMPANY	PV-142867	4/29/14	3/24-4/22/14		010-0000-0-0000-8200-5501-45-0000		85.81			
			4/29/14	3/24-4/22/14		010-0000-0-0000-8200-5501-45-5310		257.44	343.25	343.25	
016125	GAS COMPANY	PV-142866	4/29/14	3/24-4/22/2014		010-0000-0-0000-8200-5501-45-0000		2,226.88	2,226.88	2,226.88	
016126	GAS COMPANY	PV-142868	4/29/14	3/24-4/22/2014		010-0000-0-0000-8200-5501-45-0000		125.64	125.64	125.64	
018928	HEADSETS.COM, INC.	PV-142863	4/29/14	#2525734		010-0000-0-0000-7200-4300-44-0000		364.93	364.93	364.93	
020477	HOLLANDIA DAIRY, INC.	PV-142879	4/29/14	1264106		130-5310-0-0000-3700-4700-45-0000		1,480.00	1,480.00	1,480.00	
020484	HOLLANDIA DAIRY, INC.	PV-142876	4/29/14	1264105		130-5310-0-0000-3700-4700-47-0000		840.21	840.21	840.21	
010290	IMPERIAL IRRIGATION	PV-142870	4/29/14	3/20-4/17/2014		010-0000-0-0000-8200-5502-44-0000		684.07			
			4/29/14	3/20-4/17/2014		010-0000-0-0000-8200-5502-43-0000		380.24			
			4/29/14	3/20-4/17/2014		010-0000-0-0000-8200-5502-43-7230		380.23			
			4/29/14	3/20-4/17/2014		010-5640-0-8100-8200-5502-43-0000		197.76			

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
010290	IMPERIAL IRRIGATION	PV-142870	4/29/14	3/20-4/17/2014		010-0000-0-0000-8200-5502-45-0000		29,389.24			
			4/29/14	3/20-4/17/2014		010-0000-0-0000-8200-5502-45-5310		2,202.11			
			4/29/14	3/20-4/17/2014		010-0000-0-3200-8200-5502-46-0000		1,539.80			
			4/29/14	3/20-4/17/2014		010-0000-0-4110-8200-5502-46-6390		1,539.79			
			4/29/14	3/20-4/17/2014		010-0000-0-0000-8200-5502-47-0000		30,155.88			
			4/29/14	3/20-4/17/2014		010-0000-0-0000-8200-5502-47-5310		2,735.84	69,204.96	69,204.96	
017840	JAZZ AT LINCOLN CENTER,	PO-141238	4/29/14	Reg for Conf.		010-0000-0-0000-2700-5200-45-0000		300.00	300.00	300.00	
010407	NASCO MODESTO	PO-140990	4/29/14	927653		010-3550-0-1110-1000-4300-47-0000		15.51			
		PO-141082	4/29/14	927668		010-6300-0-1110-1000-4300-43-0000		44.53	60.04	60.04	
015205	ORGANIZED SPORTS INC.	PO-141102	4/29/14	83063		010-0000-0-0000-2700-4300-47-0000		324.00	324.00	324.00	
017109	PASCO SCIENTIFIC	PO-141084	4/29/14	523994		010-6300-0-1110-1000-4300-43-0000		691.92			
			4/29/14	523994		010-6300-0-1110-1000-5800-43-0000		269.00	960.92	960.92	
020781	POLE POSITION RACEWAY	PO-141239	4/29/14	3/27/14		010-7220-0-1110-1000-5800-45-0000		4,000.00	4,000.00	4,000.00	
017292	POSTMASTER	PV-142871	4/29/14	Permit 299		010-0000-0-0000-2700-5901-45-0000		110.00			
			4/29/14	Permit 299		010-0000-0-0000-2700-5901-47-0000		110.00	220.00	220.00	
019871	QUICKSTART	PO-141054	4/29/14	IN-PO32567		010-0000-0-0000-7700-5200-43-0000		2,595.00	2,595.00	2,595.00	
018772	R & K AIR CONDITIONING	PV-142848	4/29/14	#22780		010-8150-0-0000-8110-5800-43-0000		3,280.00	3,280.00	3,280.00	
015529	R & M SPORTS	PO-140982	4/29/14	406		010-0000-0-1310-4200-4300-45-0000		600.00	600.00	600.00	
018182	SEHI COMPUTER	PO-141049	4/29/14	100112081		010-0000-0-0000-2700-4350-45-0000	E	1,493.40			
		PO-141139	4/29/14	100112874		010-0000-0-0000-2700-4300-47-0000	E	272.67			
		PO-141166	4/29/14	100112716		010-3010-0-1110-1000-4300-45-0000	E	235.94			
		PO-141176	4/29/14	100112775		010-0000-0-0000-2700-4300-47-0000	E	195.65			
		PO-141200	4/29/14	100112776		010-0000-0-4110-1000-4300-46-6390	E	195.00			
		PO-141211	4/29/14	100112777		010-3010-0-1110-1000-4300-43-0000	E	248.35			
		PO-141218	4/29/14	100113137		010-3010-0-1110-1000-4400-45-0000	E	1,445.90			
		PO-141221	4/29/14	100112908		010-0000-0-1110-1000-4300-47-7090	E	272.67			
		PO-141227	4/29/14	100113224		010-3010-0-1110-1000-4300-45-0000	E	136.86			
014464	SHAMROCK FOODS	PV-142877	4/29/14	15458087		130-5310-0-0000-3700-4700-45-0000		1,398.99		4,498.44	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
014464	SHAMROCK FOODS	PV-142878	4/29/14	15458086		130-5310-0-0000-3700-4700-45-0000		25.51	1,424.50	1,424.50	
019549	SHAMROCK FOODS	PV-142872	4/29/14	15458091		130-5310-0-0000-3700-4300-47-0000		295.60			
			4/29/14	15458091		130-5310-0-0000-3700-4700-47-0000		1,120.57			
		PV-142873	4/29/14	15458089		130-5310-0-0000-3700-4700-47-0000		25.51			
		PV-142874	4/29/14	15458088		130-5310-0-0000-3700-4700-47-0000		218.94			
		PV-142875	4/29/14	15458090		130-5310-0-0000-3700-4700-47-0000		1,156.75	2,817.37	2,817.37	
015873	TRANE COMPANY	PV-142864	4/29/14	#33198981		010-8150-0-0000-8110-4400-43-0000		3,181.82			
		PV-142865	4/29/14	#33198981		010-8150-0-0000-8110-4400-43-0000		2,987.74	6,169.56	6,169.56	
014752	UPS	PV-142853	4/29/14	#866031164		010-0000-0-0000-3600-5901-43-7230		7.85			
			4/29/14	#866031164		010-0000-0-0000-8110-5901-43-0000		45.20	53.05	53.05	
020720	VERIZON	PV-142852	4/29/14	#9723639324		010-0000-0-0000-3600-5903-43-7230		464.59			
			4/29/14	#9723639324		010-0000-0-0000-7200-5903-44-0000		2,070.14	2,534.73	2,534.73	
018930	WORLD BOOK INC.	PO-141170	4/29/14	1485737		010-0000-0-1110-1000-4300-47-7090		290.53	290.53	290.53	
012225	XEROX CORPORATION	PO-141197	4/29/14	130103657		010-0000-0-4110-2700-4300-46-6390		260.56			
		PV-142869	4/29/14	073571684		010-0000-0-0000-3600-5600-43-7230		111.76	372.32	372.32	
Total Checks:								258,750.52			
Total EPayments:								4,498.44			
Total Accounts Payable:								263,248.96			

Vendor Number Vendor Name Reference Number Invoice Date Invoice No Sep. Chk Account Code EPay Payment Amount Check Amount Vendor Total Audit Flag

District APY Cash Verification as of 4/29/2014 at 1:01 PM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	13,713,326.26	256,686.88	0.00	2,201,149.47	11,255,489.91
110	270,006.80	0.00	0.00	28,417.32	241,589.48
130	354,460.13	6,562.08	0.00	76,031.63	271,866.42

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totalling \$263,248.96 except as noted here below.


 Authorizing Signature Date 4/29/14

 Authorizing Signature Date

Date Paid: 5/8/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
020493	7UP/RC BOTTLING OF S.	PV-142914	5/6/14	2215011992		130-5310-0-0000-3700-4700-47-0000		396.50	396.50	396.50	
010001	ACADEMI AWARDS &	PV-142891	5/6/14	#3560		010-0000-0-0000-7100-4300-44-0000		675.80	675.80	675.80	
020560	ACADEMIC TUTORING	PO-141245	5/6/14	#04-22-2014		010-3010-0-1110-1000-5800-43-0000		812.50	812.50	812.50	
020501	ACE TUTORING SERVICES,	PO-141249	5/6/14	#201403		010-3010-0-1110-1000-5800-43-0000		240.00	240.00	240.00	
019400	ADAMS REPAIR SHOP	PV-142943	5/6/14	#18776		010-0000-0-0000-3600-5600-43-7230		24.00			
014426	AIR EXHAUST CO., INC.	PV-142944	5/6/14	#18782		010-8150-0-0000-8110-5600-43-0000		64.00	88.00	88.00	
019296	ALVAREZ, ANABELLE	PV-142904	5/6/14	69077		130-5310-0-0000-3700-5800-45-0000		690.00	690.00	690.00	
015571	AT&T	PV-142892	5/6/14	Polo Shirts for DOHS st		010-3010-0-1110-1000-4300-43-0000		38.32	38.32	38.32	
020264	ATS PROJECT SUCCESS	PV-142926	5/6/14	4/27/14		010-0000-0-0000-7200-5900-44-0000		50.56	50.56	50.56	
012545	A-Z BUS SALES INC.	PO-141242	5/6/14	#2013-14-6		010-3010-0-1110-1000-5800-43-0000		253.94	253.94	253.94	
020248	BAKER DISTRIBUTING	PV-142946	5/6/14	#BI72842		010-0000-0-5770-3600-4360-43-7240		171.13	171.13	171.13	
018900	BALFOUR	PV-142883	5/6/14	#495785 APRIL		010-8150-0-0000-8110-4390-43-0000		484.96	484.96	484.96	
018977	BALFOUR	PO-141046	5/6/14	812954		010-0000-0-0000-2700-4355-45-0000		1,573.76	1,573.76	1,573.76	
019604	BEAM SPEED INTERNET	PO-140792	5/6/14	799081		010-0000-0-3200-2700-4355-46-0000		299.37	299.37	299.37	
020686	BEENE, SHARON	PV-142933	5/6/14	5/1-6/1/2014		010-0000-0-0000-7100-5800-44-0000		49.95	49.95	49.95	
019265	BLICK ART MATERIALS	PV-142949	5/6/14	Mileage April 2014		130-5310-0-0000-3700-5200-45-0000		18.65	18.65	18.65	
015534	CALIBER	PO-141182	5/6/14	2956152		010-0000-0-3200-2700-4300-46-0000		483.02			
019285	CALIF.SCHOOLS DENTAL	PV-142905	5/6/14	2920847		010-0000-0-3200-2700-4300-46-0000		482.18			
019286	CALIF.SCHOOLS VISION	PV-142906	5/6/14	2975647		010-0000-0-3200-2700-4300-46-0000		13.87			
018550	CENTRAL HOME MEDICAL	PV-142934	5/6/14	2976252		010-0000-0-3200-2700-4300-46-0000		13.87			
019652	CONSOLIDATED	PO-141163	5/6/14	33514		010-0000-0-1330-4200-4300-45-0000		1,500.00			
013966	COSTCO	PV-142936	5/6/14	33514		010-0000-0-1300-4200-4300-45-0000		444.00	1,944.00	1,944.00	
020468	DARLING INTERNATIONAL	PV-142940	5/6/14	MAY 2014		010-0000-0-0000-0000-9524-43-0000		21,448.00	21,448.00	21,448.00	
		PV-142893	5/6/14	MAY 2014		010-0000-0-0000-0000-9524-43-0000		4,959.00	4,959.00	4,959.00	
		PV-142893	5/6/14	#49772		010-0000-0-0000-3600-4360-43-7230		62.63	62.63	62.63	
		PV-142942	5/6/14	#LB-25255 APRIL		010-8150-0-0000-8110-4390-43-0000		1,701.19	1,701.19	1,701.19	
		PO-141130	5/6/14	30266		010-0000-0-0000-3110-4300-45-0000		123.90	123.90	123.90	
		PV-142925	5/6/14	610:2467336		130-5310-0-0000-3700-5800-47-0000		780.00	780.00	780.00	

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Date Paid: 5/8/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
014799	DB PUMP AND SUPPLY	PV-142947	5/6/14	#333519	010-0000-0-0000-8200-4380-43-0000		34.99	34.99	34.99	34.99	
016787	DELL MARKETING L.P.	PO-141060	5/6/14	XID74K7R6	010-0000-0-0000-2700-4400-45-0000		3,565.51				
		PO-141088	5/6/14	XID7F5MT7	010-0000-0-0000-2700-4400-47-0000		3,235.44				
		PO-141120	5/6/14	XID73NR47	010-0000-0-0000-2700-4400-45-0000		3,569.83				
		PO-141152	5/6/14	XID8FN5C6	010-0000-0-3200-2700-4400-46-0000		1,782.76				
		PO-141192	5/6/14	XID9J1243	010-0000-0-3200-2700-4400-46-0000		1,019.28				
		PO-141192	5/6/14	XIDCKT2K5	010-0000-0-3200-2700-4400-46-0000		4,272.75				
011637	DEMCO INC.	PO-140935	5/6/14	5280903	010-0000-0-3200-2700-4300-46-0000		322.22	17,767.79	17,767.79	17,767.79	
020118	FASTENAL	PV-142885	5/6/14	#CAEL 10704	010-8150-0-0000-8110-4300-43-0043		2,710.31	2,710.31	2,710.31	2,710.31	
017013	FERGUSON ENTERPRISES	PV-142884	5/6/14	#1002358	010-8150-0-0000-8110-4390-43-0000		360.68	360.68	360.68	360.68	
014434	FIESTA MEXICAN FOODS	PV-142908	5/6/14	EC-007740	010-8150-0-0000-8110-4390-43-0000		224.24	224.24	224.24	224.24	
020497	FIESTA MEXICAN FOODS,	PV-142907	5/6/14	EC-007580	130-5310-0-0000-3700-4700-45-0000		300.00	300.00	300.00	300.00	
		PV-142915	5/6/14	EC-007773	130-5310-0-0000-3700-4700-47-0000		60.00				
		PV-142916	5/6/14	EC-007741	130-5310-0-0000-3700-4700-47-0000		141.11				
014853	FLOWERS BAKING	PV-142909	5/6/14	95481130	130-5310-0-0000-3700-4700-47-0000		217.04	418.15	418.15	418.15	
017379	FLOWERS BAKING	PV-142917	5/6/14	95481132	130-5310-0-0000-3700-4700-45-0000		75.60	75.60	75.60	75.60	
018868	FULTON DISTRIBUTING CO.	PV-142918	5/6/14	321797	130-5310-0-0000-3700-4700-47-0000		64.80	64.80	64.80	64.80	
016127	GAS COMPANY	PV-142903	5/6/14	3/25-4/24/2014	130-5310-0-0000-3700-4300-47-0000		388.36	388.36	388.36	388.36	
			5/6/14	3/25-4/24/2014	010-0000-0-0000-8200-5501-47-0000		251.09				
019258	HENDRY, LUCY	PV-142890	5/6/14	Special Board Mtg	010-0000-0-0000-8200-5501-47-5310		83.70	334.79	334.79	334.79	
020484	HOLLANDIA DAIRY, INC.	PV-142919	5/6/14	1270152	010-0000-0-0000-7100-5200-44-0000		132.26	132.26	132.26	132.26	
		PV-142920	5/6/14	1266680	130-5310-0-0000-3700-4700-47-0000		960.71				
020155	HOLMAN PROFESSIONAL	PV-142937	5/6/14	MAY 2014	130-5310-0-0000-3700-4700-47-0000		1,197.44	2,158.15	2,158.15	2,158.15	
010015	IMPERIAL PRINTERS INC.	PO-141009	5/6/14	77500	010-0000-0-1559-4100-4300-47-0000	E	825.00	825.00	825.00	825.00	
		PO-141140	5/6/14	77849	010-0000-0-0000-2700-5800-47-0000	E	162.00				
010294	IMPERIAL VALLEY PAINT	PO-141149	5/6/14	#337809	010-3550-0-1110-1000-4300-45-0000		756.00				
		PV-142886	5/6/14	#C300 APRIL	010-8150-0-0000-8110-4390-43-0000		146.56				

Date Paid: 5/8/2014

**** FINAL ****

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
012647	IMPERIAL VALLEY ROP	PV-142881	5/6/14	Fingerprint fees for Ap		010-0000-0-0000-7200-5850-44-0000		450.00	450.00	450.00	
018703	INFINISOURCE INC.	PV-142927	5/6/14	CI00377718		010-0000-0-0000-7200-5800-44-0000		2,405.00	2,405.00	2,405.00	
020583	KRUSINSKI, AMY	PV-142902	5/6/14	Reimb. for HOSA conf.		010-6385-0-1110-1000-5200-47-0000		109.81	109.81	109.81	
015379	LAZOS, GUILLERMO GARCIA	PV-142945	5/6/14	#596229		010-8150-0-0000-8110-5600-43-0000		220.00	220.00	220.00	
019537	LOPEZ, NYDIA VERONICA	PV-142887	5/6/14	April Mileage Reimb.		010-0000-0-0000-2700-5200-45-0000		4.07	4.07	4.07	
020739	MARK BERGSTRASSER	PO-140788	5/6/14	2013123		010-0000-0-0000-7700-5800-43-0000		2,000.00	2,000.00	2,000.00	
011833	MCNEECE BROS. OIL	PV-142900	5/6/14	#1054 APRIL		010-0000-0-0000-3600-4361-43-7230		5,394.31			
			5/6/14	#1054 APRIL		010-0000-0-5770-3600-4361-43-7240		1,265.83			
			5/6/14	#1054 APRIL		010-8150-0-0000-8110-4361-43-0000		1,849.34			
			5/6/14	#1054 APRIL		010-0000-0-1365-1000-4361-47-0000		328.38			
			5/6/14	#1054 APRIL		010-0000-0-3200-2700-4361-46-0000		99.96			
			5/6/14	#1054 APRIL		010-0000-0-0000-2700-4361-45-0000		31.06			
			5/6/14	#1054 APRIL		010-0000-0-0000-2700-4361-47-0000		31.06			
			5/6/14	#1054 APRIL		010-0000-0-3200-2700-4361-46-0000		15.53			
			5/6/14	#1054 APRIL		010-0000-0-1411-1000-4361-45-0000		21.78			
			5/6/14	#1054 APRIL		010-0000-0-1411-1000-4361-47-0000		64.02	9,101.27	9,101.27	
010407	NASCO MODESTO	PO-140990	5/6/14	917731		010-3550-0-1110-1000-4300-47-0000		1,411.74			
		PO-141080	5/6/14	922043		010-0000-0-6000-1000-4300-47-6350		1,508.08	2,919.82	2,919.82	
010314	OFFICE SUPPLY COMPANY	PO-140005	5/6/14	APRIL		010-0000-0-0000-2700-4350-45-0000		256.57			
		PO-141063	5/6/14	#4732523-0		010-0000-0-0000-2700-4300-47-0000		71.26			
		PO-141066	5/6/14	#473532-1		010-8150-0-0000-8110-4400-43-0043		2,863.50			
			5/6/14	#473532-2		010-8150-0-0000-8110-4300-43-0043		555.27			
			5/6/14	#473532-1		010-8150-0-0000-8110-4300-43-0043		4,871.76			
		PO-141089	5/6/14	#473727-0		010-0000-0-0000-2700-4300-45-0000		166.80			
			5/6/14	#473727-1		010-0000-0-0000-2700-4300-45-0000		37.62			
			5/6/14	#473727-1		010-0000-0-0000-2700-4350-45-0000		500.00			
		PO-141203	5/6/14	#473951-0		010-0000-0-1300-4200-4300-45-0000		33.04			
		PO-141235	5/6/14	#474278-0		010-8150-0-0000-8110-4300-43-0043		3,708.53			

40

Date Paid: 5/8/2014

*** FINAL ***

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
010314	OFFICE SUPPLY COMPANY	PV-142929	5/6/14	#473972-0		010-8150-0-0000-8110-4350-43-0000		744.81			
		PV-142939	5/6/14	APRIL		010-0000-0-0000-7200-4300-44-0000		460.40	14,269.56	14,269.56	
017127	PIONEER/BRAWLEY	PO-140997	5/6/14	4798		010-0000-0-0000-2700-5800-45-0000		1,279.59			
		PO-141029	5/6/14	4799		010-0000-0-0000-2700-5800-45-0000		1,306.26			
		PO-141091	5/6/14	4802		010-0000-0-0000-2700-5800-45-0000		321.89			
		PO-141121	5/6/14	4804		010-0000-0-0000-2700-5800-45-0000		6,835.16	9,742.90	9,742.90	
018732	PRACTI-CAL, INC.	PV-142928	5/6/14	28595		010-5640-0-1110-1000-5800-43-0000		703.19	703.19	703.19	
020509	PROFESSIONAL TUTORS OF	PO-141246	5/6/14	#49073		010-3010-0-1110-1000-5800-43-0000		731.00			
		PO-141247	5/6/14	#49073		010-3010-0-1110-1000-5800-43-0000		374.00	1,105.00	1,105.00	
010021	REFRIGERATION SUPPLIES	PV-142882	5/6/14	#5909		010-8150-0-0000-8110-4390-43-0000		223.29	223.29	223.29	
017515	RENAISSANCE LEARNING	PO-141248	5/6/14	#RRRQ1181125		010-3010-0-1110-1000-5800-45-0000		1,320.00	1,320.00	1,320.00	
019995	RICK'S GROUP DIESEL INC.	PV-142894	5/6/14	#14932		010-0000-0-0000-3600-4400-43-7230		4,536.00			
			5/6/14	#14932		010-0000-0-0000-3600-5800-43-7230		500.00			
			5/6/14	#14932		010-0000-0-0000-3600-4360-43-7230		181.33			
		PV-142895	5/6/14	#14903		010-0000-0-0000-3600-5600-43-7230		175.84			
		PV-142896	5/6/14	#14904		010-0000-0-0000-3600-5600-43-7230		156.80			
		PV-142897	5/6/14	#14910		010-0000-0-0000-3600-5600-43-7230		450.00			
		PV-142898	5/6/14	#14890		010-0000-0-5770-3600-5600-43-7240		400.00			
		PV-142899	5/6/14	#14934		010-0000-0-0000-3600-5600-43-7230		2,668.64	9,068.61	9,068.61	
014394	SAN DIEGO UNION	PV-142880	5/6/14	#360328		010-0000-0-0000-7200-5840-44-0000		1,509.00	1,509.00	1,509.00	
020732	SANDAG	PV-142901	5/6/14	#C122957255		010-0000-0-0000-3600-5800-43-7230		62.50	62.50	62.50	
018661	SCHOOL NURSE SUPPLY,	PO-140993	5/6/14	0475240-IN		010-5640-0-1110-1000-4300-43-0000		670.58	670.58	670.58	
014464	SHAMROCK FOODS	PV-142910	5/6/14	15470962		130-5310-0-0000-3700-4700-45-0000		25.51			
		PV-142911	5/6/14	15476614		130-5310-0-0000-3700-4700-45-0000		94.75			
			5/6/14	15476614		130-5310-0-0000-3700-4300-45-0000		17.06			
		PV-142912	5/6/14	15470963		130-5310-0-0000-3700-4700-45-0000		6,069.68			
			5/6/14	15470963		130-5310-0-0000-3700-4300-45-0000		71.08	6,278.08	6,278.08	
019549	SHAMROCK FOODS	PV-142921	5/6/14	15476616		130-5310-0-0000-3700-4700-47-0000		222.25			



ACCOUNTS PAYABLE PRELIST
Date Paid: 5/8/2014

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
019549	SHAMROCK FOODS	PV-142921	5/6/14	15476616		130-5310-0-0000-3700-4300-47-0000		533.29			
		PV-142922	5/6/14	15471037		130-5310-0-0000-3700-4700-47-0000		192.30			
		PV-142923	5/6/14	15471039		130-5310-0-0000-3700-4700-47-0000		2,446.45			
			5/6/14	15471039		130-5310-0-0000-3700-4300-47-0000		120.50	3,514.79	3,514.79	
020142	SIMNSA HEALTH PLAN	PV-142941	5/6/14	MAY 2014		010-0000-0-0000-0000-9524-43-0000		1,724.08	1,724.08	1,724.08	
017481	SISC III	PV-142935	5/6/14	MAY 2014		010-0000-0-0000-0000-9524-43-0000		202,101.05	202,101.05	202,101.05	
011224	SKEELS & COMPANY,	PV-142951	5/6/14	#69465		010-8150-0-0000-8110-4390-43-0000		45.62	45.62	45.62	
020742	SOTO, LETICIA	PV-142950	5/6/14	Mileage 4/1-4/30/2014		130-5310-0-0000-3700-5200-45-0000		8.48	8.48	8.48	
016293	SOUTHWEST SIGN	PO-141099	5/6/14	302338		010-0000-0-0000-2700-5800-47-0000		2,394.00	2,394.00	2,394.00	
020535	STERNER, MIKE	PV-142888	5/6/14	Snacks for April Facult		010-0000-0-0000-2700-4300-45-0000		76.45	76.45	76.45	
019807	SUPREME ELECTRICAL	PV-142889	5/6/14	#28472		010-8150-0-0000-8110-5800-43-0000		1,107.73	1,107.73	1,107.73	
014419	SYSCO SAN DIEGO	PV-142913	5/6/14	404280188		130-5310-0-0000-3700-4700-45-0000		924.68	924.68	924.68	
017199	SYSCO SAN DIEGO	PV-142924	5/6/14	404280183		130-5310-0-0000-3700-4700-47-0000		547.10			
			5/6/14	404280183		130-5310-0-0000-3700-4300-47-0000		116.00	663.10	663.10	
020733	THE HARTFORD	PV-142938	5/6/14	MAY 2014		010-0000-0-0000-0000-9524-43-0000		708.12	708.12	708.12	
015873	TRANE COMPANY	PO-141155	5/6/14	#9087470R1		010-8150-0-0000-8110-4400-43-0043		3,326.00	3,326.00	3,326.00	
017262	U.S. AWARDS INC.	PO-140943	5/6/14	INV38103		010-0000-0-0000-2700-4300-45-0000		1,155.55	1,155.55	1,155.55	
015975	URBALEJO, ALEJANDRO	PV-142948	5/6/14	Mileage 4/1-4/30/2014		130-5310-0-0000-3700-5200-45-0000		3.39	3.39	3.39	
020782	UWC-USA	PO-141241	5/6/14	Reg for IB Diploma work		010-0000-0-0000-2101-5200-47-0000		3,567.00	3,567.00	3,567.00	
020044	VS ATHLETICS	PO-141092	5/6/14	237388		010-0000-0-1345-4200-4300-47-0000		1,426.59	1,426.59	1,426.59	
019256	WILLIAMS SCOTSMAN INC.	PV-142930	5/6/14	97642527		250-0000-1-0000-8700-5600-43-0000	E	501.00			
		PV-142931	5/6/14	97642528		250-0000-1-0000-8700-5600-43-0000	E	501.00			
		PV-142932	5/6/14	97642529		250-0000-1-0000-8700-5600-43-0000	E	501.00			
							Total Checks:	349,234.61			
							Total EPayments:	2,421.00			
							Total Accounts Payable:	351,655.61			

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	EPay	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 5/6/2014 at 11:51 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	11,256,055.92	333,469.88	0.00	0.00	10,922,586.04
130	275,806.42	16,682.73	0.00	0.00	259,123.69
250	569,369.04	1,503.00	0.00	0.00	567,866.04

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totalling \$351,655.61 except as noted here below.


 Authorizing Signature _____
 Date 5/6/14

 Authorizing Signature _____
 Date _____

PERSONNEL REPORT

PAYROLL WARRANTS - #12B April 30, 2014

CERTIFICATED	(281)	\$ 1,570,177.68
CLASSIFIED	(217)	\$ 496,572.01
STUDENTS	(4)	\$ 361.00
TOTAL	(502)	\$ 2,067,110.69

INFORMATION / ACTION ITEMS:

1. CERTIFICATED EMPLOYMENT:

Administrative Panel for Expulsion Hearings: 2013-2014:

BIAGI, CHERI
JOHNSON, JERRY

2. CERTIFICATED EMPLOYMENT - SUPPLEMENTAL ASSIGNMENTS:

BENAVENT, BETH –Tutor for Graduation Requirements, SHS 04-01-14

3. CERTIFICATED EMPLOYMENT – SUBSTITUTE TEACHERS:

MALDONADO, CLARISSA 03-19-14
BROWN, PATRICIA 03-31-14

4. CLASSIFIED EMPLOYMENT- SUMMER SPECIAL PROGRAMS 6/16-7/17/2014:

SEAMLESS SUMMER FEEDING OPTION:

CARMONA, VICTOR –SSFO Worker I, 2 hours
RUIZ, VINCENTE –SSFO Worker II, 4.5 hours
VELEZ, NORMA –SSFO Worker II, 4.5 hours

5. CLASSIFIED EMPLOYMENT:

CUEN, ROBERTO –Maintenance/Groundskeeper, SHS 04-21-14

6. CLASSIFIED/HOURLY EMPLOYMENT:

LEON, PAOLA –Food Service Assistant I (2 hrs), SHS 04-28-14
LOPEZ, MARIA DEL CARMEN –Food Service Assistant I (2.5 hrs), SHS 04-28-14
MARQUEZ, ANA CRISTINA –Food Service Assistant I (2 hrs), SHS 04-28-14

7. CLASSIFIED SEPARATIONS/RESIGNATIONS:

MARQUEZ GANDAR, ALINA –Food Service Assistant I (2.5 hrs), SHS 04-11-14
VENEGAS, GILBERT – Nutrition Services Supervisor, District Wide 04-25-14
ALEKSICK, KIM –Food Service Assistant I (2.5 hrs), CUHS 04-29-14
LEMUS III, MIGUEL –Computer Repair Assistant III, District Wide 05-02-14

8. CLASSIFIED RETIREMENTS:

CARO, ROSA –Instructional Aide, Special Ed., CUHS (34 years) 07-15-14

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 1, 2014
TO: C. Thomas Budde, Ph.D
FROM: Mike Sterner
SUBJECT: REQUEST FOR APPROVAL FOR OUT- OF-STATE TRAVEL
FOR DISTRICT EMPLOYEES

ACTION

BACKGROUND:

Certificated employee, Ron Shane has requested to attend the "North America Automotive Council of Teachers Conference" from July 20, 2014- July 25, 2014 in Greenville, South Carolina.

DISCUSSION:

The purpose of the trip is to come to a better understanding of the new Automotive Standards for Teachers. This conference is a requirement for NATEF approved programs.

FINANCIAL IMPLICATIONS:

Estimated costs are \$979.50. Costs will be covered by CTE Perkins funding.

ACTION REQUESTED:

The Superintendent recommends that the Board approve the out-of-state travel for Ron Shane to attend the "North America Automotive Council of Teachers Conference" from July 20, 2014- July 25, 2014 in Greenville, South Carolina.

ACTION: MOTION: _____ SECOND: _____
AYES: _____ NOES: _____
ABSTENTIONS: _____

**Central Union High School District
Conference/Workshop Request**

Name of Conference/Workshop: NACAT

Date(s): From: 7/20/14 To: 7/25/14 Total Days: 5

Location: Greenville South Carolina

FUNDING: Perkins
 To be completed by Principal, designee or department director

Attach Conference Documentation (completed registration form; brochures; announcement; etc.)

Participant Name	Signature	Participant Name	Signature
Ron Shane		2)	
3)		4)	
5)		6)	
7)		8)	

RECEIVED
APR 08 2014
Assistant Superintendent's Office

PURPOSE: What knowledge/information/skills do you expect to gain?

Professional Growth NATEF Required.

Note: Conference/Workshop attendees are expected to participate fully in conference activities at a level that equals/exceeds the regular work day. Attendees are also expected to complete a Conference Report form and provide follow-up through sharing information with staff, leading professional development activities, and/or developing related lesson plans.

ESTIMATED EXPENSES:

Registration:	\$250.00	Lodging:	\$379.50 La Quinta inn
Meals:	250.00	Airfare:	\$350.00 approx
Mileage* (Personal Auto)	\$ -	Transportation: (tax, shuttle, parking, etc.)	\$ -
Substitute(s):	\$ -	Other:	\$ <input type="checkbox"/> 979.50
TOTAL			\$ 979.50 979.50

*Will you share transportation by automobile with another employee? Yes No

If so, name of employee:

**Note: If two or more persons are traveling by private car to the same destination, transportation must be shared. If shared transportation is available, and a staff person chooses to take his/her own vehicle, he/she will not be reimbursed for mileage.*

Reimbursement claims for actual expenditures shall be submitted with receipts to the site/department secretary within **15 business days** after the travel occurs. Late claims will not be processed.

 Principal or Designee

Date 4/8/14 Approve Disapprove

Assistant Superintendent or Department Director

Date _____ Approve Disapprove

 Superintendent or Designee

Date 4/9/14 Approve Disapprove

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **APPROVAL OF OUT OF STATE TRAVEL**

ACTION

BACKGROUND:

As required by Health Science Career Pathway Grant, Southwest High School participates in the Career Technical Student Organization, HOSA-Future Health Professionals. Attendance at the 2014 HOSA National Leadership Conference in Orlando, Florida includes competitive events, in which our students qualified for at the 2014 Cal-HOSA State Leadership Conference.

SACHS has included HOSA leadership and competitive events for the last five years as part of the health pathway student experience. Students move forward to the national event if they become a state officer or have placed in the top positions at the state event.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

Fees will be paid through fundraising by HOSA students.

ACTION REQUESTED:

The Board of Trustees is requested to approve the out of state travel for the Southwest High School HOSA group to participate in the 2014 HOSA National Leadership Conference in Orlando, FL from June 24 through June 30, 2014.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

CENTRAL UNION HIGH SCHOOL DISTRICT

FIELD TRIP REQUEST

TEACHER VALADEZ CLASS HOSA NO. OF STUDENTS 19

KIND OF FIELD TRIP 2014 HOSA National Leadership DATE 6/24-6/30, 2014

DESTINATION: Orlando, Florida Cont

CHAPERONES, IF ANY J. Valadez, D. Maxwell + A. Vargas

SUBSTITUTE TEACHER ARRANGED? _____

PERIODS NEEDED: 0 1 2 3 4 5 6 7 OTHER _____

TYPE OF TRANSPORTATION NEEDED: BUS(n) _____ VAN(n) 2 CAR(n) _____

THE FOLLOWING MUST BE COMPLETED:

TRANSPORTATION REQUEST COMPLETED 5/2/14
(DATE)

PARENT PERMISSION SLIPS FOR ALL STUDENTS COMPLETED Yes

IF STUDENTS ARE TO MISS OTHER CLASSES, COMPLETE THE FOLLOWING:

- 1. Intended Absence form completed by each student.
- 2. List of students to be excused turned into Attendance Office.

SCHOOL: SHS X CUIS _____

APPROVED: D. Maxwell
(PRINCIPAL)

**Central Union High School District
Conference/Workshop Request**

Name of Conference/Workshop: 2014 HOSA National Leadership Conference

Date(s): From: 6/24/14 To: 6/30/14 Total Days: 7

Location: Orlando, Florida

FUNDING: IVROP
To be completed by Principal, designee or department director

Attach Conference Documentation (completed registration form; brochures; announcement; etc.)

Participant Name	Signature	Participant Name	Signature
1) Jacqueline Valadez	<i>J. Valadez</i>	2) Danette Morrell	<i>Danette Morrell</i>
3)		4)	
5)		6)	
7)		8)	

PURPOSE: What knowledge/information/skills do you expect to gain?

Accompany students for academic health science competitive events, leadership development, health science/career exploration workshops, and professional development

IVROP will pay for registration, lodging and transportation for J. Valadez

Note: Conference/Workshop attendees are expected to participate fully in conference activities at a level that equals/exceeds the regular work day. Attendees are also expected to complete a Conference Report form and provide follow-up through sharing information with staff, leading professional development activities, and/or developing related lesson plans.

ESTIMATED EXPENSES:

Registration:	\$ 90.00	Lodging:	\$ <i>To be paid by IVROP</i>
Meals:	\$ 588.00	Airfare:	\$ 591.30
Mileage* (Personal Auto)	\$ -	Transportation: (taxi, shuttle, parking, etc.)	\$ -
Substitute(s):	\$ -	Other:	\$ <input type="checkbox"/> <input type="checkbox"/> -
TOTAL			\$ -

*Will you share transportation by automobile with another employee? Yes No

If so, name of employee:

**Note: If two or more persons are traveling by private car to the same destination, transportation must be shared. If shared transportation is available, and a staff person chooses to take his/her own vehicle, he/she will not be reimbursed for mileage*

Reimbursement claims for actual expenditures shall be submitted with receipts to the site/department secretary within 15 business days after the travel occurs. Late claims will not be processed.

Danette Morrell Date 5-2-14 Approve Disapprove
Principal or Designee

Date _____ Approve Disapprove
Assistant Superintendent or Department Director

Date _____ Approve Disapprove
Superintendent or Designee

HOSA National Leadership Conference

Conference Schedule Orlando 2014

This agenda has NOT been finalized, therefore, this agenda MUST be considered as tentative. Once the agenda items are finalized, a detailed agenda will be published at www.hosa.org. Educational sessions will be scheduled throughout the day on Thursday and Friday. State meetings are also scheduled throughout the day and will be scheduled by the State Advisor.

Monday, June 23, 2014

- All Day HOSA Headquarters
- All Day Competitive Events Headquarters
- 8:00 am – 5:00 pm Competitive Events Management Team Meeting

Tuesday, June 24, 2014

- All Day HOSA Headquarters
- All Day Competitive Events Headquarters
- 8:30 am – 12:00 pm HOSA Leadership University
HOSA 301 – State Officers
- 9:00 am – 10:00 am State Advisors' Registration
OR
2:00 pm – 3:00 pm State Advisors' Registration
- 6:00 pm – 8:00 pm State Advisors' Dinner Meeting
- 6:00 pm – 8:00 pm National Officer Candidate Orientation and Exam
- 8:00 pm – 9:00 pm CEU Registration
* For advisors planning to earn CEUs
- 8:00 pm – 10:00 pm Nominating Committee Meeting
- 9:00 pm – 11:00 pm State Presidents' Reception
- 11:00 pm Posting of National Officer Interview Schedule
- 12:30 am Curfew

Wednesday, June 25, 2014

- | | |
|---------------------|--|
| All Day | HOSA Headquarters |
| All Day | Competitive Events Headquarters |
| 8:00 am – 9:00 am | Newcomers – Coffee Talk
* Informal discussion session for all new local advisors. |
| 8:00 am – 1:00 pm | Conference Registration |
| 8:00 am – 1:30 pm | National Officer Interviews |
| 10:00 am – 1:00 pm | HOSA Exposition Registration |
| 11:00 am – 12:00 pm | CE Quality Assurance Orientation |
| 11:00 am – 12:30 pm | CE Event Manager Orientation |
| 11:00 am – 1:00 pm | VIP Luncheon
* By invitation only |
| 1:00 pm – 5:00 pm | HOSA Exposition |
| 1:00 pm – 1:30 pm | Event Personnel Meeting
* Healthcare Issues Exam |
| 1:30 pm – 2:30 pm | Local and State Advisor Orientation
* All State and Local Advisors are encouraged to attend. |
| 1:30 – 2:30 pm | Nominating Committee Luncheon |
| 2:30 pm | National Officers Slate Announcement |
| 2:00 pm – 3:30 pm | Healthcare Issues Exam
* <i>Orientation and Written Test</i> |
| 2:30 pm – 3:30 pm | Courtesy Corps Meeting |
| 2:30 pm – 3:30 pm | Event Personnel Meetings
* <i>Required meeting for Event Manager, Section Leaders, and Event Personnel Only</i> |
| | <ul style="list-style-type: none"> • MRC Partnership • CERT Skills • Dental Science • Home Health Aide • Nursing Assisting • Clinical Nursing • Personal Care • Health Career Display • HOSA Bowl • Parliamentary Procedure • Prepared Speaking • Healthy Lifestyle • Speaking Skills • Interviewing Skills • Job Seeking Skills • CPR/First Aid • Epidemiology |

(continued)

Wednesday, June 25, 2014

2:30 pm – 3:30 pm

Event Personnel Meetings *(continued)*

- KT: Nutrition
- KT: Pathophysiology
- Community Awareness
- Health Education
- Biomedical Debate
- Sports Medicine
- Veterinary Science
- Clinical Specialty
- Medical Math
- KT: Pharmacology
- KT: Medical Law & Ethics
- Public Service Announcement
- Creative Problem Solving
- Forensic Medicine
- Medical Photography
- Extemporaneous Health Poster
- Extemporaneous Writing
- Public Health
- Life Support Skills
- EMT
- Dental Terminology
- Medical Terminology
- Medical Spelling
- Researched Persuasive Speaking
- Biotechnology
- Medical Assisting
- Physical Therapy

3:00 pm – 4:00 pm

Voting Delegate Orientation

3:30 pm – 4:30 pm

CEU Registration

* *For advisors planning to earn CEUs*

3:30 pm – 5:00 pm

HOSA Ideas Meeting

4:00 pm – 5:00 pm

Event Personnel Meetings

* *Required meeting for Event Manager, Section Leaders, and Event Personnel Only*

- KT Human Growth & Development
- Medical Reading
- KT: Transcultural Health Care

4:00 pm – 5:30 pm

Competitive Event Orientations

* *Required meeting for Competitors*

- MRC Partnership
- Health Career Display
- Prepared Speaking
- Interview Skills
- Clinical Specialty
- Personal Care
- Life Support Skills
- Speaking Skills
- Community Awareness
- Health Education
- Public Health

(continued)

Wednesday, June 25, 2014

- 4:00 pm – 5:30 pm **Competitive Event Orientations** *(continued)*
- Medical Photography
 - Extemporaneous Health Poster
 - Researched Persuasive Speaking
 - Job Seeking Skills (Orientation & Application)
- 4:00 pm – 6:00 pm **Physical Therapy
Dental Science
Nursing Assisting**
- *Orientation and Written Test*
- 4:00 pm – 6:30 pm **Parliamentary Procedure**
- *Orientation and Written Test*
- 5:15 pm – 7:30 pm **Scholarship Recipients and HOSA Sponsors Dinner**
- * *By invitation only*
- 5:30 pm – 6:30 pm **Flag and Opening Session Practice**
- 4:30 pm – 6:00 pm **Competitive Event Orientation**
- Public Service Announcement
- 7:30 pm – 9:30 pm **Opening General Session**
- Florida Welcome
 - Membership Recognition
 - Scholarships and Special Awards
- 10:00 pm – 12 am **Committee Meetings** *(if needed)*
- Rules and Arbitration Committee
 - Credentials and Tellers Committee
- 11:00 pm **Round Two Competitors Posted**
- Physical Therapy
 - Dental Science
 - Parliamentary Procedure
 - Nursing Assisting
- 12:30 am **Curfew**

Thursday, June 26, 2014

- All Day **HOSA Headquarters**
- All Day **Competitive Events Headquarters**
- 7:00 am – 8:00 am **Healthy Start to the Day**
- *Aerobic exercise and yoga for ALL delegates*
- 7:00 am – 8:00 am **Outstanding HOSA Chapter**
- *Event Personnel Meeting*
- 7:00 am – 8:30 am **Meet the Candidates' Breakfast**
- 7:00 am **Shuttle bus begins for Disney's Contemporary Resort and Disney's Yacht and Beach Club**
- By Appointment Only* **See shuttle bus schedule for times and events*

Thursday, June 26, 2014

- 7:30 am – 9:00 am **Judges' Breakfast and Orientation**
- 8:00 am – 9:00 am **Outstanding HOSA Chapter**
• *Competitor Orientation and Scrapbook Submission*
• *Judge Breakfast and Orientation*
- 8:00 am – 10:00 am **Creative Problem Solving**
• *Orientation and Written Test*
- 8:00 am – 10:00 am **Clinical Nursing
Medical Assisting**
• *Orientation and Written Test*
- 8:00 am – 10:00 am **Healthy Lifestyle**
• *Orientation and Written Test*
- 8:00 am – 6:00 pm **EDUCATIONAL SYMPOSIUM CENTER**
* *Open to all conference participants; a variety of workshops will be scheduled.*
- 8:30 am – 8:45 am **Health Career Display Set-up**
- 8:30 am – 11:30 am **HOSA Leadership University
HOSA 201 – Local Chapter Officers**
- 9:00 am – 6:00 pm **HOSA Exposition & Showcase**
- 9:00 am – 12 noon **COMPETITIVE EVENTS (By Appointment)**
Personal Care
Public Health – Round One
Clinical Specialty
Prepared Speaking
Public Service Announcement
Community Awareness
Health Career Display
- 10:00 am – 12:00 pm **Biomedical Debate**
• *Orientation and Written Test*
- 10:00 am – 12:00 pm **Sports Medicine
Home Health Aide**
• *Orientation and Written Test*
- 10:00 am – 12:00 pm **Medical Spelling**
• *Orientation and Written Test*
- 10:00 am – 4:00 pm **ASHA Hearing Screening**

Thursday, June 26, 2014

- 2:00 pm – 4:00 pm **HOSA Bowl**
• *Orientation and Written Test*
- CPR/First Aid**
• *Orientation and Written Test*
- Veterinary Science**
• *Orientation and Written Test*
- 2:00 pm – 5:30 pm **Extemporaneous Health Poster**
- 3:00 pm – 5:00 pm **Business Session**
• *Voting Delegates must be in official HOSA uniform.*
- 4:00 pm – 5:30 pm **Judges' Dinner and Orientation**
- 4:00 pm – 6:00 pm **Emergency Medical Technician**
• *Orientation and Written Test*
- Medical Math**
Medical Terminology
• *Orientation and Written Test*
- Extemporaneous Writing**
• *Orientation and Essay*
- 4:30 pm **Round Two Competitors Posted**
• Sports Medicine
• Home Health Aide
• Medical Spelling
• Biomedical Debate
• Public Health
- 5:00 pm **Round Two Competitors Posted**
• CERT Skills
- 5:30 pm **Bus Departure**
By Appointment Only
• Sports Medicine
- 5:30 pm – 8:00 pm **Extemporaneous Health Poster**
* Judges Only
- 5:30 pm – 8:00 pm **COMPETITIVE EVENTS (By Appointment)**
Public Health – Round Two Presentation
Interviewing Skills
Biomedical Debate
Life Support Skills
- 5:35 pm **Bus Departure**
By Appointment Only
• Home Health Aide
- 6:00 pm – 8:00 pm **Biotechnology**
• *Orientation and Written Test*
- 5:30 pm – 7:00 pm **Medical Spelling – Spelldown PSC**
6:00 pm – 9:00 pm **Medical Spelling – Secondary Report and Holding**

Thursday, June 26, 2014

- 6:30 pm *By Appointment Only* Bus Departure
• CERT Skills
- 6:30 pm – 8:00 pm **HOSA Inc. Annual Meeting**
Election of HOSA, Inc. Board Members
- 6:30 pm – 9:00 pm **Knowledge Test: Nutrition**
• *Orientation and Written Test*
- Knowledge Test: Pathophysiology**
• *Orientation and Written Test*
- 9:30 pm – 11:00 pm **Past HOSA Inc. Chairman Reception**
* *By invitation only*
Host: Denlee Abbott, Immediate Past Chairman
- 11:00 pm **Round Two Competitors Posted**
• Forensic Medicine
• CPR/First Aid
• HOSA Bowl
• Veterinary Science
• EMT
• Biotechnology
- 12:30 am **Curfew**



Friday, June 27, 2014

- All Day **HOSA Headquarters**
- All Day **Competitive Events Headquarters**
- 7:00 am – 8:00 am **Healthy Start to the Day**
• *Aerobic exercise and yoga for ALL delegates*
- 7:25 am *By Appointment Only* Bus Departure
• CPR/First Aid
- 7:30 am – 9:00 am **Judges' Breakfast and Orientation**
- 7:30 am – 9:00 am **Forensic Medicine**
- 8:00 am – 10:30 am **Dental Terminology**
Knowledge Test: Pharmacology
Knowledge Test: Transcultural Health Care
• *Orientation and Written Test*
- 8:00 am – 6:00 pm **EDUCATIONAL SYMPOSIUM CENTER**
* *Open to all conference participants, a variety of workshops will be scheduled.*

Friday, June 27, 2014

- 8:25 am Bus Departure
By Appointment Only
- Biotechnology
 - EMT
- 8:30 am – 11:30 pm HOSA Leadership University
HOSA 401 – New Advisors
- 8:30 am – 11:30 am HOSA Leadership University
HOSA 101 – Members

HOSA SHOWCASE ***

- 9:00 am – 3:00 pm *Open to all conference participants*
Medical Photography

9:00 am – 12 noon COMPETITIVE EVENTS *(By Appointment)*

- Extemporaneous Writing
 - Judging (Judges only)
 - Forensic Medicine
 - Judging (Judges Only)
 - HOSA Bowl
 - Researched Persuasive Speaking
 - Job Seeking Skills
- 9:00 am – 1:00 pm HOSA Exposition and Showcase
- 10:00 am – 11:00 am CEU Credit:
Meeting with HOSA Management
HOSA Inc. Board Members and Staff
- 10:30 am – 1:00 pm Knowledge Test: Medical Law & Ethics
Knowledge Test: Human Growth & Development
Epidemiology
 - *Orientation and Written Test*
- 12:00 pm – 2 pm HOSA Bowl Finals
Time Approximate
* *Open to all conference participants*
- 1:00 pm – 2:00 pm Networking Meeting – State Advisors Only
- 1:00 pm Bus Departure
By Appointment Only
- Veterinary Science
- 1:00 pm – 4:00 pm Speaking Skills *(By Appointment)*
- 1:00 pm – 4:00 pm HOSA Leadership University
HOSA 501 – Advanced Chapter Advisors
- 1:00 pm – 4:00 pm HOSA Leadership University
HOSA 201 – Local Chapter Officers
- 2:00 pm – 3:00 pm New Board Member Orientation



Friday, June 27, 2014

- 7:30 pm – 10:00 pm **National Recognition Session**
 - Advisor Tribute and Recognition
 - Outstanding Service Award for HOSA Secondary Chapter Advisors
 - National Service Project
 - Healthcare Issues Exam
 - Barbara James Service Award
 - HOSA Happenings
 - Outstanding HOSA Chapter
 - Outstanding State Leader
 - MRC Volunteer Recognition
 - 2013-14 National Officer Recognition
 - Presentation of 2014-15 National Executive Council
- 10:00 pm – 10:30 pm **CEU Credit Distribution**
- 10:00 pm – 12 am **Committee Meetings (if needed)**
 - Rules and Arbitration Committee
 - Credentials and Tellers Committee
- 12:30 am **Curfew**

Saturday, June 28, 2014

- All Day **HOSA Headquarters**
- All Day **Competitive Events Headquarters**
- All Day **HOSA Day at Walt Disney World**
- 8:00 am – 9:00 am **CEU Credit Distribution**
 - * *Must bring completed forms*
- 8:00 am – 9:00 am **Transition Breakfast**
 - * *Newly elected national officers*
- 4:00 pm – 6:00 pm **Postsecondary/Collegiate Grand Awards Session**
- 8:00 pm – 10:00 pm **Secondary Grand Awards Session**
- 10:00 pm – 12:00 am **Grand Awards Dance**
- 1:00 am **Curfew**

Sunday, June 29 through Wednesday, July 2, 2014

- All Day **National Executive Council Training**

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde, Superintendent
SUBJECT: ACCEPTANCE OF DONATIONS TO THE DISTRICT

ACTION

BACKGROUND:

Pursuant to Board Policy 3290, the Board of Trustees must accept any bequest or gift of money or property on behalf of the district. Administration is recommending the approval of the attached items as suitable donations.

DISCUSSION/ALTERNATIVE/CONCERNS:

Once vehicles are in the District's possession they will be inspected by Ron Shane.

FINANCIAL IMPLICATIONS:

None

ACTION REQUESTED:

The Superintendent requests the Board approve the donation of a 2008 Chevy Malibu from General Motors Corporation to be used for the CUHS automotive program.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

**Central Union High School District
Request for Board Acceptance
Gift or Donation**

Date: 4/2/14

Donated to: Central Union High School

Donor's Name: General Motors

Donor's Address: Desert Auto
60th Wake Ave EL Centro

Description of Donation

Section A (Equipment, Material or Supplies)			
Item Description	New/Used	Model # Serial #	** Est. Value
2008 Chevy Malibu		1G1ZG58B4240	5,582.50
		498	

Section B (Monetary Donation)		
Purpose for Which Given	Budget Code	Amount

** The estimated value of section A is the responsibility of the donor

Donor's Signature: _____ Date: _____

Received by: Ron Shane Date: 4/2/14

Title: Instructor

Safety Check: _____
(Name of person/company who completed safety check) (Date)



General Motors
General Motors Technology Donation Program
Important Time-Sensitive Memo

To: Central High School
ATT: Ron Shane
Phone: 760-336-4346
Date: April 2, 2014

Re: Donation of 2008 Chevy Malibu

General Motors Corporation (GM) is pleased to support your automotive training program through a Donation of a **2008 Chevy Malibu**. This donation is part of the General Motors Service Operations on-going support of technical training.

A member of the GM support team will coordinate shipment arrangements. **Be sure to direct any inquiries directly to: GMDonations@raytheon.com**

To receive your donation of, please

- **Sign the attached Donation Agreement (DA) form**
- **Email a signed copy to GMDonations@raytheon.com Fax: 248-837-6033**
- **Keep the original on file at your site**

Thank you again for your training partnership with GM. We value your involvement.

Jennifer Morris
Donations Coordinator
Tel: (248) 837-6566 Fax: (248)837-6033
Email- GMDonations@raytheon.com



General Motors Corporation

DONATION AGREEMENT

DONATION TO NONPROFIT ORGANIZATION

Please note: This donation Agreement must be completed, signed, titled, dated and returned to the Donation Coordinator, PRIOR TO ANY DONATION BEING SHIPPED TO, OR PICKED UP BY, YOUR INSTITUTION. This is a change from current policy and is effective immediately. Once this document is completed and received, arrangements for shipping and/or pick-up will be made accordingly. Fax (248)837-6060. Providing transportation for the donation is mandatory (at the expense of the Donee) within a 100 miles radius of the Donee. Please indicate if you are willing to pick-up from location: () Yes or () No. If no, please provide shipping address: If you do not want to participate in this donation, please check here: ()

Donation No: VEH2014-109		AD #:
Donated By: GM Desert Auto Plaza 602 Wake Avenue El Centro, CA 92243 Contact - David Leiter 760-482-0525		Name & Address of School/Institution (Donee - Other) Central High School 1001 Brighton Avenue El Centro, CA 92243 Contact - Ron Shane 760-336-4346
Make: 2008 Chevy Malibu	VIN: 1G1ZG57B084242498	<u>Value</u> \$ 5,582.50
Other Comments (i.e. items missing, etc.): Steering vibrates; steering noise		

The item(s) identified above (the "Donated Item(s)") has/have been identified for donation to you by General Motors Corporation for nonprofit, educational, or exhibition purposes only. It is important to note that products are given in "as is" condition with no warranties expressed or implied. By completing, signing and submitting this application your organization agrees to this and the following conditions:

- The Donated Item(s) will be used only by you for non-profit, educational or exhibition purposes and will not be sold, disposed of, or transferred by you. Upon completion of your use of the Donated Item(s), you will scrap the Donated Item(s), disposing of it/them in such a manner as to ensure that it/they can no longer be used or sold (by GM Scrap Policy).
- If the Donated Item(s) is a motor vehicle or component thereof, it will not be licensed, titled or operated on any public or private road or highway.
- You acknowledge that the Donated Item(s) is not certified to comply with any federal, state or local laws, rules or regulations.
- You accept the Donated Item(s) "as is, with all faults," it being understood that it is not covered by any warranty. General Motors Corporation expressly disclaims all warranties, including any implied warranty of merchantability or fitness for a particular purpose.
- You acknowledge that automobiles, machinery, or equipment of any sort are potentially dangerous by their nature. You acknowledge that there is risk associated with the operation of the Donated Item(s), and that you knowingly assume this risk. You acknowledge that the Donated Item(s) will be operated only by experienced, knowledgeable users such as college or university level students or faculty. For high schools, you acknowledge that the Donated Item(s) will be operated by students only under the direct supervision of an experienced, knowledgeable faculty member.
- General Motors Corporation expressly disclaims, and you expressly release General Motors Corporation from any and all liability associated with the Donated item(s). In addition, you agree to the extent permitted by applicable law, to indemnify and hold harmless General Motors Corporation, its officers, directors, employees, and agents from damages, liabilities, fines, judgements, costs (including settlement costs) and expenses associated therewith (including the payment of reasonable attorney fees and disbursements), (1) arising out of or in connection with the Donated item(s) or their use and possession; or (2) General Motors Corporation's enforcement of the provisions of this agreement.
- The conditions set forth above have been communicated to, and are understood by all of your personnel who have access to the Donated Item(s).
- The Donated property can not be transferred to any person, business or organization without the expressed written consent of General Motors and its agents. A Transfer Form is required for this purpose.
GM facilitates the donation of products to nonprofit entities in need of such equipment that do not have the resources to acquire such equipment on their own. It is the donee's sole responsibility to determine whether or not these products will perform as expected or needed. By completing and signing the product request form, the donee acknowledges that GM provides the products "as is" and without warranty or any kind, express or implied, including, but not limited to, warranties of merchantability or fitness for a particular purpose. "THE UNDERSIGNED" hereby acknowledges responsibility to, and agreement to, comply with all applicable export control laws for any item obtained from General Motors Corporation. "THE UNDERSIGNED" understands that General Motors Corporation reserves the right to reject any transaction determined to be in violation, or possible violation, of any applicable export control laws.

Please acknowledge your agreement to the above by signing this Donation Agreement in the space below and emailing a signed copy to GMDonations@raytheon.com or fax to (248) 837-6033

Accepted and agreed to this _____ day of _____, 2013
By: _____ Title: _____

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde, Superintendent
SUBJECT: WILLIAMS COMPLAINT QUARTERLY REPORT, QUARTER 3

ACTION

BACKGROUND:

Education Code Section 35186(d) requires school districts to report quarterly to the County Superintendent of Schools and to the Board of Trustees of the school district the Uniform Complaints under Williams Settlement that include textbooks and instructional materials, teacher vacancy or misassignment, facilities conditions and CAHSEE intensive instruction and services.

DISCUSSION/ALTERNATIVE/CONCERNS:

For Quarter 3, there were no written Uniform Complaints filed under the Williams Settlement.

FISCAL IMPACT:

There is no fiscal impact to the general fund.

ACTION REQUESTED:

The Superintendent recommends the board accept the Central Union High School District Williams Complaint Quarterly Report, Quarter 3.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on *Williams* Uniform Complaints
 [Education Code § 35186(d)]

District: _____ CENTRAL UNION HIGH SCHOOL DISTRICT _____

Person completing this form: Lucy Hendry Title: Executive Assistant _____

Quarterly Report Submission Date: October 2013
 (check one) January 2014
 April 2014
 June 2014

Date information to be reported publicly at governing board meeting: May 13, 2014

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
CAHSEE Intensive Instruction and Services			
TOTALS			

C. Thomas Budde

Name of District Superintendent

Signature of District Superintendent

Date

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **APPROVAL OF THE OPERATIONS TERM AND PROGRAM DEVELOPMENT AGREEMENT WITH HARPERRAND EDUCATION FOR THE IMPLEMENTATION OF A PHLEBOTOMY TECHNICIAN (CPT1) CLASS**

ACTION

BACKGROUND:

Central Union Adult School is proposing to offer a Phlebotomy Technician (CPT1) class beginning the fall 2014 for adults in the Imperial Valley. The school will work with HarperRand Education to secure licensing and curriculum to offer this class. This class was previously offered through Boston Reed College from May 2012 to January 2014 at CUAS. However, in December 2013, we were notified that Boston Reed would no longer be offering the class. The class was very successful in the Imperial Valley and HarperRand approached us on offering it once again in collaboration with CUAS.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

ACTION REQUESTED:

The Superintendent recommends the board approve the proposed Operations Term and Program Development Agreement between the District and HarperRand Education for the implementation of a Phlebotomy Technician (CPT1) class.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

**Central Union Adult School and HarperRand Education
CPT1 Program Development and Operations Term Sheet**

Central Union Adult School (School), in collaboration with HarperRand Education (Consultant), shall implement CPT1 programs on the following terms:

Program Development

Instructional Materials: Consultant shall secure, on Schools behalf, program curriculum, lesson plans, and all other pertinent resources required for Laboratory Field Services (LFS) program approval.

Externship Site Contracts: Consultant shall secure, on Schools behalf, commitments by externship host facilities, required for LFS program approval.

Instructors: Consultant shall secure, on Schools behalf, commitments by all program instructional staff required for LFS program approval..

Medical Equipment and Supplies: Consultant shall coordinate, on schools behalf, group-purchasing agreements with medical equipment suppliers.

Instruction, Oversight and Supervision: Consultant shall secure, on Schools behalf, commitments by all supervisory staff required for LFS program approval..

New LFS Program Application: Consultant shall prepare and submit, in Schools name, a new application for program and site approval with LFS.

Program Operation

Scheduling: Classes shall be scheduled pursuant to LFS program approval guidelines.

Classrooms: Schools shall provide suitable classroom space for up to 25 students.

Pricing: School and Consultant shall mutually agree on program pricing.

Branding and Ownership: CPT programs shall be owned by School and promoted in Schools name only.

Marketing: School shall promote classes using it's regular mode of advertising including catalog, website, telephone and on-campus promotions. Consultant shall provide supporting and additional marketing services including ad copy preparation, graphic design, targeted email, web placement and social networking,

Program Registration and Payment Processing: Students shall register for programs using Schools existing registration and payment processing system. In the event School does not have a web-based registration and payment processing system, School may, at its option, utilize Consultants system or other compatible system. All payments for tuition and other program fees shall be made in Schools name and deposited in Schools account.

Instructional Staff: All instructional staff shall be either employees or independent contractors of School and report directly to designated School personnel. Consultant shall be responsible for instructor recruitment, initial training, quarterly assessment and continuing education.

Instructional Resources: Consultant shall initiate, on Schools behalf, vendor service agreements for the supply of educational resources including textbooks, medical equipment, uniforms, student insurance, NHA testing and biohazard disposal.

Externships: Consultant shall secure, on Schools behalf, sufficient externship host agreements. Thereafter, externship host management and placement of students shall be the responsibility of the program instructor.

Certification of Completion: School shall issue certificates of completion as required by LFS upon students successful completion of all LFS licensure requirements.

General Provisions

Term: One year from the date of execution.

Refunds: Refunds shall be granted per School's refund policy.

Liability: During the life of this agreement the Consultant agrees to maintain liability and property damage insurance, as it protects the School. Such insurance shall be in the following amounts: General \$2,000,000 and Bodily injury \$ 2,000,000.

Independent Contractor Status: Consultants employees and agents are independent contractors and are not the agents or employees of the School.

Compensation: School and Consultant shall divide net revenue from CPT programs on a 50/50 basis. Net revenue shall be defined as gross revenue from student tuition and fees less the following program expenses: 1) instructor and supervisory staff 2) mutually agreed advertising in excess of Schools regular course catalog 3) classroom medical supplies and equipment and 5) Biohazard collection and disposal and 6) any other mutually agreed program expenses.

Conflict of Terms: In the event terms and conditions stated herein are found to be in conflict with existing district policies, procedures or agreements, then the districts existing policies, procedures or agreements shall prevail.

Termination: School may terminate this agreement at any time by providing Consultant with written notification at least thirty days (30) prior to the date of termination.

**Consultant by: David Wignall, Managing Partner
HarperRand Education, LLC**

School by:

Date:

Date:

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **AGREEMENT WITH COUNTY OF IMPERIAL FOR GED PREPARATION CLASSES FOR CALWORKS PARTICIPANTS**

ACTION

BACKGROUND:

Central Union Adult School is proposing to continue providing GED classes and High School Diploma classes exclusively for CalWorks participants. This has been going on for over five years. This will allow participants to enroll whenever needed, regardless of the capacity of the other CUAS classes.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

None. The CalWorks pays for the teachers, the use of facilities and supplies.

ACTION REQUESTED:

The Superintendent recommends the board approve the Agreement between the District and County of Imperial for GED preparation classes for CalWORKS' participants to be offered by the Central Union Adult School.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

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AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2014, by and between the COUNTY OF IMPERIAL ("COUNTY"), a political subdivision of the State of California, and the CENTRAL UNION HIGH SCHOOL DISTRICT ("CUHSD"). Collectively, COUNTY and CUHSD are referred to as "the PARTIES".

WITNESSETH

WHEREAS, CUHSD administers a program to provide a General Educational Development ("GED") preparation class for CalWORKS' participants only; and

WHEREAS, CUHSD requests funding from the COUNTY OF IMPERIAL DEPARTMENT OF SOCIAL SERVICES ("DSS") for GED class/ High School Diploma; and

WHEREAS, DSS wishes to provide funding as requested by CUHSD for GED preparation for CalWORKS' participants only;

NOW, THEREFORE, and in consideration of the covenants and conditions contained herein, it is agreed between the PARTIES as follows:

1. **PARTIES TO AGREEMENT.**

1.1 This AGREEMENT is by and between COUNTY and CUHSD.

1.2 It is not the intent of the PARTIES to this AGREEMENT to create, and nothing in this AGREEMENT shall be construed as creating a joint venture or partnership or any other relationship between the PARTIES. Neither the COUNTY nor the CUHSD authorizes the other to act as its agent or representative.

2. **TERM.**

2.1 This AGREEMENT shall become effective on July 1, 2014, and continue in effect until June 30, 2015.

2.2 COUNTY and CUHSD agree that time is of the essence as it relates to the terms and conditions of this agreement.

3. **RESPONSIBILITIES OF PARTIES.**

3.1 COUNTY shall provide funding for GED preparation class for CalWORKS' participants, a program administered by CUHSD. The purpose of the GED

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preparation class is to provide adult students with an opportunity for assessment and instruction for basic academic skills in preparation for the GED testing. In addition the program will provide life skills to foster economic independence, social responsibility and basic computer skills. The curriculum is adapted or developed to meet the needs of the participating CalWORKS' recipients. A description of GED Proposal is attached hereto as Exhibit A and incorporated by this reference as though fully set forth.

- 3.2 COUNTY shall provide funding to CUHSD to fund GED preparation.
- 3.3 The source of funds from the COUNTY to CUHSD to fund GED preparation will be the CalWORKS program.

4. PAYMENT.

- 4.1 COUNTY shall pay to CUHSD to fund GED preparation for CalWORKS' participants the sum of **One Hundred Twenty Four Thousand Five Hundred Sixty-Eight Dollars (\$124,568.00)** as described in the attached Exhibit B and incorporated herein by this reference as though fully set forth.
- 4.2 Except as provided under Paragraph 4.1, COUNTY shall not be responsible to pay CUHSD any other payments, compensation, expenses, fees, or other remuneration.
- 4.3 CUHSD shall submit a monthly invoice to DSS. The invoice will include a description of services rendered and costs.
- 4.4 Statements shall be paid within thirty (30) days of COUNTY's receipt, review, and approval of the same.
- 4.5 The budget amounts to fund GED preparation are contingent upon the funds COUNTY receives from the CalWORKS program. COUNTY may, at its discretion, adjust the amounts to be funded for the GED preparation program accordingly.
- 4.6 The amount CUHSD shall be entitled to receive to fund the GED preparation program from COUNTY during the term of this agreement shall not exceed **One Hundred Twenty Two Thousand Eight Hundred Twenty-Four Dollars (\$122,824.00).**

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1 **5. FAIR EMPLOYMENT PRACTICES.**

2 During the performance of this AGREEMENT, PARTIES shall not deny benefits to any
3 person on the basis of religion, color, ethnic group identification, sex, age, physical or mental
4 disability, nor shall they discriminate unlawfully against employee or applicant for
5 employment because of race, religion, color, national origin, ancestry, physical handicap,
6 mental disability, medical condition, marital status, age, or sex. PARTIES shall ensure that
7 the evaluation and treatment of employees and applicants for employment are free of such
8 discrimination.

9 **6. INDEMNIFICATION.**

10 CUHSD agrees to indemnify, defend, and hold harmless COUNTY, its agents, officers, and
11 employees from and against any and all claims, actions, demands, liabilities, damages, losses,
12 and expenses of whatever kind, which are in any manner in whole or in part, or which are
13 caused or contributed to in whole or in part, by any willful misconduct or negligence, whether
14 active or passive of CUHSD, or anyone acting under its direction in connection with or
15 incident with the services provided hereunder, unless the same be caused by the sole or
16 concurrent negligence or willful misconduct of COUNTY.

17 **7. ASSIGNMENT.**

18 **7.1** Neither this AGREEMENT nor any rights, duties, or obligations hereunder shall be
19 assignable by any of the PARTIES without the prior written consent of the others.

20 **7.2** A Party may demand such assurances, including financial assurances, modification of
21 this AGREEMENT, or such other requirements as Party in its sole discretion deems
22 advisable, as a condition to granting its consent to any assignee hereunder. Nothing
23 herein shall be construed as requiring a Party to grant such approval if that Party, in its
24 sole opinion, deems such grant of consent to be not in the best interests of the Party.

25 **7.3** Consent by a Party to an assignment shall not release the assigning Party from its
26 primary liability under this AGREEMENT, and a Party's consent to one assignment,
27 shall not be deemed a consent to other assignments.

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1 **8. INSURANCE REQUIREMENTS.**

2 **8.1 CUHSD, hereby agrees at its sole cost and expense, to obtain and maintain in full**
3 **force during the entire term of this AGREEMENT the following types of insurance:**

4 **(a) Commercial General Liability coverage in the minimum amount of One**
5 **Million Dollars (\$1,000,000.00) combined single limit to any one person**
6 **("CSL") and Two Million Dollars (\$2,000,000.00) aggregate for any one**
7 **accident, including personal injury, death, and property damage.**

8 **(b) Automobile Liability coverage in a minimum amount of One Million Dollars**
9 **(\$1,000,000.00) for bodily injury and property damage including owned, non-**
10 **owned, and hired vehicles.**

11 **(c) To the extent required by law, Workers' Compensation coverage, in full**
12 **compliance with California statutory requirements, for all employees of**
13 **CUHSD and Employer's Liability in the minimum amount of One Million**
14 **Dollars (\$1,000,000.00).**

15 **(d) Professional Liability insurance in a minimum amount of One Million Dollars**
16 **(\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in**
17 **the aggregate.**

18 **8.2 Special Insurance Requirements. All insurance required under Paragraph 8**
19 **shall:**

20 **(a) Be procured from an insurer authorized to do business in California.**

21 **(b) Be primary coverage as respects COUNTY and any insurance or self-**
22 **insurance maintained by COUNTY shall be in excess of CUHSD insurance**
23 **coverage and shall not contribute to it.**

24 **(c) Name COUNTY as an additional insured on all policies, except for Errors and**
25 **Omissions and Workers Compensation, and provide that COUNTY may**
26 **recover for any loss suffered by COUNTY by reason of CUHSD's negligence.**

27 **(d) Not be canceled, non-renewed, or reduced in scope of coverage until after**
28 **thirty (30) days written notice has been given to the COUNTY. However,**

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CUHSD may not terminate such coverage until it provides COUNTY with proof that equal or better insurance has been secured and is in place. Cancellation or change without the prior written consent of the COUNTY shall, at the option of the COUNTY, be grounds for termination of this AGREEMENT.

8.3 Additional Insurance Requirements.

- (a) COUNTY is to be notified immediately of all insurance claims.
COUNTY is also to be notified if any aggregate insurance limit is exceeded.
- (b) Deposit of Insurance Policy. Promptly on issuance, re-issuance, or renewal of any insurance policy required by this AGREEMENT, CUHSD shall, if requested by COUNTY, cause to be given to COUNTY satisfactory evidence that insurance policy premiums have been paid together with a duplicate copy of the policy or a certificate evidencing the policy and executed by the insurance company issuing the policy or its authorized agent.
- (c) CUHSD agrees to provide COUNTY with the following insurance documents on or before the effective date of this AGREEMENT:
 - (1) Complete copies of certificates of insurance for all required coverages including Additional Insured Endorsements and 30 days Notice of Cancellation Clause endorsements.
 - (2) The documents enumerated in Paragraph 8.1 shall be sent to the following:
 - (i) County of Imperial
Risk Management Department
940 Main Street, Ste. 101
El Centro, CA 92243
 - and**
 - (ii) Imperial County Department of Social Services
2995 S. Fourth Street, Suite 105
El Centro, CA 92243

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(d) Nothing in this, or any other provision of this AGREEMENT, shall be construed to preclude CUHSD from obtaining and maintaining any additional insurance policies in addition to those required pursuant to this AGREEMENT.

(e) The comprehensive or commercial general liability shall contain a provision of endorsements stating that such insurance:

- (1) Includes contractual liability.
- (2) Does not contain a "pro rata" provision which looks to limit the insurer's liability to the total proportion that its policy limits bear to the total coverage available to the insured.
- (3) Does not contain an "excess only" clause which requires the exhaustion of other insurance prior to providing coverage.
- (4) Does not contain an "escape clause" which extinguishes the insurer's liability if the loss is covered by other insurance.
- (5) Includes COUNTY as an additional insured.
- (6) States that it is primary insurance and regards COUNTY as an additional insured and contains a cross-liability or severability of interest clause.

9. BINDING.

This AGREEMENT shall be binding upon and shall inure to the benefit of the heirs, successors, and assigns of the PARTIES hereto.

10. AMENDMENTS.

No modification, waiver, amendment, discharge, or change of this AGREEMENT shall be valid unless the same is in writing and signed by both PARTIES.

11. WAIVER.

No waiver of any breach or of any of the covenants or conditions of this AGREEMENT shall be construed to be a waiver of any other breach or to be a consent to any further or succeeding breach of the same or any other covenant or condition.

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12. TERMINATION OF AGREEMENT AND FUNDING AUTHORIZATION.

12.1 Termination

Any of the PARTIES may terminate this AGREEMENT without cause by giving the other Party written notice at least thirty (30) days prior to the date of termination. Each Party shall fully pay and discharge all obligations in favor of the other occurring prior to the date of such termination. After termination neither Party shall have any further obligation to the other as a result of this AGREEMENT.

12.2 Funding Authorization

(a) This Agreement is valid and enforceable subject to sufficient funds being made available to the COUNTY by the State Department of Social Services for the period of time covered by this contract as stated in the contract term section and subject to authorization and appropriation of sufficient funds pursuant to the State's Budget Act.

(b) In the event the United States Government and/or the State government do not authorize and appropriate sufficient funds for the State to allocate amounts to the COUNTY pursuant to the payment provisions of the Agreement, it is mutually agreed that:

(1) The Agreement shall be amended to reflect any reduction in the payment provisions and the performance provisions.

(2) To the extent there is insufficient money for the contract to be considered valid and enforceable pursuant to subdivision 12.2, the contract will end immediately.

13. PRIVACY

The COUNTY and COLLEGE hereby agree to the additional terms located in the privacy attachment attached hereto as Exhibit "C" and incorporated herein by this reference.

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14. NOTICES AND COMMUNICATIONS.

Any notice by either party to the others shall be personally delivered to the party or sent by certified mail, return receipt requested, to the addresses set forth below, or to such other addresses as any party may from time to time notify the others in writing.

DEPARTMENT OF SOCIAL SERVICES

Attn: Director
Imperial County Department of Social Services
2995 S. Fourth Street, Suite 105
El Centro, CA 92243

CLERK OF THE BOARD

Attn: Clerk of the Board
County of Imperial
940 W. Main St., Ste. 209
El Centro, CA 92243

CENTRAL UNION HIGH SCHOOL DISTRICT

Attn: Director of Adult Education
Central Union High School District
351 Ross Avenue
El Centro, CA 92243

15. CHOICE OF LAW.

This AGREEMENT shall be governed by the laws of the State of California. This AGREEMENT is made and entered into in Imperial County, California. Any action brought by any Party with respect to this AGREEMENT shall be brought in a court of competent jurisdiction within said County.

16. PARTIAL INVALIDITY.

If any provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall continue in full force and effect.

17. ATTORNEY'S FEES.

If any of the PARTIES herein bring an action to enforce the terms thereof or declare rights hereunder, the prevailing party or parties in any such action, on trial or appeal, shall be entitled to its reasonable attorney's fees to be paid by the losing party as fixed by the court.

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18. **AUTHORITY.**

Each individual executing this AGREEMENT on behalf of COUNTY and CUHSD represent and warrant that:

18.1 He/She is duly authorized to execute and deliver this AGREEMENT on behalf of COUNTY or CUHSD, as applicable;

18.2 Such execution and delivery is in accordance with the statutory authorities, rules, regulations, by-laws and/or resolutions of each department, as applicable; and

18.3 This AGREEMENT is binding upon the respective PARTIES in accordance with its terms.

19. **ENTIRE AGREEMENT.**

This AGREEMENT constitutes the sole and complete AGREEMENT between the PARTIES. Any and all agreements or services respecting this AGREEMENT or any other matters pertaining to this AGREEMENT are null and void.

20. **COUNTERPARTS.**

This AGREEMENT may be executed in counterparts.

21. **REVIEW OF AGREEMENT TERMS.**

This AGREEMENT has been reviewed and revised by legal counsel for each of the PARTIES and no presumption or rule that ambiguities shall be construed against the drafting party shall apply to the interpretation or enforcement of the same or any subsequent amendments thereto.

22. **EXECUTION OF AGREEMENT.**

Executed in Imperial County, California, on the day and year first above written.

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COUNTY OF IMPERIAL

CENTRAL UNION HIGH SCHOOL DISTRICT

By: _____
JOHN R. RENISON, Chairman
Board of Supervisors

By: _____
DR. C. THOMAS BUDDE,
Superintendent

ATTEST:

APPROVED AS TO FORM:

MICHAEL L. ROOD,
County Counsel

By: _____
BLANCA ACOSTA,
Clerk of the Board of Supervisors

By: _____
RAQUEL M. YOUNG,
Deputy County Counsel

Exhibit “A”

CENTRAL UNION ADULT HIGH SCHOOL

1302 SOUTH THIRD STREET
EL CENTRO, CALIFORNIA 92243

Principal
Adult Education
Tish Thompson

March 14, 2014

Peggy Price, Director
Imperial County Dept. of Social Services
2995 S. 4th St., #105
El Centro, CA 92243

Staff Secretary I
Maribel Guardado

Dear Ms. Price,

Central Union Adult School is proposing to continue providing GED classes and High School Diploma classes exclusively for CALWorks participants.

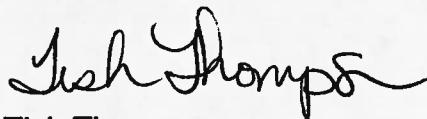
Registrar
Carol Calderon

Central Union Adult School is a segment of Central Union High school District in El Centro, California. Funding for this program will allow access to GED and high school diploma classes. In addition it will also allow students to participate concurrently in work training and provide an independent study component of GED and high school diploma for those whose employment or job training prevents everyday attendance. All classes will be held at Central Union Adult School/Desert Oasis High School campus exclusively for CALWorks participants. The GED students will review academic content areas to include mathematics, science, history, reading and writing. Direct instruction will be supplemented by the use of computer based instruction. High school diploma students will be completing contracts and earning credit towards completing their high school diploma. The requested funds will be used to provide salary and benefit cost of the instructors, supplies, general housing costs, room and utilities. Central Union Adult School will provide Comprehensive Adult Student Assessment Systems (CASAS) testing to monitor student progress from July 1, 2014 to June 30, 2015.

Testing Clerk
Margaret Duggan

Clerical Assistant I
Sylvia Ruelas

Respectfully,



Tish Thompson

**GED and High School Diploma PROPOSAL for CALWorks Participants
July 1, 2014 to June 30, 2015**

Central Union Adult School is requesting funding to be able to provide a General Educational Development (GED) preparation class and High School Diploma coursework for CALWorks participants only. There are two additional GED class and six high school diploma classes currently offered by CUAS which are open to the general public but are operating at capacity and there is a waiting list for prospective participants.

The purpose of Adult Education is to provide quality education to the Adult community. CUAS works in conjunction with numerous support service agencies, such as Imperial County Behavioral Health Services, Employment Development Department, Imperial County Office of Employment and Training, R.O.P, and CALWorks among others.

Abstract

Funding for this program will allow access to GED preparation and high school diploma classes at the Central Union Adult School/Desert Oasis High School Campus specifically for CALWorks participants. The students will review academic content areas to include mathematics, science, history, reading, writing, along with college and/or career readiness in preparation towards their GED certificate. Technology will support the integration of content areas and direct instruction. We also will provide an Independent Study program to participants working towards a high school diploma or their GED certificate. This component will have students meeting with the teacher one day a week for three hours and taking twelve hours of homework to be returned the next week. These funds will be used to provide the salary and benefits cost of the instructor and general housing costs, room, utilities and classroom supplies. Central Union Adult School will provide curriculum, learning materials, Comprehensive Adult Student Assessment Systems (CASAS) testing, and educational software. This proposal is for the period of one year beginning July 1, 2014 and ending June 30, 2015.

Introduction

CUHSD operates a comprehensive Adult Education program that historically serves a cumulative annual enrollment of over 1,200 adults in the community. CUAS provides opportunities for community members to earn a high school diploma or GED, learn English as a Second Language, or vocational training. Classes have been provided at the Central Union Adult School/Desert Oasis High School campus as well as at satellite classrooms located at various sites throughout the community. CUAS has provided a GED class for CALWorks participants for five years and this will be the third year for the high school diploma program.

CUHSD submits this proposal for funding to be able to provide services needed by CALWorks participants. Services are geared towards individuals who are in need of

basic adult and secondary educational services. When students are referred to CUAS for enrollment in the program, their transcripts and or GED Test results will be evaluated by the principal at the site. In addition, Comprehensive Adult Student Assessment Systems (CASAS) testing will be one of the instruments utilized to determine incoming student academic level and progress of the students. Upon completing the evaluation and the testing, the student will be placed in either a teacher directed GED class, or the Independent Study Program for either GED preparation or high school diploma depending on their individual needs.

GED Class Description

This is an open entry/open exit course which meets for 15 hours per week. The course provides assessment and instruction for basic academics skills in preparation for GED testing and life skills to foster economic independence, social responsibility, and basic computer literacy. Students will receive direct instruction with the teacher and computer based training based on their individual testing results. Curriculum will be adapted or developed based to meet the needs of the participating students. The independent study component of the course will provide the same workload with fewer hours of direct teacher interaction. When students score consistently well enough on the evaluative tests, the students will be recommended to take the GED tests.

High School Diploma Class Description

This is an open entry/open exit course in which students will meet either daily with the teacher or, if on independent study, once a week to have their work checked/reviewed and progress documented while working on contracts to complete their high school diploma. The coursework used will be the same as what is used for our other high school diploma classes and meet or exceed California State Education standards and are based on the Common Core Standards. Coursework can also be completed while at home for those on the internet based e2020 program. However, all exams will be taken under the direction of the teacher in the classroom.

Staffing

Teacher

The GED/High School Diploma Program will provide a teacher for up to 17 hours per week for either the high school diploma or GED classes and up to 20 hours per week for the Independent Study teacher with a current California Teaching Credential.

The instructor will develop and implement appropriate curriculum, in addition to providing instruction, guidance and computer training in appropriate educational software. When the primary instructor is not present a qualified substitute will conduct the class based on lesson plans provided by the instructor.

Administration and Clerical Support

The CUAS administrator will be responsible for planning and overseeing all educational aspects of program activities; student transcript and record evaluation, budget preparation and fiscal control, to ensure that no overpayments or shortages occur, teacher evaluation, maintaining program records, to include participant educational files, for compliance with contractual agreements, and coordinating with CALWorks regarding regulations and project procedures.

The Adult Education clerical and testing staff, who collectively have over 60 years of experience, are responsible for maintaining educational program files, typing, processing invoices and related duties.

Calendar

Classes will begin July 7, 2014 and continue until June 26, 2015. The holiday calendar will be set with the school calendar as the facility will not have a janitorial or maintenance service on some of those days. July 1, 2014 to July 4, 2014 (School closed); September 1, 2014 (Labor Day), November 10-11, 2014 (School closed & Veterans' Day), November 27 & 28, 2014 (Thanksgiving), December 24 – 26, 2014 (Christmas), December 31, 2014 thru January 2, 2015 (Winter Break), January 19, 2015 (Martin Luther King, Jr. Day), February 9, 2015 (Lincoln's Birthday), February 16, 2015 (Washington's Birthday), April 3, 2015, (Good Friday), May 25, 2015 (Memorial Day), June 29 – 30, 2015 (school closed).

The CALWORKS classes will be the only classes in session on campus July 7 - August 8, 2014; November 24-26, 2014; December 22, 23, 29 & 30, 2014; January 2; 2015 April 6 - 10, 2015 and June 8 – 26, 2015.

Exhibit "B"

GED and High School Diploma PROPOSAL for CALWorks Participants
 July 1, 2014 to June 30, 2015

Budget

**CENTRAL UNION SCHOOL DISTRICT
 GED for CALWorks Participants Proposal
 July 1, 2014 - June 30, 2015**

<u>Description</u>	<u>Object</u>	<u>Budget</u>
Substitute(10 days x \$62.50 x 3 classes) Teacher's wages 17 hrs/wk x 47.82 wks= 813 hrs x 2 = 1626 hrs) 20 hrs/wk x 47.82 wks = 956 hrs 2582 hrs @ \$31/hr	1160 1180	1,875 80,042
	Subtotal	81,917
STRS Medicare Certificated SUI Certificated Workers Comp Certificated	3101 3303 3501 3601 Subtotal	6,758 1,188 901 983 9,830
Materials and Supplies	4300	10,000
Utilities & Housekeeping	5500	17,628
(185 regular janitorial schedule x 30 = \$5,550 plus additional 48 days at \$68 per day = \$3,264 when the CALWorks classes are the only classes in session = \$8,814 x 2 rooms)		
	Subtotal	119,375
Administrative costs (including payroll, accounting 4.35%)		5,193
	Total	124,568

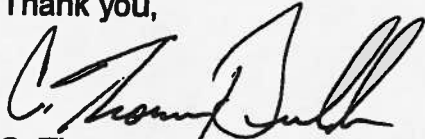
**GED and High School Diploma PROPOSAL for CALWorks Participants
July 1, 2014 to June 30, 2015**

Request


At this time CUHSD is requesting CALWORKs provide funding for Central Union Adult School to operate a GED class and Independent Study GED/High School Diploma class specifically for CALWORKs participants in the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Please do not hesitate to call Tish Thompson at 336-4587 if you have any questions.

Thank you,



C. Thomas Budde, Ph.D.
Superintendent



Tish Thompson
Adult Education Principal

Exhibit "C"

**MEDI-CAL PRIVACY AND SECURITY AGREEMENT BETWEEN
the California Department of Health Care Services and the
County of Imperial, Department of Social Services**

PREAMBLE

The Department of Health Care Services (DHCS) and the County of Imperial, Department of Social Services (County Department) enter into this Medi-Cal Data Privacy and Security Agreement (Agreement) in order to ensure the privacy and security of Medi-Cal Personally Identifiable Information (PII).

DHCS receives federal funding to administer California's Medicaid Program (Medi-Cal). The County Department assists in the administration of Medi-Cal, in that DHCS and the County Department access DHCS eligibility information for the purpose of determining Medi-Cal eligibility.

This Agreement covers the County of Imperial, Department of Social Services workers, who assist in the administration of Medi-Cal; and access, use, or disclose Medi-Cal PII.

DEFINITIONS

For the purpose of this Agreement, the following terms mean:

1. "Assist in the administration of the Medi-Cal program" means performing administrative functions on behalf of Medi-Cal, such as determining eligibility for, or enrollment in, or the amount of, public benefits, and collecting Medi-Cal PII for such purposes, to the extent such activities are authorized by law.
2. "Breach" refers to actual loss, loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for other than authorized purposes have access or potential access to Medi-Cal PII, whether physical, electronic, or in spoken word or recording.
3. "County Worker" means those county employees, contractors, subcontractors, vendors and agents performing job functions for the County that require access to and/or use of Medi-Cal PII and that are authorized by the County to access and use Medi-Cal PII.
4. "Medi-Cal PII" is information directly obtained in the course of performing an administrative function on behalf of Medi-Cal that can be used alone, or in conjunction with any other information, to identify a specific individual. PII includes any information that can be used to search for or identify individuals, or can be used to access their files, such as name, social security number, date of birth, driver's license number or identification number. PII may be electronic or paper.

5. "Security Incident" means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of Medi-Cal PII, or interference with system operations in an information system which processes Medi-Cal PII that is under the control of the County or County's SAWS Consortium, or a contractor, subcontractor or vendor of the County.

AGREEMENTS

NOW THEREFORE, DHCS and County Department mutually agree as follows:

I. PRIVACY AND CONFIDENTIALITY

- A. The County Department workers covered by this Agreement (County Workers) may use or disclose Medi-Cal PII only as permitted in this Agreement and only to assist in the administration of Medi-Cal in accordance with Welfare and Institutions Code section 14100.2 and 42 Code of Federal Regulations section 431.300 et.seq., or as required by law. Disclosures, which are required by law, such as a court order, or are made with the explicit written authorization of the Medi-Cal client, are allowable. Any other use or disclosure of Medi-Cal PII requires the express approval in writing of DHCS. No County Worker shall duplicate, disseminate or disclose Medi-Cal PII except as allowed in this Agreement.
- B. Pursuant to this Agreement, County Workers may use Medi-Cal PII only to perform administrative functions related to determining eligibility for individuals applying for Medi-Cal.
- C. Access to Medi-Cal PII shall be restricted to only County Workers, who need the Medi-Cal PII to perform their official duties to assist in the administration of Medi-Cal.
- D. County Workers, who access, disclose or use Medi-Cal PII in a manner or for a purpose not authorized by this Agreement may be subject to civil and criminal sanctions contained in applicable federal and state statutes.

II. PERSONNEL CONTROLS

The County Department agrees to advise County Workers, who have access to Medi-Cal PII of the confidentiality of the information, the safeguards required to protect the information, and the civil and criminal sanctions for non-compliance contained in applicable federal and state laws. For that purpose, the County Department shall:

- A. **Employee Training.** Train and use reasonable measures to ensure compliance with the requirements of this Agreement by County Workers,

who assist in the administration of Medi-Cal and use or disclose Medi-Cal PII, including;

1. Provide privacy and security awareness training to each new County Worker within 30 days of employment and thereafter, provide ongoing refresher training or reminders of the privacy and security safeguards in this Agreement to all County Workers, who assist in the administration of Medi-Cal and use or disclose Medi-Cal PII at least annually;
 2. Maintain records indicating each County Worker's name and the date on which the privacy and security awareness training was completed;
 3. Retain the most recent training records for a period of three years after completion of the training.
- B. **Employee Discipline.** Apply appropriate sanctions against workforce members, who fail to comply with privacy policies and procedures or any provisions of these requirements, including termination of employment where appropriate.
- C. **Confidentiality Statement.** Ensure that all County Workers, who assist in the administration of Medi-Cal, and use or disclose Medi-Cal PII, sign a confidentiality statement. The statement shall include at a minimum, General Use, Security and Privacy Safeguards, Unacceptable Use, and Enforcement Policies. The statement shall be signed by County Workers prior to accessing Medi-Cal PII and the most recent version shall be retained for a period of three years.
- D. **Background Check.** Conduct a background screening of a County Worker before a County Worker may access DHCS PII. The screening should be commensurate with the risk and magnitude of harm the employee could cause, with more thorough screening being done for those employees, who are authorized to bypass significant technical and operational security controls. The County Department shall retain each County Worker's most recent background check documentation for a period of three years.

III. MANAGEMENT OVERSIGHT AND MONITORING

The County Department agrees to:

- A. Establish and maintain ongoing management oversight and quality assurance for monitoring workforce compliance with the privacy and security safeguards in this Agreement when using or disclosing Medi-Cal PII.
- B. Ensure ongoing management oversight including periodic self-assessments and random sampling of work activity by County Workers, who assist in the

administration of Medi-Cal and use or disclose Medi-Cal PII. DHCS shall provide the County Department with information on the Medi-Cal Eligibility Data System (MEDS) usage anomalies for investigation and follow-up.

- C. Ensure these management oversight and monitoring activities are performed by County Workers, whose job functions are separate from those, who use or disclose Medi-Cal PII as part of their routine duties.

IV. INFORMATION SECURITY AND PRIVACY STAFFING

The County agrees to:

- A. Designate information security and privacy officials who are accountable for compliance with these and all other applicable requirements stated in this agreement.
- B. Assign county workers to be responsible for administration and monitoring of all security related controls stated in this Agreement.

V. PHYSICAL SECURITY

The County Department shall ensure Medi-Cal PII is used and stored in an area that is physically safe from access by unauthorized persons during working hours and non-working hours. The County Department agrees to safeguard Medi-Cal PII from loss, theft, or inadvertent disclosure and, therefore, agrees to:

- A. Secure all areas of the County Department facilities where County Workers assist in the administration of Medi-Cal and use or disclose Medi-Cal PII. The County Department shall ensure these secured areas are only accessed by authorized individuals with properly coded key cards, authorized door keys or access authorization; and access to premises is by official identification.
- B. Issue County Workers, who assist in the administration of Medi-Cal identification badges and require County Workers to wear these badges at the County Department facilities where Medi-Cal PII is stored or used.
- C. Ensure each physical location, where Medi-Cal PII is used or stored, has procedures and controls that ensure an individual, who is terminated from access to the facility is promptly escorted from the facility by an authorized employee and access is revoked.
- D. Ensure there are security guards or a monitored alarm system with or without security cameras 24 hours a day, seven days a week at the County Department facilities and leased facilities where a large volume of Medi-Cal PII is stored.

- E. Ensure data centers with servers, data storage devices, and critical network infrastructure involved in the use or storage of Medi-Cal PII have perimeter security and access controls that limit access to only authorized Information Technology (IT) staff. Visitors to the data center area must be escorted by authorized IT staff at all times.
- F. Store paper records with Medi-Cal PII in locked spaces, such as locked file cabinets, locked file rooms, locked desks or locked offices in facilities which are multi-use, meaning that there are County Department and non-County Department functions in one building in work areas that are not securely segregated from each other. The County Department shall have policies that indicate County Workers are not to leave records with Medi-Cal PII unattended at any time in vehicles or airplanes and not to check such records in baggage on commercial airplanes.
- G. Use all reasonable measures to prevent non-authorized personnel and visitors from having access to, control of, or viewing Medi-Cal PII.

VI. TECHNICAL SECURITY CONTROLS

- A. **Workstation/Laptop encryption.** All workstations and laptops, which store Medi-Cal PII either directly or temporarily, must be encrypted using a FIPS 140-2 certified algorithm 128bit or higher, such as Advanced Encryption Standard (AES). The encryption solution must be full disk.
- B. **Server Security.** Servers containing unencrypted Medi-Cal PII must have sufficient administrative, physical, and technical controls in place to protect that data, based upon a risk assessment/system security review.
- C. **Minimum Necessary.** Only the minimum necessary amount of Medi-Cal PII required to perform necessary business functions may be copied, downloaded, or exported.
- D. **Removable media devices.** All electronic files, which contain Medi-Cal PII data, must be encrypted when stored on any removable media or portable device (i.e. USB thumb drives, floppies, CD/DVD, smartphones, backup tapes etc.). Encryption must be a FIPS 140-2 certified algorithm 128bit or higher, such as AES.
- E. **Antivirus software.** All workstations, laptops and other systems, which process and/or store Medi-Cal PII, must install and actively use comprehensive anti-virus software solution with automatic updates scheduled at least daily.
- F. **Patch Management.** All workstations, laptops and other systems, which process and/or store Medi-Cal PII, must have critical security patches applied, with system reboot if necessary. There must be a documented

patch management process that determines installation timeframe based on risk assessment and vendor recommendations. At a maximum, all applicable patches deemed as high risk must be installed within 30 days of vendor release. Applications and systems that cannot be patched within this time frame, due to significant operational reasons, must have compensatory controls implemented to minimize risk.

- G. **User IDs and Password Controls.** All users must be issued a unique user name for accessing Medi-Cal PII. Username must be promptly disabled, deleted, or the password changed upon the transfer or termination of an employee with knowledge of the password, at maximum within 24 hours. Passwords are not to be shared. Passwords must be at least eight characters and must be a non-dictionary word. Passwords must not be stored in readable format on the computer. Passwords must be changed every 90 days, preferably every 60 days. Passwords must be changed if revealed or compromised. Passwords must be composed of characters from at least three of the following four groups from the standard keyboard:
- Upper case letters (A-Z)
 - Lower case letters (a-z)
 - Arabic numerals (0-9)
 - Non-alphanumeric characters (punctuation symbols)
- H. **User Access.** Exercise management control and oversight, in conjunction with DHCS, of the function of authorizing individual user access to Social Security Administration (SSA) data, MEDS, and over the process of issuing and maintaining access control numbers and passwords.
- I. **Data Destruction.** When no longer needed, all Medi-Cal PII must be wiped using the Gutmann or U.S. Department of Defense (DoD) 5220.22-M (7 Pass) standard, or by degaussing. Media may also be physically destroyed in accordance with NIST Special Publication 800-88.
- J. **System Timeout.** The system providing access to Medi-Cal PII must provide an automatic timeout, requiring re-authentication of the user session after no more than 20 minutes of inactivity.
- K. **Warning Banners.** All systems providing access to Medi-Cal PII must display a warning banner stating that data is confidential, systems are logged, and system use is for business purposes only by authorized users. User must be directed to log off the system if they do not agree with these requirements.
- L. **System Logging.** The system must maintain an automated audit trail that can identify the user or system process, initiates a request for Medi-Cal PII, or alters Medi-Cal PII. The audit trail must be date and time stamped, must log both successful and failed accesses, must be read only, and must be restricted to authorized users. If Medi-Cal PII is stored in a database,

database logging functionality must be enabled. Audit trail data must be archived for at least three years after occurrence.

M. Access Controls. The system providing access to Medi-Cal PII must use role based access controls for all user authentications, enforcing the principle of least privilege.

N. Transmission encryption. All data transmissions of Medi-Cal PII outside the secure internal network must be encrypted using a FIPS 140-2 certified algorithm that is 128bit or higher, such as AES. Encryption can be end to end at the network level, or the data files containing Medi-Cal PII can be encrypted. This requirement pertains to any type of Medi-Cal PII in motion such as website access, file transfer, and E-Mail.

O. Intrusion Detection. All systems involved in accessing, holding, transporting, and protecting Medi-Cal PII, which are accessible through the Internet, must be protected by a comprehensive intrusion detection and prevention solution.

VII. AUDIT CONTROLS

A. System Security Review. The County Department must ensure audit control mechanisms that record and examine system activity are in place. All systems processing and/or storing Medi-Cal PII must have at least an annual system risk assessment/security review that ensures administrative, physical, and technical controls are functioning effectively and provide an adequate levels of protection. Reviews should include vulnerability scanning tools.

B. Log Reviews. All systems processing and/or storing Medi-Cal PII must have a routine procedure in place to review system logs for unauthorized access.

C. Change Control. All systems processing and/or storing Medi-Cal PII must have a documented change control procedure that ensures separation of duties and protects the confidentiality, integrity and availability of data.

D. Anomalies. Investigate anomalies in MEDS usage identified by DHCS and report conclusions of such investigations and remediation to DHCS.

VIII. BUSINESS CONTINUITY / DISASTER RECOVERY CONTROLS

- A. ***Emergency Mode Operation Plan.*** The County Department must establish a documented plan to enable continuation of critical business processes and protection of the security of Medi-Cal PII kept in an electronic format in the event of an emergency. Emergency means any circumstance or situation that causes normal computer operations to become unavailable for use in performing the work required under this Agreement for more than 24 hours.
- B. ***Data Centers.*** Data centers with servers, data storage devices, and critical network infrastructure involved in the use or storage of Medi-Cal PII, must include sufficient environmental protection such as cooling, power, and fire prevention, detection, and suppression.
- C. ***Data Backup Plan.*** The County Department must have established documented procedures to backup Medi-Cal PII to maintain retrievable exact copies of Medi-Cal PII. The plan must include a regular schedule for making backups, storing backups offsite, an inventory of backup media, and an estimate of the amount of time needed to restore Medi-Cal PII should it be lost. At a minimum, the schedule must be a weekly full backup and monthly offsite storage of Medi-Cal data.

IX. PAPER DOCUMENT CONTROLS

- A. ***Supervision of Data.*** Medi-Cal PII in paper form shall not be left unattended at any time, unless it is locked in a file cabinet, file room, desk or office. Unattended means that information is not being observed by an employee authorized to access the information. Medi-Cal PII in paper form shall not be left unattended at any time in vehicles or planes and shall not be checked in baggage on commercial airplanes.
- B. ***Escorting Visitors.*** Visitors to areas where Medi-Cal PII is contained shall be escorted and Medi-Cal PII shall be kept out of sight while visitors are in the area.
- C. ***Confidential Destruction.*** Medi-Cal PII must be disposed of through confidential means, such as cross cut shredding and pulverizing.
- D. ***Removal of Data.*** Medi-Cal PII must not be removed from the premises of County Department except for identified routine business purposes or with express written permission of DHCS.
- E. ***Faxing.*** Faxes containing Medi-Cal PII shall not be left unattended and fax machines shall be in secure areas. Faxes shall contain a confidentiality statement notifying persons receiving faxes in error to destroy them. Fax numbers shall be verified with the intended recipient before sending the fax.

F. **Mailing.** Mailings containing Medi-Cal PII shall be sealed and secured from damage or inappropriate viewing of PII to the extent possible. Mailings that include 500 or more individually identifiable records containing Medi-Cal PII in a single package shall be sent using a tracked mailing method that includes verification of delivery and receipt, unless the prior written permission of DHCS to use another method is obtained.

X. **NOTIFICATION AND INVESTIGATION OF BREACHES AND SECURITY INCIDENTS**

During the term of this PSA, the County Department agrees to implement reasonable systems for the discovery and prompt reporting of any Breach or Security Incident, and to take the following steps:

A. **Initial Notice to DHCS.** (1) To notify DHCS immediately by telephone call plus email or fax upon the discovery of a breach of unsecured Medi-Cal PII in electronic media or in any other media if the PII was, or is reasonably believed to have been, accessed or acquired by an unauthorized person, or upon the discovery of a suspected security incident that involves data provided to DHCS by the SSA. (2) To notify DHCS within 24 hours by email or fax of the discovery of any breach, security incident, intrusion, or unauthorized access, use, or disclosure of Medi-Cal PII in violation of this Agreement, or potential loss of confidential data affecting this Agreement. A breach shall be treated as discovered by the County Department as of the first day on which the breach is known, or by exercising reasonable diligence would have been known, to any person (other than the person committing the breach), who is an employee, officer or other agent of the County Department. Notice shall be provided to the DHCS Program Contract Manager, the DHCS Privacy Officer and the DHCS Information Security Officer. If the incident occurs after business hours or on a weekend or holiday and involves electronic PII, notice shall be provided by calling the DHCS ITSD Service Desk. Notice shall be made using the "DHCS Privacy Incident Report" form, including all information known at the time. The County Department shall use the most current version of this form, which is posted on the DHCS Privacy Office website (www.dhcs.ca.gov, then select "Privacy" in the left column and then "County Use" near the middle of the page) or use this link: <http://www.dhcs.ca.gov/formsandpubs/laws/priv/Pages/CountiesOnly.aspx> Upon discovery of a breach, security incident, intrusion, or unauthorized access, use, or disclosure of Medi-Cal PII, the County Department shall take:

1. Prompt corrective action to mitigate any risks or damages involved with the breach and to protect the operating environment; and

2. Any action pertaining to such unauthorized disclosure required by applicable Federal and State laws and regulations.

- B. *Investigation and Investigative Report.*** To immediately investigate a breach, security incident, intrusion, or unauthorized access, use, or disclosure of Medi-Cal PII, within 72 hours of the discovery, the County Department shall submit an updated "DHCS Privacy Incident Report" containing the information marked with an asterisk and all other applicable information listed on the form, to the extent known at that time, to the DHCS Program Contract Manager, the DHCS Privacy Officer, and the DHCS Information Security Officer.
- C. *Complete Report.*** To provide a complete report of the investigation to the DHCS Program Contract Manager, the DHCS Privacy Officer, and the DHCS Information Security Officer within ten working days of the discovery of a breach, security incident, intrusion, or unauthorized access, use, or disclosure. The report shall be submitted on the "DHCS Privacy Incident Report" form and shall include an assessment of all known factors relevant to a determination of whether a breach occurred under applicable provisions of HIPAA, the HITECH Act, the HIPAA regulations and/or state law. The report shall also include a full, detailed corrective action plan, including information on measures that were taken to halt and/or contain the improper use or disclosure. If DHCS requests information in addition to that listed on the "DHCS Privacy Incident Report" form, County Department shall make reasonable efforts to provide DHCS with such information. If necessary, a Supplemental Report may be used to submit revised or additional information after the completed report is submitted, by submitting the revised or additional information on an updated "DHCS Privacy Incident Report" form. DHCS will review and approve the determination of whether a breach occurred and individual notifications are required, and the corrective action plan.
- D. *Notification of Individuals.*** When applicable state or federal law requires DHCS to notify individuals of a breach or unauthorized disclosure of their Medi-Cal PII, the following provisions apply: If the cause of the breach is attributable to the County Department or its subcontractors, agents or vendors, the County Department shall pay any costs of such notifications, as well as any and all costs associated with the breach. The notifications shall comply with the requirements set forth in California Civil Code Section 1798.29, and 42 U.S.C. section 17932, and its implementing regulations, including but not limited to the requirement that the notifications be made without unreasonable delay and in no event later than 60 calendar days. The DHCS Program Contract Manager, the DHCS Privacy Officer and the DHCS Information Security Officer shall approve the time, manner and content of any such notifications and their review and approval must be obtained before notifications are made. DHCS may elect to assign responsibility for such notification to the County Department. In the event

DHCS assigns notification responsibility to the County Department, DHCS shall provide the County Department with the appropriate direction and procedures to ensure notice is provided pursuant to applicable law. If the cause of the breach is attributable to DHCS, DHCS shall pay any costs associated with such notifications. If there is any question as to whether DHCS or the County Department is responsible for the breach, DHCS and the County Department shall jointly determine responsibility for purposes of allocating the costs of such notices.

E. Responsibility for Reporting of Breaches when Required by State or Federal Law. If the cause of a breach of Medi-Cal PII is attributable to the County Department or its agents, subcontractors or vendors, the County Department is responsible for reporting the breach and all costs associated with the breach. If the cause of the breach is attributable to DHCS, DHCS is responsible for reporting the breach and for all costs associated with the breach. When applicable law requires the breach be reported to a federal or state agency or that notice be given to media outlets, DHCS and the County Department shall coordinate to ensure such reporting is in compliance with applicable law and to prevent duplicate reporting, and to jointly determine responsibility for purposes of allocating the costs of such reports, if any.

F. DHCS Contact Information. To direct communications to the above referenced DHCS staff, the County Department shall initiate contact as indicated herein. DHCS reserves the right to make changes to the contact information below by giving written notice to the County Department. Said changes shall not require an amendment to this Agreement to which it is incorporated.

DHCS Program Contract Manager	DHCS Privacy Officer	DHCS Information Security Officer
<p>Program Integrity and Security Unit Policy Operations Branch Medi-Cal Eligibility Division 1501 Capitol Avenue, MS 4607 P.O. Box 997417 Sacramento, CA 95899-7417</p> <p>Telephone: (916) 552-9200</p>	<p>Privacy Officer c/o: Office of HIPAA Compliance DHCS Privacy Office, MS 4722 P.O. Box 997413 Sacramento, CA 95899-7413</p> <p>Email: privacyofficer@dhcs.ca.gov</p> <p>Telephone: (916) 445-4646 Fax: (916) 440-7680</p>	<p>Information Security Officer DHCS Information Security Office, MS 6400 P.O. Box 997413 Sacramento, CA 95899-7413</p> <p>Email: iso@dhcs.ca.gov Fax: (916) 440-5537</p> <p>Telephone: ITSD Service Desk (916) 440-7000 or (800) 579-0874</p>

XI. COMPLIANCE WITH SSA AGREEMENT

The County Department agrees to comply with substantive privacy and security requirements in the Computer Matching and Privacy Protection Act Agreement between the SSA and the California Health and Human Services Agency (CHHS) and in the Agreement between SSA and DHCS, known as the Information Exchange Agreement (IEA), which are appended and hereby incorporated in to this Agreement (Exhibit A). The specific sections of the IEA with substantive privacy and security requirements, which are to be complied with by the County Department are in the following sections: E, Security Procedures; F, Contractor/Agent Responsibilities; G, Safeguarding and Reporting Responsibilities for PII, and in Attachment 4, Electronic Information Exchange Security Requirements, Guidelines, and Procedures for Federal, State and Local Agencies Exchanging Electronic Information with SSA. If there is any conflict between a privacy and security standard in these sections of the IEA and a standard in this Agreement, the most stringent standard shall apply. The most stringent standard means the standard which provides the greatest protection to Medi-Cal PII.

XII. COUNTY DEPARTMENT'S AGENTS AND SUBCONTRACTORS

The County Department agrees to enter into written agreements with any agents, including subcontractors and vendors, to whom County Department provides Medi-Cal PII received from or created or received by County Department in performing functions or activities related to the administration of Medi-Cal that impose the same restrictions and conditions on such agents, subcontractors and vendors that apply to the County Department with respect to Medi-Cal PII, including restrictions on disclosure of Medi-Cal PII and the use of appropriate administrative, physical, and technical safeguards to protect such Medi-Cal PII. The County Department shall incorporate, when applicable, the relevant provisions of this PSA into each subcontract or subaward to such agents, subcontractors and vendors, including the requirement that any breach, security incident, intrusion, or unauthorized access, use, or disclosure of Medi-Cal PII be reported to the County Department.

XIII. ASSESSMENTS AND REVIEWS

In order to enforce this Agreement and ensure compliance with its provisions, the County Department agrees to allow DHCS to inspect the facilities, systems, books, and records of the County Department, with reasonable notice from DHCS, in order to perform assessments and reviews. Such inspections shall be scheduled at times that take into account the operational and staffing demands. The County Department agrees to promptly remedy any violation of any provision of this Agreement and certify the same to the DHCS Privacy Officer and DHCS Information Security Officer in writing, or to enter into a written corrective action plan with DHCS containing deadlines for achieving compliance with specific provisions of this Agreement.

XIV. ASSISTANCE IN LITIGATION OR ADMINISTRATIVE PROCEEDINGS

In the event of litigation or administrative proceedings involving DHCS based upon claimed violations by the County Department of the privacy or security of Medi-Cal PII, or federal or state laws or agreements concerning privacy or security of Medi-Cal PII, the County Department shall make all reasonable effort to make itself and County Workers assisting in the administration of Medi-Cal and using or disclosing Medi-Cal PII available to DHCS at no cost to DHCS to testify as witnesses. DHCS shall also make all reasonable efforts to make itself and any subcontractors, agents, and employees available to the County Department at no cost to the County Department to testify as witnesses, in the event of litigation or administrative proceedings involving the County Department based upon claimed violations by DHCS of the privacy or security of Medi-Cal PII, or state or federal laws or agreements concerning privacy or security of Medi-Cal PII.

XV. AMENDMENT OF AGREEMENT

DHCS and the County Department acknowledge that federal and state laws relating to data security and privacy are rapidly evolving and that amendment of this PSA may be required to provide for procedures to ensure compliance with such developments. Upon request by DHCS, the County Department agrees to promptly enter into negotiations concerning an amendment to this PSA as may be needed by developments in federal and state laws and regulations. DHCS may terminate this PSA upon thirty (30) days written notice if the County Department does not promptly enter into negotiations to amend this PSA when requested to do so, or does not enter into an amendment that DHCS deems necessary.

XVI. TERMINATION

This PSA shall terminate three years after the date it is executed, unless the parties agree in writing to extend its term. All provisions of this PSA that provide restrictions on disclosures of Medi-Cal PII and that provide administrative, technical, and physical safeguards for the Medi-Cal PII in the County Department's possession shall continue in effect beyond the termination of the PSA, and shall continue until the Medi-Cal PII is destroyed or returned to DHCS.

XVII. TERMINATION FOR CAUSE

Upon DHCS' knowledge of a material breach or violation of this Agreement by the County Department, DHCS may provide an opportunity for the County Department to cure the breach or end the violation and may terminate this Agreement if the County Department does not cure the breach or end the violation within the time specified by DHCS. This Agreement may be terminated

immediately by DHCS if the County Department has breached a material term and DHCS determines, in its sole discretion, that cure is not possible or available under the circumstances. Upon termination of this Agreement, the County Department must destroy all PII in accordance with Section VI.I, above. The provisions of this Agreement governing the privacy and security of the PII shall remain in effect until all PII is destroyed and DHCS receives a certificate of destruction.

XVIII. SIGNATORIES

The signatories below warrant and represent that they have the competent authority on behalf of their respective agencies to enter into the obligations set forth in this Agreement.

The authorized officials whose signatures appear below have committed their respective agencies to the terms of this Agreement. The contract is effective on the day the final signature is obtained.

For the County of Imperial, Department of Social Services,



(Signature)

12-03-13

(Date)

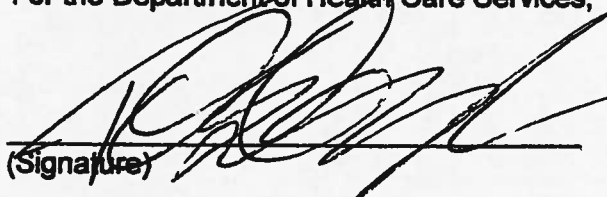
Raymond R. Castillo

(Name)

Chairman, Imperial County
Board of Supervisors

(Title)

For the Department of Health Care Services,



(Signature)

1/6/14

(Date)

Toby Douglas

(Name)

Director

(Title)

Exhibit A: Agreement between SSA and CHHS, and Agreement between SSA and DHCS with Attachment "Information System Security Guidelines for Federal, State and Local Agencies Receiving Electronic Information from the SSA." These are sensitive documents that are provided separately to the County's privacy and security office.

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **APPROVAL OF THE SAN DIEGO STATE UNIVERSITY
IMPERIAL VALLEY CAMPUS INTERNSHIP CREDENTIAL
AGREEMENT**

ACTION

BACKGROUND:

The purpose of this Agreement is to provide teachers hired by the District in a pre-credential status in high need areas to teach full time while pursuing a University teaching credential.

DISCUSSION/ALTERNATIVE/CONCERNS:

FISCAL IMPACT:

ACTION REQUESTED:

The Superintendent recommends the Board approve the San Diego State University Imperial Valley Campus Internship Credential Agreement as presented.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

INTERNSHIP CREDENTIAL PROGRAM
By and Between
SAN DIEGO STATE UNIVERSITY
AND
CENTRAL UNION HIGH SCHOOL DISTRICT

- **Multiple Subject Internship Credential**
- **Single Subject Internship Credential**
- **Multiple Subject Internship Credential, Bilingual Authorization**
- **Single Subject Internship Credential, Bilingual Authorization**
- **Education Specialist Internship Credential**
 - **Mild/Moderate Disabilities**
 - **Moderate/Severe Disabilities**
 - **Early Childhood Special Education**

The purpose of the Internship Credential Programs is to increase the pool of fully qualified teachers available to school districts. San Diego State University and the school district will form a partnership to better prepare future teachers. Operation of the Internship Program will be directed by the Chair of the Division of Education, San Diego State University, Imperial Valley Campus.

San Diego State University Responsibilities

1. Interns will be provided a comprehensive Preliminary Credential Program (as well as more than 160 hours of pre-service training—as required in the 1209 Amendment to the Internship Credential Bill) fulfilling all competencies, pedagogy, field experiences, and standards set down by the State of California (CCTC) and the National Credentialing Association of Teacher Educators (NCATE). Professors at San Diego State participate in the teacher scholar model in which research and state of the art information about the education of individuals from birth to age 22 is constantly developed and added to our coursework. We provide comprehensive evaluation and assessment of interns in the context of our coursework and practicum experiences. Interns will be enrolled in a practicum experience each semester of their program with specific competencies to fulfill. Should an Intern NOT meet the requirements of maintaining a 3.0 grade point average at San Diego State or fails to meet any other requirement of the program, we are not obligated to continue them in our program and the Internship Agreement with that individual will be terminated.

2. Interns will receive English Language Learner preparation (45 hours of which will be pre-service training—as required in the 1209 Amendment to the Internship Credential Bill) and multicultural competencies in the context of courses in the entire program of study and in prerequisite coursework. Interns will need to demonstrate competencies related to multicultural diversity and English language learner instruction during every semester of their program. In addition, students are now required to have English Learner and Language Arts Preparation (120 hours of practicum and coursework in related areas) before beginning as an intern. If a student hold another credential issued before 2002, all of these requirements are met.

3. The University will work collaboratively with the school district to provide a minimum of 144 hours of support/mentoring and supervision to each intern teacher per school year, to coach, model, demonstrate, and assist with course planning and problem-solving regarding students, curriculum, and effective teaching methodologies. The University will provide supervision/seminars each semester whereby Interns will receive support, guidance, and bridging to district support providers and in-services. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities *after the beginning* of a school year shall be equal to 4 hours times the number of instructional weeks remaining in the school year.

- To develop the knowledge and skills in the instruction of English learners, the University will provide 45 hours of additional support/mentoring and supervision to each intern teacher per school year, including in-classroom coaching, specific to the needs of English learners. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities *after the beginning* of a school year shall be equal to 5 hours times the number of months remaining in the school year.

4. Advertisement and recruitment of individuals from Bachelor's Degree Programs and Community College Programs will be conducted creating a pipeline and pool of possible Interns. Once individuals are fully admitted to the Division of Education having fulfilled all of the requirements of San Diego State University and the State of California for teacher preparation candidates, individuals will be eligible to interview with the district to be considered to fill Intern positions.

5. Department Chairs and Coordinators of Teacher Preparation and Education Specialist Programs will maintain partnerships and on-going relationships with district support providers and program managers to continuously provide appropriate training, in-service, supervision, and seminar support to Interns.

District Responsibilities

An Internship Credential authorizes the same service at the same level as the Preliminary Credential with some exceptions. The Internship Credential is only valid in one school district, or consortium, or State-certified non-public, nonsectarian, school. For this reason, interns must have a contract or other proof of employment before a credential can be issued. Each intern candidate is to work under the direct and continuing supervision of a San Diego State University Supervisor and District Support Provider who provides general support at the classroom level of the cooperating school.

1. The intern assumes full teaching and legal responsibility for their class from the first day of the teaching assignment as a paid employee of the District for at least one academic year, subject to the District's personnel policies and State law(s).
2. The intern receives salary and benefits based on the District's current policies. The intern may be assigned to extracurricular activities, department and/or faculty meetings proportionate to the teaching load of a regular contractual teacher. The intern will attend department and faculty meetings and parent-teacher conferences when appropriate. No intern may coach extra-curricular activities nor be required to attend meetings that present a conflict with his/her internship responsibilities at San Diego State University.

3. The intern is expected to attend all district in-service training sessions whenever possible. The intern will also attend assigned orientations that occur prior to the start of the school. If there is a conflict between University and district training, University meetings shall take priority during the Internship period.
4. The intern is responsible for maintaining up-to-date records of course plans, lesson plans, and unit plans. The intern is expected to:
 - make preparations to accomplish his/her teaching responsibilities outside the classroom;
 - abide by the policies of the school and district;
 - meet administrative due dates;
 - communicate with parents by letter, phone, and/or conference when necessary;
 - maintain prompt and regular attendance;
 - maintain a grade book;
 - initiate conferences with the university supervisor and district support provider to discuss progress and receive feedback about his/her teaching.
5. The District will assign a Support Provider to the intern to provide support. The district shall provide a minimum of 2 hours of support/mentoring and supervision every five days, totaling at least 72 hours per school year. The Support Provider will serve as an on-site guide, who observes the intern, and provides substantive feedback. The Support Provider will form a partnership with the University Supervisor to provide consistent and seamless support for the Intern.
 - The employer-provided school-site support provider shall have a valid corresponding Clear or Life credential, 3 years successful teaching experience, and English Language (EL) Authorization if responsible for providing specified EL support noted below.
 - The district will identify an individual who is immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for EL learners, for assessing language needs and progress, and to support language accessible instruction, through in-classroom modeling and coaching as needed. This individual may be the same support provider as noted above provided he or she has an EL authorization and is immediately available.
 - The district will allocate protected time for the employer-provided mentor to work with the intern within the school day.
 - The district shall identify a process for evaluating site-support for interns.
6. The District acknowledges that each intern under this Internship Credential Program shall be a paid employee of the District and thus covered under the District's insurance policies, including Workers' Compensation, to the extent available to other teachers. No intern shall be considered an employee or agent of San Diego State University while performing services for the District.

Please Note: As required by Education Code 44466: Interns shall not acquire tenure while serving on an Internship Credential.

Preconditions Established by State Law for Internship Programs

For initial and continuing accreditation by the Committee on Accreditation, participating districts and universities must adhere to the following requirements of state law:

- (1) **Bachelor's Degree Requirement.** Candidates admitted to internship programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education. (Reference: Education Code Section 44453).
- (2) **Basic Skills Requirement.** The internship program of professional preparation will require candidates who are admitted to meet the basic skills requirement prior to assuming intern teaching responsibilities. Reference: Education Code Section 44252 (b).
- (3) **Certificate of Clearance.** A Certificate of Clearance must be obtained prior to assuming intern teaching responsibilities. Reference: Education Code Section 44320 (d).
- (4) **Subject Matter Proficiency.** The approved teacher preparation program sponsor determines that each candidate meets the subject matter requirement prior to student teaching, or, for intern candidates, before being given daily whole class instructional responsibilities in a K-12 school or before becoming the teacher of record in a K-12 school. Reference: Education Code Sections 44259 (b) (5).
 - For Single Subject programs (traditional and/or internship), the candidate provides evidence of having passed the appropriate subject matter examination(s) or having completed the appropriate Commission-approved subject matter preparation program, or a course of study deemed equivalent by the program sponsor.
 - For Single Subject blended/integrated programs, the candidate provides evidence of having passed the appropriate subject matter examination(s), or having completed at least four-fifths (4/5) of the appropriate Commission-approved subject matter preparation program, or a course of study deemed equivalent by the program sponsor.
- (5) **Supervision of Interns.** In an internship program, the participating institutions shall provide supervision of all interns.
- (6) **Assignment and Authorization.** To receive approval, the participating institution authorizes the candidates in an internship program to assume the functions that are authorized by the regular standard credential (Reference: Education Code Section 44454). The institution stipulates that the intern's services meet the instructional or service needs of the participating district(s). (Reference: Education Code Section 44458).
- (7) **Participating Districts.** Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential involved (Reference: Education Code Section 44321 and 44452).

- (8) **Length of Validity of the Intern Certificate.** Each intern certificate will be valid for a period of two years. However, a certificate may be valid for three years if the intern is participating in a program leading to the attainment of a specialist credential to teach students, or for four years if the intern is participating in a district intern program leading to the attainment of both a multiple subject or a single subject teaching credential and a specialist credential to teach students with mild/moderate disabilities. Reference: Education Code Section 44325 (b).
- (9) **Non-Displacement of Certificated Employees.** The institution and participating districts or must certify that interns do not displace certificated employees in participating districts.
- (10) **Ratio Equivalency in Placement.** The 1209 Amendment to the Internship Credential Bill requires that Interns NOT be placed in high need schools in any greater ratio than other new employees.
- (11) **Justification of Internship Program.** Programs (credential areas, i.e., single subject or mild/moderate special education) that are developed to meet employment shortages must include a letter, addressed to the Department Chair at San Diego State University, from the participating district about the lack of availability of qualified certificated persons holding the credential.
-

San Diego State University and Central Union High School District agree to all the conditions of this Internship Credential Program as outlined above, to be effective on April 7, 2014. This Internship Credential Program is a general memorandum of understanding. As specific credential areas begin the Internship Partnership specific operating agreements will be established by Program Coordinators, Department Chairs, and District Program Managers and Administrators.

**SDSU Imperial Valley Campus
Internship Credential Agreement**
San Diego State University and Central Union High School District

This Agreement entered into this 7th of April, 2014, between the Trustees of the California State University on behalf of California State University, San Diego State University, Imperial Valley Campus, referred to as "UNIVERSITY," and the Central Union High School District, referred to as "AGENCY".

I. Statement of Purpose

The purpose of the internship between the UNIVERSITY and AGENCY is to provide teachers hired by the AGENCY in a pre-credential status in high need areas to teach full time while pursuing a UNIVERSITY Teaching credential.

II. Priorities

A. Program Activities

Activities will be accomplished in accordance with the attached Exhibit A, reviewed and agreed upon by the UNIVERSITY and AGENCY prior to the start of the internship, which by reference is hereby incorporated and made a part of this agreement.

The INTERN will:

1. Participate in all relevant trainings required by the AGENCY.
2. Model professional and appropriate behavior when working with students and AGENCY colleagues.
3. Support AGENCY events that are a part of the internship experience.
4. Meet the goals, expectations, and requirements of the University Internship Credential Program and specified internship requirements referenced in the attached Exhibit A.

B. Safe and Productive Environment

The AGENCY will:

1. Give INTERN a complete tour of the school site, and ensure that INTERN is aware of all emergency procedures and is able to act responsibly in the case of an emergency.
2. Ensure that INTERN is aware of the unique nature of the AGENCY population and is prepared to work with this population.
3. California law may require the AGENCY to obtain INTERN's fingerprints and submit them to the Department of Justice, and/or the Federal Bureau of Investigation, for a criminal background check. It is the AGENCY'S responsibility to: 1) obtain the INTERN's fingerprints; and 2) obtain criminal background clearance from the appropriate agency.

The UNIVERSITY will:

1. Support the INTERN program and its objectives by providing support for the INTERN as necessary and agreed upon in the attached Exhibit A document.

III. Structure of the Internship Credential Program

The structure of the Internship Credential Program is detailed in the attached Exhibit A and meets the requirements of participation in the California State approved Internship Program.

IV. Length of Agreement Term

This agreement shall become effective upon execution and shall continue until terminated by either party after giving the other party 30 days advance written notice of the intention to so terminate; provided further, however, that any such termination by AGENCY shall not be effective against any INTERN who at the date of mailing of said notice by AGENCY was participating in said program until such INTERN has completed the program as mutually agreed upon provided such student is performing satisfactorily. If either party wishes to terminate due to non-performance or failure to meet expectations, the party requesting termination shall consult with the other party to seek resolution prior to termination.

It is the responsibility of all parties to review the agreement annually to ensure that the agreement terms are current. Any changes to this agreement must be in writing via amendment and executed by all parties.

The attached General Provisions and Exhibit A is incorporated by reference and made a part of this agreement.

This document reflects my understanding of the relationship.

AGENCY

Central Union High School District

Agency

Authorized Signatory

Print Name

Date

Street Address

City State Zip

Email

Phone

Fax

SAN DIEGO STATE UNIVERSITY
Imperial Valley Campus
720 Heber Avenue
Calexico, CA 92231-2403


Department Chair, Division of Education

Print Name

Date


Dean /Associate Dean, Imperial Valley Campus

Print Name

Date

Contract and Procurement Management

Print Name

Date: April 7, 2014

General Provisions

Indemnification

The Agency shall be responsible for damages caused by the negligence of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. San Diego State University shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of the agency and the University that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The Agency shall procure and maintain General Liability Insurance, comprehensive or commercial form with \$1,000,000.00 minimum limit for each Occurrence and minimum limit of \$2,000,000.00 General Aggregate, as mutually agreed upon for this placement.

The Agency will pay student(s) according to applicable law including any required withholding and reporting whether payment is wage, stipend, or payment under a grant. If required by law, the agency shall consider student(s) employees and, as such, shall provide workers' compensation insurance.

The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The State of California has elected to be self-insured for its vehicle liability and Workers' Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

The University shall provide professional, personal general liability, and educator's errors and omissions liability coverage for students enrolled in Nursing, Allied Health, Social Work, or Education credential programs performing community service or volunteer work for academic credit, through the Student Professional Liability Insurance Program (SPLIP). The coverage limits under this program are \$5,000,000.00 for each Loss and \$15,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

Status of Interns

Interns shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, Agency shall comply with any state or federal law applicable to Agency's performance under this Contract.

Assignments

Without written consent of the CSU, this agreement is not assignable by the Agency either in whole or in part.

Agreement Alterations & Integration

No alteration or variation of the terms of the agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto any right to use the other party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **APPROVAL OF NOMINATIONS TO THE SELPA COMMUNITY ADVISORY COMMITTEE**

ACTION

BACKGROUND:

The Special Education Local Plan Area (SELPA) Community Advisory Committee provides input to the SELPA and local school districts on the operation and self-review of special education programs. These nominees agreed to serve on this committee at the request of Chip Raczka, district special education director. Appointments are for a term of two years.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

None.

ACTION REQUESTED:

The Superintendent recommends the Board approve the SELPA Community Advisory Committee nominations as listed.

ACTION: **MOTION:** _____ **SECOND:** _____
AYES: _____ **NOES:** _____
ABSTENTIONS: _____

COMMUNITY ADVISORY COMMITTEE

MUST BE SCHOOL BOARD APPROVED

	Name	Mailing Address	Phone Number	School Site
Special Education Parent	Micelle Betancourt	CASA 229 South 8 th St., Suite B	(760)353-7456	Central Union High School Southwest High School
Special Education Parent	Cruz Gonzalez	203 East Evan Hewes Hwy El Centro, CA	(760)277-8131	Central Union High School
Regular Education Parent	Terry McCullough	Central Union High School	(760)336-4314	Central Union High School
Special Education Parent	Ben Benton	Southwest High School	(760)336-4183	Southwest High School
Regular Education Parent	Arturo Zavala	Southwest High School	(760)336-4164	Southwest High School
Other District Personnel	Anabelle Alvarez	Central Union High School	(760)336-4536	Central Union High School

School District: Central Union High School District

Vote: _____ Ayes: _____ Notes: _____ Absent: _____

I certify that the foregoing statement is true and correct.

(Signature School Board Chair) _____ (Date of Board Meeting)

District Superintendent's Signature _____ Date

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **PROGRAM ADVISORY AND COMPLIANCE SERVICES
AGREEMENT BETWEEN SCHOOL INNOVATIONS &
ACHIEVEMENT, INC. AND CENTRAL UNION HIGH SCHOOL
DISTRICT**

ACTION

BACKGROUND:

Attached

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

None.

ACTION REQUESTED:

The Superintendent recommends the board approve the Program Advisory and Compliance Services Agreement between School Innovations & Achievement, Inc. and Central Union High School District relating to the Mandate Reimbursement Process Program.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____



PROGRAM ADVISORY AND COMPLIANCE SERVICES AGREEMENT
Between
SCHOOL INNOVATIONS & ACHIEVEMENT, INC.
And
CENTRAL UNION HIGH SCHOOL DISTRICT

THIS AGREEMENT, dated _____, 20__ (the "Agreement") is made by and between Central Union High School District ("District"), and School Innovations & Achievement, Inc., a California corporation ("SI&A"), each being a "Party" and collectively the "Parties."

RECITALS

WHEREAS, District is authorized to retain consulting services to assist District in the preparation and filing of reimbursement claims for the costs of the Mandate Reimbursement Process Program, legislatively mandated by the State of California ("State"), as well as an assessment of compliance practices in place as it relates to the Mandated Block Grant Program, and SI&A is qualified to perform such services;

WHEREAS, services related to the Mandate Reimbursement Process Program are referred to herein as "MandatePrep® Services"; and

WHEREAS, it is necessary and desirable that SI&A be retained by District for the purpose of performing consulting services;

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement Period.** The Agreement period begins July 1, 2014 (the "Effective Date") and will automatically expire on June 30, 2017 (the "Expiration Date"). The Agreement period consists of three (3) District fiscal years (July 1, 2014 through June 30, 2015; July 1, 2015 through June 30, 2016; and July 1, 2016 through June 30, 2017) (the "Agreement Period"). Each fiscal year within the Agreement Period is an "Agreement Year."
2. **Services.**
 - 2.1 **Description of Services.** SI&A agrees to provide District the following consulting services ("Services") during the Agreement Period:
 - (a) **Prepare and file (based on the District's Participation Status in the Mandate Block Grant Program, with information provided by the District):**

- (1) Any applicable prior year reimbursement claims based on program participation;
 - (2) Late and amended reimbursement claims, based on program participation; and
 - (3) Newly claimable programs approved by the Commission on State Mandates ("Commission") if the filing deadline is within the Agreement Period.
- (b) Hold training sessions for District's staff during the Agreement Period, as necessary or appropriate (as reasonably determined by SI&A);
 - (c) Provide access to interactive professional development training sessions for District and school site staff on a variety of essential programs via a web-based training platform.
 - (d) Conduct interviews with District staff and document processes regarding mandate programs.
 - (e) Provide interim and annual reports on;
 - (i) Program performance
 - (ii) Claim performance for all applicable claims
 - (iii) Analysis comparing Mandated Program options in preparation for the Districts yearly program election decision.
 - (f) Monitor District's mandated cost tracking systems;
 - (g) Research and assist District with data collection for test claims approved by the Commission during the Agreement Period;
 - (h) Serve as a liaison with the State Controller's Office and Commission regarding (i) statewide cost estimate request responses, and (ii) general questions from the State Controller's Office; and
 - (i) Provide representation of District with respect to any State audit of mandate reimbursement claims that were prepared and submitted with SI&A's assistance pursuant to this Agreement, unless prior to claim submission SI&A advised District that SI&A would not provide audit assistance, due to potentially unresolved audit issues (such as documentation or data problems) or claim rejection concerns.
 - (j) Free access to Cabinet Report. Cabinet Report is an online education-news publication that provides news coverage critical to education practices and administration, our reporting is aimed at an audience of educators, school administrators and policy-makers.



3. District's Obligations.

3.1 District Responsibilities and Obligations. District shall be responsible for the following:

(a) ensuring District has record retention policies sufficient to maintain original documentation used in support of claims (for audit or examination by any State or regulatory agency); and (b) maintaining original supporting documents for a period of four (4) years after the State's first payment of the claim; and (c) District shall provide SI&A all records and information relevant to any claim in a timely manner and contact information for District's personnel to whom SI&A may direct inquiries. District understands and agrees that the results of SI&A's inquiries, the documentation obtained from District and other corroborating information may be used by SI&A for filing and/or supporting the reimbursement claims, or responding to audits or investigations.

3.2 Claim Approval. Upon presentation of a claim for District's approval, District agrees to review the claim and respond to SI&A by either: (a) certifying to SI&A, under penalties of perjury, that the time, costs and other data collected by District and furnished to SI&A in support of the claim are true and correct; or (b) provide SI&A with notice specifying why the foregoing certification may not be true. All notices and certifications must comply with the requirements of Section 4 of the Standard Terms and Conditions.

3.3 For District that elect the Mandate Block Grant. The District acknowledges and agrees that the Program Advisory and Compliance Services, provided by SI&A, in connection with potential audit matters, consists of providing recommendations and support with forms and back-up documentation collected. It is the District's responsibility to ensure the District's compliance with all mandate block grant requirements

4. California False Claims Act. District acknowledges that reimbursement claims filed under this Agreement constitute "claims" under the California False Claims Act (California Government Code Section 12650, et seq.) ("False Claims Act") and consequently, District, its employees, contractors and other persons acting on its behalf, may be subject to the provisions of the False Claims Act. Among other things, the False Claims Act imposes liability for treble damages, penalties and costs of civil recovery actions upon persons who "knowingly" present or cause to be presented false claims, or who "knowingly" make or cause to be made false records or statements in support of a claim. Under the False Claims Act, "knowingly" means that a person, with respect to information, has actual knowledge of the information or acts in deliberate ignorance or reckless disregard of the truth or falsity of the information.

5. Payment of Fees.

5.1 Fees. For Services provided pursuant to the terms of this Agreement, District agrees to pay SI&A \$6,500, annually, for Program Advisory and Compliance Services (the "Fee").

5.2 Payment Plan. The Fee is payable in annual or semi-annual installments as indicated below. District must clearly mark one payment plan below. If a plan is not clearly identifiable by SI&A, then District agrees to pay the Fee on an annual basis.

3 annual payments due July 1, 2014, 2015 and 2016.

6 semi-annual payments due July 1, 2014, 2015 and 2016, and January 1, 2015, 2016 and 2017.

5.3 Travel; Lodging Expenses. If SI&A reasonably determines that travel to District's site is necessary, SI&A and District shall schedule mutually convenient dates and times for such meetings. All travel and lodging expenses incurred by SI&A in connection with the Initial Scope of Services are included in the Fee.

6. Entire Agreement. This Agreement, including, without limitation, the Standard Terms and Conditions attached hereto as Exhibit A is the final expression of, and contains the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.

7. Exhibits. All exhibits referred to in this Agreement are attached and incorporated herein by this reference.

8. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, including copies sent to a party by facsimile transmission or in portable document format (pdf), as against the party signing such counterpart, but which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the District and SI&A have made and executed this Agreement as set forth below.

SI&A:

DISTRICT:

SCHOOL INNOVATIONS
& ACHIEVEMENT, INC.

CENTRAL UNION HIGH SCHOOL
DISTRICT

Signature: *Jeffrey C. Williams*
Date Signed: 1/31/2014
Print Name: Jeffrey C. Williams
Title: Chief Executive Officer
Company: School Innovations & Achievement
Address: 5200 Golden Foothill Parkway
El Dorado Hills, CA 95762
Phone: (800) 487-9234
Fax: (888) 487-6441

Signature: _____
Date Signed: _____
Print Name: _____
Title: _____
Address: _____
Phone: _____
Fax: _____
Email: _____

EXHIBIT A - STANDARD TERMS AND CONDITIONS

1. **Scope of Services; Independent Contractor.** SI&A's services described in the Agreement (the "Services") detail the initial scope of services anticipated by SI&A as of the effective date of the Agreement ("Initial Scope of Services"). District acknowledges that the Fee is based on this Initial Scope of Services. If SI&A determines that the Initial Scope of Services may be or has been increased anytime during the Agreement Period, SI&A reserves the right to increase the Fee to compensate for the unanticipated or additional services as mutually agreed upon in writing by both Parties. This Agreement is not for lobbying services and SI&A is not being retained to provide lobbying services to District. The Parties agree that School Innovations & Achievement is an independent contractor and the Agreement shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture, association or any other relationship.
2. **Termination.** Either Party may terminate the Agreement, with or without cause, by delivering written notice of termination to the other Party not later than thirty (30) days prior to expiration of the current Agreement Year within the Agreement Period. The effective date of termination shall be the expiration of such current year of the Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. Except as set forth in this Section 2, neither Party shall have any liability to the other for damages resulting solely from a Party's termination of this Agreement in accordance with this Section 2.
3. **Termination Due to Changes in State Law.** If Legislation is enacted that eliminates or suspends K-12 education mandates, thereby making the filing of mandate reimbursement claims impossible or futile, District may immediately terminate this Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. All other terminations shall be subject to the terms and conditions set forth in Section 2, above.
4. **Notice.** All Agreement notices must be in writing, directed to the Party's address set forth below such Party's signature in the Agreement and shall be deemed to be received in accordance with the following: (a) in the case of personal delivery, on the date of such delivery; (b) in the case of facsimile transmission, on the date upon which the sender receives confirmation by facsimile transmission that such notice was received by the addressee, provided that a copy of such transmission is additionally sent by mail as set forth in (d) below; (c) in the case of overnight courier, on the second business day following the day such notice was sent, with receipt confirmed by the courier; and (d) in the case of mailing by first class certified mail, postage prepaid, return receipt requested, on the fifth business day following such mailing. A Party may change the address stated in the Agreement by giving notice to the other Party.
5. **District's General Responsibilities; District Acknowledgment.** During the Agreement Period, in addition to the obligations set forth in the Agreement, District is responsible for the following: (a) ensuring that District, its employees and contractors properly identify and comply with laws and regulations applicable to District's activities; (b) completing any documents required by SI&A for any service obtained by District; (c) importing only data that reflects student performance to the grade level into the school site plan to ensure confidentiality and consistency with FERPA guidelines; and (d) monitoring assignments of login and passwords to assure FERPA compliance. District acknowledges that SI&A's full, accurate and timely performance under this Agreement is materially dependent upon District's reasonable cooperation and assistance. District further acknowledges that SI&A's Initial Scope of Services and Fee presume a reasonable amount of cooperation and assistance from District, such as District's timely provision of certain information, documentation and personnel. SI&A has explained its requirements in this regard to District and District agrees to meet these requirements.
6. **Further Assurances.** Upon request of the other Party, SI&A or District shall execute and deliver additional instruments and take additional actions as may be necessary or appropriate to perform the Agreement.
7. **Assignment Prohibited.** Neither Party may assign any rights or obligations under this Agreement without the prior written consent of the other Party. Any purported assignment in violation of the provisions of this Section 7 shall be null and void.
8. **Family Educational Rights and Privacy Act ("FERPA"); California Education Code.** SI&A may have limited access to student information only for purposes of providing the legally required notification services, if any, specified in this Agreement. SI&A performs the Services as an agent of District and has no right to access or utilize student information for any other purpose. SI&A, its officers and employees, shall comply with the Family Educational Rights and Privacy Act and California Education Code sections 49073 et seq. and/or sections 76240 et seq. at all times.
9. **Confidential and Proprietary Materials of SI&A.** During performance of the Agreement, SI&A may provide materials or disclose information to District that SI&A considers proprietary or confidential including, but not limited to SI&A's training handbooks, policy manuals, instructions, copyrighted checklists and forms ("SI&A's Materials"). District agrees that District acquires no interest of any kind in SI&A's Materials. At all times during and after the Agreement Period, District agrees (a) to keep SI&A's Materials in confidence and trust for SI&A; (b) not to disclose, duplicate or otherwise use SI&A's Materials, except in furtherance of SI&A's performance per the Agreement; (c) to limit access to SI&A's Materials to District's employees and/or contractors who have a "need to know;" and (d) to promptly return all copies of SI&A's Materials to SI&A after a request is made.
10. **Limitation of Liability; Indemnification.** In no event shall SI&A's liability to District, for any reason arising out of this Agreement, exceed the amount of the Fee actually received by SI&A under this Agreement. SI&A shall not be liable for any consequential damages. Each Party agrees to defend, hold harmless, and indemnify the other Party (and its officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying Party's breach of the terms of this Agreement. In the event that any action or proceeding is brought against a Party by reason of any claim or demand discussed in this Section 10, upon notice from the Party, the indemnifying Party shall defend the action or proceeding at the indemnifying Party's expense, through counsel reasonably satisfactory to the other Party. The obligations to indemnify set forth in this Section 10 shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses, and liabilities from the time of giving the first notice of any claim or demand. The indemnifying Party's obligations under this Section 10 shall apply regardless of whether the other Party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage caused solely by the active negligence or by the willful misconduct of the other Party.
11. **Governing Law; Enforcement Costs.** The Agreement shall be governed by and construed in accordance with the substantive laws of California. If any legal action (including arbitration) is commenced to enforce the Agreement's terms or a Party's rights or obligations under this Agreement, then the prevailing Party shall be entitled to recover all fees and costs incurred by the action, including reasonable attorneys' fees and arbitrators' fees, in addition to any other relief to which the Party may be entitled.
12. **Judicial Reference.** In the event a dispute is not resolved through discussions and negotiations among the Parties, the dispute shall be decided by general reference procedures pursuant to Code of Civil Procedure Section 638 et seq., as modified by the provisions of this Section 12, and any subsequent provisions mutually agreed upon in writing by the Parties. The reference shall be conducted in accordance with California law, including, but not limited to, the Code of Civil Procedure and the Evidence Code. The Parties shall be allowed to conduct discovery in the manner provided by Code of Civil Procedure Section 2017 et seq. **BOTH PARTIES HEREBY WAIVE A JURY TRIAL OR PROCEEDING IN CONNECTION WITH ANY DISPUTE ARISING OUT OF THIS AGREEMENT.** All general reference proceedings hereunder shall, unless all Parties hereto otherwise agree, be conducted in a mutually agreeable location in the County of Sacramento, State of California.
13. **Modification; Interpretation; Severability; Construction.** No modification or supplement to any provision of the Agreement shall be valid, unless executed in writing by both Parties. No provision of the Agreement shall be construed to require the commission of any act contrary to law. If any term, provision, covenant or condition of the Agreement is held to be invalid or otherwise unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The headings preceding each Section and subsection of this Agreement are solely for convenience of reference only, are not part of the Agreement, and shall be disregarded in the interpretation of any portion of the Agreement. Whenever required by the context of the Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. The Agreement shall not be construed as if it had been prepared by one of the Parties, but rather as if both Parties had prepared the same. Unless otherwise indicated, all references to paragraphs, Sections, subparagraphs and subsections are to the Agreement.
14. **Waiver.** Either Party's failure at any time to enforce any default or right reserved to it, or to require performance of any of the Agreement's terms, covenants, provisions by the other Party at the time designated, shall not be a waiver of any such default or right to which the Party is entitled, nor shall it in any way affect the right of the Party to enforce such provisions thereafter.
15. **Force Majeure.** A Party shall not be liable under the Agreement as a result of any delay, failure or interruption caused by the other Party or third parties, an act of God, acts or orders of governmental authorities, acts of civil or military authorities, catastrophes or other cause (other than financial) beyond the Party's reasonable control, and such nonperformance will not be a default hereunder or a ground for termination of the Agreement.

ACTION ITEMS

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
SUBJECT: **APPROVAL OF THE EMPLOYMENT AGREEMENT BETWEEN BRYAN THOMASON AND THE BOARD OF TRUSTEES OF THE CENTRAL UNION HIGH SCHOOL DISTRICT, IMPERIAL COUNTY, CALIFORNIA**

ACTION

BACKGROUND:

Attached.

DISCUSSION/ALTERNATIVE/CONCERNS:

FISCAL IMPACT:

ACTION REQUESTED:

The Board of Trustees is requested to approve the Employment Agreement between BRYAN THOMASON and the Board of Trustees of the Central Union High School District, Imperial County, California.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

**EMPLOYMENT AGREEMENT BETWEEN
BRYAN THOMASON
AND THE BOARD OF TRUSTEES
OF THE
CENTRAL UNION HIGH SCHOOL DISTRICT
IMPERIAL COUNTY, CALIFORNIA**

This Employment Agreement (hereinafter "Agreement") is entered into by and between the Board of Trustees of the Central Union High School District of Imperial County, California (hereinafter referred to as the "Board") and Bryan Thomason (hereinafter referred to as "Superintendent"). The Board and the Superintendent hereby agree to the following terms and conditions:

1. **Term**

The Board hereby employs the Superintendent for a period of three (3) years, commencing July 1, 2014 and ending June 30, 2017. The Superintendent shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement, excluding vacation and holidays.

2. **Renewal of Agreement at the End of the Agreement**

This provision applies to the possible automatic extension of this Agreement in accordance with Education Code section 35031.

If, prior to December 31, 2016, the Board does not send or personally deliver a written notice to the Superintendent that this Agreement shall not be renewed, this Agreement shall be renewed automatically for a term of three (3) years with the same terms and conditions pursuant to Education Code section 35031. In the event this Agreement is automatically extended, the Board shall ratify any such extension in an open session at a regular meeting of the Board. The Board and the Superintendent acknowledge that the deadline notice date of December 31 is different from the forty-five (45) day advance notice in Education Code section 35031.

This automatic extension shall not be implemented in any year unless the Superintendent between October 1 and November 15, 2016, sends or personally delivers to each member of the Board written notice regarding this provision, including the effect of the December 31 deadline.

3. **Salary**

The annual salary of the Superintendent shall be one hundred fifty-five thousand dollars (\$155,000.00) payable in equal installments on the last day of each calendar month. The Board also reserves the right to increase the annual salary of the Superintendent at any time during this Agreement.

The annual salary of the Superintendent is calculated on a work year of 224 work days, 12 paid holidays, and 24 days paid vacation. The daily rate for the Superintendent is determined by dividing the Superintendent's annual salary by 224.

The Superintendent is a certificated management employee who is exempt from overtime. However, if the Superintendent believes that he should work any additional work day(s) beyond the two hundred and twenty-four (224) work days per year (July 1 - June 30), and the Board agrees to such additional work day(s), the Superintendent shall be paid at whatever is the current per diem rate for such additional work day(s). The per diem rate is the annual salary in this Section, as may be increased in any year, divided by two hundred and twenty-four (224) for each full extra work day actually worked by the Superintendent.

4. **Provision Required by Government Code Section 53260**

Regardless of the term of this Agreement, if it is terminated, the maximum cash settlement that the Superintendent may receive shall be an amount equal to his monthly salary multiplied by the number of months remaining on the unexpired term of this Agreement. However, if the unexpired term is greater than eighteen (18) months, the maximum cash settlement shall be an amount equal to the monthly salary of the Superintendent multiplied by eighteen (18), paid monthly. Any cash settlement shall not include any other noncash items except health benefits, which shall be continued for the same duration of time as covered in the settlement, or until the Superintendent finds other employment, whichever comes first. Again, however, if the unexpired term is greater than eighteen (18) months, the maximum time for continued health benefits paid for by the District shall be eighteen (18) months.

The intent of this provision is to satisfy the requirements in Government Code sections 53260-53264, and shall be interpreted consistently with these statutes.

5. **Benefits**

The Superintendent shall be provided the same District-paid medical, dental, vision and life insurance benefit package as is received by other certificated management employees of the District. The Superintendent shall be entitled to all statutory benefits as a certificated employee (Education Code sections 44962 - 44988). He shall receive twelve (12) days of paid sick leave each school year pursuant to Education Code section 44978.

6. **Expense Reimbursement**

The Superintendent shall be reimbursed for all necessary and reasonable business expenses incurred on behalf of the District which are documented and submitted pursuant to the procedures of the District. Such business expenses include, but are not limited to, business-related travel (lodging, meals, parking, tolls), out of county mileage at the District approved rate, the costs of membership in professional organizations, and purchase of business-related supplies. The District shall pay the

Superintendent's annual dues to ACSA and the dues for one civic/service organization mutually agreed upon by the Board and Superintendent.

The Superintendent shall be required to provide a cell phone as part of his duties. The Superintendent will receive a cell phone allowance of \$100 per month to conduct District business. This allowance may be used by the Superintendent at his discretion and he shall not be required to provide documentation.

The Superintendent shall not exceed the amounts budgeted for such purposes by the Board.

7. **Transportation**

The Superintendent is required to possess and maintain an automobile for the performance of his duties. The Board shall compensate the Superintendent five hundred dollars (\$500.00) per month for an automobile allowance for all travel within Imperial County. Travel outside of Imperial County is reimbursable under the established policies and procedures of the District.

The Superintendent may also utilize a District-owned vehicle for District-related business if any such vehicle is available. The Superintendent may utilize such District-owned vehicle only for District-related business and not for his personal use.

8. **Outside Professional Activities**

Nothing contained in this Agreement shall prohibit the Superintendent from using non-work days or time outside of the regular work day to undertake consulting work, speaking engagements, writing, lecturing, or other professional endeavors, provided that such undertakings do not interfere with or adversely affect his performance as the Superintendent in any way. The Superintendent shall advise the Board whenever the Superintendent undertakes such work.

9. **Duties and Responsibilities**

The Superintendent shall have the authority of Superintendent as prescribed by the laws of the State of California. The Superintendent shall be the chief executive officer of the District, shall act as Secretary to the Board, and shall have such powers and duties which are delegated to him by the Board. The Superintendent shall have the primary responsibility for execution of Board Policy, and the Board shall retain the responsibility for formulating and adopting said policy. The parties agree, individually and collectively, not to interfere with or usurp the responsibilities of the other party. The Superintendent shall have primary responsibility for all personnel matters, including selection, assignment and transfer of all employees, subject to prior approval of the Board. In all personnel matters, the Superintendent shall present his recommendations to the Board. In the event the Board does not approve said recommendation, the Superintendent shall submit another recommendation to the Board within a reasonable time.

The Superintendent may engage in professional growth activities as long as they do not interfere with his normal duties or impair his effectiveness. Such professional growth activities include, but are not limited to, attendance at workshops, conferences and meetings related to the District.

The Superintendent agrees to competently, efficiently and effectively carry out all of his assigned duties and responsibilities.

10. **Board-Superintendent Relations**

The Superintendent shall work with the Board in developing and maintaining a spirit of cooperation and teamwork in which the Board shall accept responsibility for formulating and adopting policy and for taking action on matters which by law require Board action. Subject to directives and mandates established by the Board, administrative responsibility and commensurate authority for administering the school system is delegated by the Board to the Superintendent. It is agreed that Board members shall endeavor in good faith to refer to the Superintendent, for study and recommendation, criticisms, complaints, and suggestions brought to their attention.

11. **Evaluation**

The Board and the Superintendent acknowledge that the employment relationship between the Board and the Superintendent is a very special and important relationship. This relationship needs regular communication and feedback. Approximately every four (4) months the Superintendent shall schedule a closed session of the Board for an evaluation conference of the Superintendent. The Board may evaluate the Superintendent in writing at any time and at least once each year.

12. **Medical Evaluation**

Every other year, commencing at the beginning of the 2015-2016 school year, the Superintendent shall undergo a medical examination to determine if he is medically fit to perform the essential duties of his position. The Board shall pay for this medical examination up to a maximum of seven hundred and fifty dollars (\$750.00), for expenses beyond those not covered by the Superintendent's medical insurance plan. The results of the medical examination in terms of whether or not the Superintendent is medically fit to perform the essential duties of his position shall be promptly communicated in writing to the President of the Board.

13. **Vacation and Holidays**

The Superintendent shall be entitled to twenty-four (24) days of annual vacation with pay and in addition will receive twelve (12) paid holidays. The Superintendent must take at least 10 days of paid vacation each year. Fourteen days of paid vacation may be carried over to the following year. However, the Superintendent shall not accumulate more than forty (40) days of paid vacation. Upon termination of this Agreement, the Superintendent shall be entitled to compensation for unused and

accumulated vacation days to a maximum of forty (40) days at the then current daily rate of pay.

14. **Termination of Agreement**

This Agreement may be terminated by non-renewal pursuant to Section 2, by the Board for cause, by the Board without cause, by the Board because of continuing disability of the Superintendent, and by resignation of the Superintendent upon sixty (60) days prior written notice to the Board.

In the event of a proposed termination of this Agreement for cause, the Board shall give at least thirty (30) days prior written notice to the Superintendent with specific charges which shall constitute a material breach of this Agreement. The Superintendent shall be given a reasonable opportunity to be heard in the way of any explanation or defense before any final decision on the proposed termination of this Agreement.

In the event of a termination of this Agreement without cause, the Board shall give at least sixty (60) days prior notice and the Board may place the Superintendent on paid administrative leave. The Board shall continue to pay him the salary under this Agreement for a period of no more than eighteen (18) months or until the expiration of this Agreement, whichever comes first.

In the event of a proposed termination of this Agreement because of continuing disability of the Superintendent, the Board shall give at least thirty (30) days prior written notice to the Superintendent. No such notice shall be sent until there are no remaining days of paid leave available to the Superintendent, and the Superintendent is not able to perform the essential duties of his position with or without reasonable accommodation. The Superintendent shall be given a reasonable opportunity to be heard in the way of any explanation or defense before any final decision or the proposed termination of this Agreement.

15. **Miscellaneous Provisions**

This Agreement is subject to the applicable laws of the State of California and to the rules and regulations of the State Board of Education.

The Superintendent shall maintain all required credentials as a Superintendent during the term of this Agreement.

This Agreement can be changed or modified only by a written document signed by both parties, except that the Board reserves the right to increase the Superintendent's salary at any time pursuant to Section 3.

If any term or provision of this Agreement is determined to be illegal by a court of competent jurisdiction, then such term or provision shall be severed from this Agreement and the remaining terms and provisions shall be in full force and effect.

16. **Provisions Required by Government Code Sections 53243, 53243.1, 53243.2, 53243.3, AND 53243.4.**

53243. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides paid leave salary offered by the local agency to the officer or employee pending an investigation shall require that any salary provided for that purpose be fully reimbursed if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.1. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides funds for the legal criminal defense of an officer or employee shall require that any funds provided for that purpose be fully reimbursed to the local agency if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.2. On or after January 1, 2012, any contract of employment between an employee and a local agency employer shall include a provision which provides that, regardless of the term of the contract, if the contract is terminated, any cash settlement related to the termination that an employee may receive from the local agency shall be fully reimbursed to the local agency if the employee is convicted of a crime involving an abuse of his or her office or position.

53243.3. On or after January 1, 2012, if a local agency provides, in the absence of a contractual obligation, for any of the payments described in this article, then the employee or officer receiving any payments provided for those purposes shall fully reimburse the local agency that provided those payments in the event that the employee or officer is convicted of a crime involving the abuse of his or her office or position.

53243.4. The purpose of this article, "abuse of office or position" means either of the following:

- (a) An abuse of public authority including, but not limited to, waste, fraud, and violation of the law under color of authority.
- (b) A crime against public justice including, but not limited to, a crime described in Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

The intent of this Section is to satisfy the requirements in Government Code sections 53243, 53243.1, 53243.2, 53243.3, 53243.4, and this Agreement shall be interpreted consistent with these statutes.

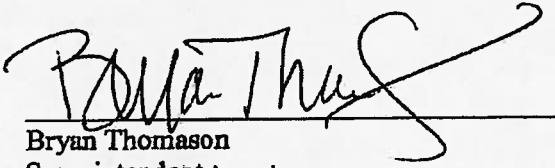
17. **Indemnification**

Subject to and in accordance with the provisions of Government Code section 825 and 995; the District shall defend, indemnify and hold harmless the Superintendent from any and all demands, claims, suits, actions, legal proceedings and judgments against the Superintendent in Superintendent's individual capacity or official capacity as an agent and employee of the District provided that the incident(s) giving rise to any such demand, claim, suit, action, legal proceeding or judgment arose while the Superintendent was acting within the course and scope of his employment. Such indemnification and hold-harmless provision shall be for any and all claims arising out of or related to the Superintendent's performance of his duties under this Agreement or any extension of this Agreement.

Should the Superintendent cease to be employed by the District, the Superintendent will continue to receive the benefit of the indemnification and hold-harmless provisions herein, for any legal actions against him relating to his employment as District Superintendent, consistent with the requirements set for in this Section.

18. **Ratification**

The Superintendent and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board at a regular public meeting of the Board.



Bryan Thomason
Superintendent

Date: 5/8/14

Emma Jones
President, Board of Trustees

Date: _____

Ratified in an open session during a regular public meeting of the Board of Trustees on: _____, 2014.

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014

TO: Board of Trustees

FROM: C. Thomas Budde

**SUBJECT: ADOPTION OF BOARD RESOLUTION #05132014-14
ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO
CONDUCT THE ELECTION AND SPECIFICATIONS OF ELECTION ORDER**

ACTION

BACKGROUND:

Pursuant to Education Code Section 5322 an in preparation for the November 14, 2014 election the attached resolution must be adopted by the board and submitted to the Imperial County Elections Office by July 7, 2014.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

None.

ACTION REQUESTED:

The Board of Trustees is requested to adopt Board Resolution No. 05132014-14 Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election and Specifications of the Election Order.

ACTION: MOTION: _____ SECOND: _____
AYES: _____ NOES: _____
ABSTENTIONS: _____

**Central Union High School District
Board of Trustees
Resolution No. 05132014-14**

**RESOLUTION ORDERING AN ELECTION,
REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION,
AND REQUESTING CONSOLIDATION OF THE ELECTION AND SPECIFICATIONS
OF THE ELECTION ORDER**

CENTRAL UNION HIGH SCHOOL DISTRICT

WHEREAS, pursuant to Education Code Section 5322, whenever a school district election is ordered, the governing board of the district or the board or officer authorized to make such designation shall, concurrently with or after the order of an election, but not less than 123 days prior to the date set for the election in the case of an election for governing board members, or at least 88 days prior to the date of the election in the case of an election on a measure, including a bond measure, by resolution delivered to the county superintendent of schools and the officer conducting the election specify the date of the election and the purpose of the election;

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to Education Code Section 5342 and Elections Code Section 10400, such election for school districts may be either completely or partially consolidated;

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on **November 4, 2014**;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT THE Board of Trustees of the **CENTRAL UNION HIGH SCHOOL DISTRICT** hereby orders an election be called and consolidated with any and all elections also called to be held on **November 4, 2014** insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the **Central Union High School District** requests the Board of Supervisors of the County of Imperial to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that said school board hereby requests the Board of Supervisors to permit the Imperial County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Education Code Section 5322, the authority for the specifications of the election order, the Board of Trustees of the Central Union High School District hereby orders an election to be held with the following specifications:

The election shall be held on Tuesday, November 4, 2014:

BE IT FURTHER RESOLVED AND ORDERED that the Imperial County Elections Department conduct the election for the following offices on the November 4, 2014 ballot:

SEATS OPEN	OFFICE	TERM	DIST/DIV(if app.)
2	Board of Trustees	4	Central Union HSD

No election will be held if there are an insufficient number of nominees.

The qualifications of a nominee of an elective officer of the school district area as follows: (i.e. a registered voter in the district, trustee area, etc.)

The Candidate's Statement of Qualifications shall be limited to 200 words OR 400 words and will be paid for by the district OR candidate.

Date of last map change: _____

A current map showing the boundaries within the County of the school district and the divisions of the school district, if any is attached.

- BE IT FURTHER RESOLVED AND ORDERED** that the Imperial County Elections Department shall conduct the election for the following MEASURE(S) to be voted on at the November 4, 2014 election:

BE IT FURTHER RESOLVED AND ORDERED that Imperial County Elections Department is requested to:

Print the attached measure text exactly as filed or indicated on the document in the Voter's Information Pamphlet section of the Sample Ballot for the November 4, 2014 election. Cost of the printing and distribution of the measure text will be paid for by the city/district.

Not to print the measure text in the Voter's Information Pamphlet of the Sample Ballot but send a copy to voters upon request at the cost of said city/district.

BE IT FURTHER RESOLVED AND ORDERED that the Imperial County Elections Department is ordered that in the event of a tie vote, the candidate will be selected by (Ed. Code 5016(b):

- Run-off election
 By lot

PASSED AND ADOPTED this 13th day of May, 2014 by the following vote:

AYES:

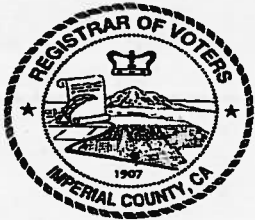
NOES:

ABSTENTIONS:

ABSENT:

President of said Board of Trustees

Attested: _____
Secretary



REGISTRAR OF VOTERS

Debra Porter

940 Main Street, Suite 206, El Centro, CA 92243

Ph: (760) 482-4226 Fax: (760) 355-4182

www.co.imperial.ca.us



DATE: April 14, 2014
TO: Cities, Special Districts and School Districts
FROM: Debra Porter, Registrar of Voters
SUBJECT: Deadlines for the November 4, 2014 ballot

The deadline for consolidating an election with the November 4, 2014 General Election is fast approaching. If your governing body is scheduled for an election and/or is planning to place a measure on the November 4, 2014 ballot, you must file a resolution that does the following:

1. orders the election;
2. requests the Imperial County Elections Department to conduct the election, and
3. consolidates it with any other jurisdiction holding an election on that same day.

The important deadlines to note are:

- May/June 2014 – suggested month that your governing body hold a meeting to adopt the resolution calling the election;
- July 2, 2014 - Special Districts and Cities deliver Notice of Election to County Clerk;
- July 4, 2014* – The superintendent of schools shall deliver to the election official copies of Order of Election for any school or community college district and formal Notice of Election. *Next business day is July 7, 2014.
- August 8, 2014 – last day for governing bodies to file their resolutions calling their election.

The following documents are enclosed to assist your governing body in calling and consolidating an election with the November 4, 2014 General Election:

ELECTION CALENDAR:

Review carefully for timely completion of responsibilities.

RESOLUTION:

The enclosed Resolution is a sample of what is to be filed with the Elections Official and Clerk to the Board of Supervisors.

WHAT THE ELECTION OFFICIAL NEEDS FROM YOU:

For your review

ESTIMATED COST OF CANDIDATE STATEMENT:

The estimated deposit for a candidate's statement is \$350.00 if the statement is typed and \$300.00 if submitted in electronic format. No handwritten statements will be accepted.

Questions regarding the election should be directed to Debra Porter at (760) 482-4216.

Sincerely,

Debra Porter

Debra Porter,
Registrar of Voters

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: C. Thomas Budde, Ph.D., Superintendent
FROM: Carol Moreno, Director of Human Resources
**SUBJECT: ANNUAL STATEMENT OF NEED FOR 30-DAY SUBSTITUTE
TEACHING PERMITS AND THE EMERGENCY DESIGNATED SUBJECTS
VOCATIONAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS
EDUCATORS**

ACTION

BACKGROUND INFORMATION:

Each school district, county office of education, state-wide agency, and non-public school or agency that wishes to employ individuals on Emergency 30-day Substitute Teaching Permits must have a Statement of Need on file at the School District Office each school year. It is no longer a requirement to submit this form to the Commission on Teacher Credentialing.

The Statement of Need is valid for no more than twelve months, and shall expire on the June 30 following its submission to the Imperial County Office of Education. Our current declaration for 30-Day Substitutes and Designated Subjects Vocational Education 30-Day Substitutes expires on June 30, 2014. The attached annual statement will allow the hiring of substitute teachers for the 2014-2015 school year. .

ACTION REQUESTED:

The Superintendent recommends the Board approve the attached Annual Statement of Need for 30-Day Substitute Teaching Permits and the Emergency Designated Subjects Vocational Education Substitute Teaching Permit.

ACTION: MOTION: _____ **SECOND:** _____
VOTE: AYES _____ **NOES** _____
ABSTENTIONS _____



State Of California
Commission On Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS VOCATIONAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

The situation or circumstances that necessitate the use of an emergency permit holder are as follows: (Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

	Central Union High School District	5/14/14
<i>Signature of the District Superintendent</i>	<i>District</i>	<i>Date</i>
<i>Signature of the County Superintendent of Schools</i>	<i>County</i>	<i>Date</i>

It is not necessary to submit this form to the Commission on Teacher Credentialing.

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: C. Thomas. Budde, Superintendent
FROM: Carol Moreno, Director of Human Resources
SUBJECT: DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

ACTION

BACKGROUND INFORMATION:

Annually, each school district, county office of education, state-wide agency, and non-public school or agency that wishes to employ individuals on emergency permits must have a Declaration of Need on file with the Commission on Teacher Credentialing before the Commission will issue any emergency permit. The District must conduct a diligent search to recruit fully credentialed candidates before employing emergency permit candidates.

All school districts using emergency permit teachers are required to estimate the number of emergency permits needed in the upcoming school year. The estimate must be made public at the local governing board meeting. The estimate and governing board approval are sent to the Commission in an annual "Declaration of Need for Fully Qualified Educators." The declaration is valid for no more than twelve months, and shall expire on the June 30 following its submission to the Commission. Our current declaration expires on June 30, 2014. The attached declaration indicates our anticipated needs for the 2014-2015 school year.

DISCUSSION/ALTERNATIVE/CONCERNS:

None

FINANCIAL IMPLICATIONS:

None known.

ACTION REQUESTED:

The Superintendent recommends the Board approve the attached Declaration of Need for Fully Qualified Educators.

ACTION: MOTION: _____ **SECOND:** _____
VOTE: AYES _____ **NOES** _____
ABSTENTIONS _____



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2014-15
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Central Union High School District District CDS Code: 1363115

Name of County: Imperial County CDS Code: 1310132

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 13 / 14 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2015.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Carol Moreno</u>		<u>Director of Human Resources</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>760-352-1865</u>	<u>760-336-4500</u>	<u>5/14/2014</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>351 Ross Avenue El Centro, CA 92243</u>		
<small>Mailing Address</small>		
<u>cmoreno@cuhsd.net</u>		
<small>Email Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>Email Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	7 _____
<input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	3 _____
List target language(s) for bilingual authorization: <u>Spanish</u>	
<input type="checkbox"/> Resource Specialist	_____
<input checked="" type="checkbox"/> Teacher Librarian Services	2 _____
<input type="checkbox"/> Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	3
Special Education	2
TOTAL	5

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. Lack of available resources in the area

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an intern program.

National University, Chapman University, Brandman University, San Diego State

University, University of Phoenix, University of Southern California

If no, explain why you do not participate in an intern program.

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: Tracie Baughn, DOHS Principal
SUBJECT **APPROVAL OF NAME FOR NEW SCHOOL (9TH GRADE ACADEMY)**

ACTION

BACKGROUND:

In order to apply for a CDS number for our new school (9th Grade Academy), the board must approve a name for the school. After speaking with the current students and the teacher, and researching schools with the same names, the choices are:

- Desert Palms High School (Two schools with this name in Arizona)
- Desert Winds High School (One school with this name in Antelope Valley)
- Phoenix Rising High School (no schools with this name)

The mascot for the school is the Phoenix.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

None

ACTION REQUESTED:

The Superintendent recommends the board select a name for the new (9th Grade Academy) school.

ACTION: **MOTION:** _____ **SECOND:** _____
AYES: _____ **NOES:** _____
ABSTENTIONS: _____

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **REVISION OF ADMINISTRATIVE REGULATION 1312.4 AND EXHIBITS RELATING TO COMMUNITY RELATIONS – WILLIAMS UNIFORM COMPLAINT PROCEDURES**

ACTION

BACKGROUND:

Attached

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

None.

ACTION REQUESTED:

The Superintendent recommends the board waive the first reading and adopt the proposed revision to Administrative Regulation 1312.4 and Exhibits relating to Community Relations – Williams Uniform Complaint Procedures.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

PROPOSED REVISION

Williams Uniform Complaint Procedures

AR 1312.4

Community Relations

Cautionary Notice: AB 97 (Ch. 47, Statutes of 2013) repealed Education Code 42605, which provided temporary flexibility for specified "Tier 3" categorical programs, and instead redirects the funding for those categorical programs into the Local Control Funding Formula (LCFF) (Education Code 42238.01-42251). The supplemental and concentration grant portions of the LCFF may be used for any schoolwide or districtwide educational purpose in accordance with state regulations to be adopted by January 31, 2014, with a goal of increasing or improving services for English learners, foster youth, and students eligible for free and reduced-price meals. Certain requirements related to Tier 3 categorical program(s) in the following policy or regulation are no longer applicable.

*****Note:** Education Code 35186 mandates districts to establish policies and procedures regarding complaints for deficiencies related to textbooks and instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. For districts that receive California High School Exit Examination (CAHSEE) intensive intervention funds, Education Code 35186 authorizes the use of this complaint procedure for deficiencies related to the provision of intensive instruction and services to pupils who have not passed one or both parts of the high school exit examination after the completion of grade 12. For details regarding the provision of this intensive instruction, see BP/AR 6179 - Supplemental Instruction.***

*****Note:** Education Code 35186 also requires that the district post notices concerning the complaint procedure in each classroom. 5 CCR 4680-4687 further delineate legal requirements for the complaint form and notice. See the accompanying exhibits for a sample notice and complaint form.***

*****Note:** It is recommended that districts use this procedure only for those complaints specified in Education Code 35186 and that regular uniform complaint procedures continue to be used, as required, for complaints concerning discrimination in state and federal categorical programs; see BP/AR 1312.3 - Uniform Complaint Procedures. For procedures related to complaints about employees, other than teacher vacancy or misassignment, see BP/AR 1312.1 - Complaints Concerning District Employees. For complaints concerning the district's adoption and selection of specific instructional materials, see BP/AR 1312.2 - Complaints Concerning Instructional Materials. For complaints regarding the district's nutrition program, see BP 3555 - Nutrition Program Compliance.***

Types of Complaints

The district shall use the following procedures to investigate and resolve complaints when the

complainant alleges that any of the following has occurred: (Education Code 35186; 5 CCR 4681, 4682, 4683)

1. Textbooks and instructional materials

- a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
- b. A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- d. A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment

- a. A semester begins and a teacher vacancy exists.
- b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

(cf. 4112.22 - Staff Teaching English Language Learners)

- c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. (Education Code 35186; 5 CCR 4600)

Beginning of the year or semester means the first day classes necessary to serve all the pupils enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day pupils attend classes for that semester. (5 CCR 4600)

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not

otherwise authorized by statute to hold. (Education Code 35186; 5 CCR 4600)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

3. Facilities

- a. A condition poses an emergency or urgent threat to the health or safety of pupils or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

- b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when the temporary closing of the restroom is necessary for pupil safety or to make repairs. (Education Code 35292.5)

*****Note:** Item #4 below is for use by districts maintaining grades 10-12 that receive CAHSEE intensive intervention funding.***

4. High school exit examination intensive instruction and services

A pupil, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after completion of grade 12 for two consecutive academic years or until the pupil has passed both parts of the exam, whichever comes first. (Education Code 35186)

(cf. 6162.52 - High School Exit Examination)

(cf. 6179 - Supplemental Instruction)

Filing of Complaint

*****Note:** Education Code 35186 requires that complaints be investigated and resolved within the timelines specified below. 5 CCR 4680 requires the principal to forward complaints beyond his/her control to the appropriate district official in a timely manner, but not to exceed 10 working days. During the Federal Program Monitoring (FPM) process, California Department of Education (CDE) staff will expect to see statements regarding the filing of the complaint, the investigation, timelines, and the complainant's right to appeal to the Governing Board and to appeal facility complaints to the CDE, as detailed in the following section.***

~~A complaint alleging any condition(s) specified in items #1-3 in the section entitled "Types of Complaints" above~~ **Williams Complaints** shall be filed with the principal or designee at the school in which the complaint arises. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee in a timely manner, but not to exceed 10 working days. (Education Code 35186; 5 CCR 4680)

*****Note:** The following paragraph is for use by districts maintaining grades 10-12 that receive CAHSEE intensive intervention funding.***

A complaint alleging any deficiency specified in item #4 in the section entitled "Types of Complaints" above shall be filed with a district official designated by the Superintendent. Such complaints may be filed at the district office or school site and shall be immediately forwarded to the Superintendent or designee. (Education Code 35186)

Investigation and Response

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186; 5 CCR 4685)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to the complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. If a response is requested, the response shall be made to the mailing address of the complainant as indicated on the complaint form. At the same time, the principal or designee shall report the same information to the Superintendent or designee. (Education Code 35186; 5 CCR 4680, 4685)

*****Note:** Education Code 48985 specifies that, when 15 percent or more of the pupils enrolled in a particular school speak a single primary language other than English, all notices, reports, statements, or records sent to the parents/guardians of such pupils be written in English and in the primary language. Education Code 35186 requires that, when Education Code 48985 is applicable, any response requested by the complainant must be written in English and in the primary language in which the complaint was filed.***

If Section 48985 of the EC is applicable, the response, if requested, and report shall be written in English and the primary language in which the complaint was filed. (Education Code 35186)

If a complainant is not satisfied with the resolution of a complaint, he/she has the right to describe the complaint to the Governing Board at a regularly scheduled meeting. (Education Code 35186; 5 CCR 4686)

For any complaint concerning a facilities condition that poses an emergency or urgent threat to the health or safety of pupils or staff as described in item #3a in the section entitled "Types of Complaints" above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction within 15 days of receiving the district's response. **The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code 35186; 5 CCR 4687)**

All complaints and written responses shall be public records. (Education Code 35186; 5 CCR 4686)

(cf. 1340 - Access to District Records)

Reports

*****Note: During the FPM process, CDE staff will expect to see a statement that the district is required to report summarized data as specified below.*****

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. (Education Code 35186; 5 CCR 4686)

Forms and Notices

~~The Superintendent or designee shall ensure a Williams complaint form is available at each school. The school shall have a complaint form available for such Williams Complaints. However, complainants need not use the district's complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)~~

*****Note: Education Code 35186 requires that the district's complaint form contain the elements stated in the following paragraph. In addition, Education Code 35186 requires that a notice be posted in each classroom in each school in the district, as specified below. See the accompanying exhibits for a sample form and classroom notice.*****

The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as

he/she wishes. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

Legal Reference:

EDUCATION CODE

1240 County superintendent of schools, duties

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

35292.5 Restrooms, maintenance and cleanliness

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

48985 Notice to parents in language other than English

60119 Hearing on sufficiency of instructional materials

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures, especially:

4680-4687 Williams complaints

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

(3/07 11/07) 11/10

Williams Uniform Complaint Procedures

Community Relations

Central Union High School District

Williams Complaints Classroom Notice

Notice to Parents, Guardians, Pupils, and Teachers Complaint Rights

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

3. Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.
4. Pupils, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12th grade are to be provided the opportunities to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.

5. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at <http://www.cuhsd.net/board-of-trustees/board-policies/>. You may also download a copy of the California Department of Education complaint form from the following Web site: <http://www.cde.ca.gov/re/cp/uc>.

Exhibit
Version:

CENTRAL UNION HIGH SCHOOL DISTRICT
El Centro, California

Williams Uniform Complaint Procedures

Community Relations

Central Union High School District
Williams Complaints Form

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested: Yes No

Name (Optional): _____ Mailing Address (Optional): _____

Phone Number Day (Optional): _____ Evening (Optional): _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

- A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment

- Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

4. High School Exit Examination (For school districts which receive intensive instruction funds)

- Pupils who have not passed the high school exit exam by the end of 12th grade were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254 (d) (4) and (5) after the completion of grade 12.

Date of Problem: _____

Location of Problem (School Name, Address, and Room Number or Location): _____

Course or Grade Level and Teacher Name: _____

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to describe fully the situation. _____

Please file this complaint at the following location:

District Superintendent
351 Ross Avenue
El Centro, CA 92243
760 336-4500

Exhibit
Version:

CENTRAL UNION HIGH SCHOOL DISTRICT
El Centro, California

CURRENT

AR 1312.4

Williams Uniform Complaint Procedures

Community Relations

Types of Complaints

The district shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186)

1. Textbook and Instructional materials

- a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
- b. A pupil does not have access to instructional materials to use at home or after school in order to complete required homework assignments.
- c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment

- a. A semester begins and a certificated teacher is not assigned to teach the class.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)

- b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

- c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

3. Facilities

A condition poses an emergency or urgent threat to the health or safety of pupils or staff.

a. Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; or structural damage creating a hazardous or uninhabitable condition. (Education Code 17592.72)

b. A school restroom has not been cleaned; maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means, except as necessary for pupil safety or to make repairs, the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. (Education Code 35292.5)

4. High school exit examination intensive instruction and services

A pupil, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after completion of grade 12 for two consecutive academic years or until the pupil has passed both parts of the exam, whichever comes first. (Education Code 35186)

(cf. 6162.52 - High School Exit Examination)

(cf. 6179- Supplemental Instruction)

Filing of Complaint

A complaint alleging any condition(s) specified above shall be filed with the principal or designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within 10 working days. (Education Code 35186)

Investigation and Response

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. (Education Code 35186)

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Board of Trustees at a regularly scheduled meeting. (Education Code 35186)

For complaints concerning a facility condition that poses an emergency or urgent threat to the health or safety of pupils or staff as described in item #3 above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction. (Education Code 35186)

All complaints and written responses shall be public records. (Education Code 35186)

(cf. 1340 - Access to District Records)

Reports

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. (Education Code 35186)

Forms and Notices

The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186)

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

Legal Reference:

EDUCATION CODE

- 1240 County superintendent of schools, duties
 - 17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account
 - 33126 School accountability report card
 - 35186 Williams uniform complaint procedure
 - 35292.5 Restrooms, maintenance and cleanliness
 - 37254 Supplemental instruction based on failure to pass exit exam by end of grade 12
 - 48985 Notice to parents in language other than English
 - 60119 Hearing on sufficiency of instructional materials
- CODE OF REGULATIONS, TITLE 5**
- 4600-4687 Uniform complaint procedures, especially:
 - 4680-4687 Williams complaints

Management Resources:

WEB SITES

- CSBA: <http://www.csba.org>
- California County Superintendents Educational Services Association: <http://www.ccesa.org>
- California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>
- State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Regulation
approved: March 11, 2008

CENTRAL UNION HIGH SCHOOL DISTRICT
El Centro, California

CURRENT

Exhibit 1312.4

Williams Uniform Complaint Procedures

Community Relations

NOTICE TO PARENTS/GUARDIANS, PUPILS AND TEACHERS: COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

Education Code 35186 requires that the following notice be posted in your child's classroom:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home to complete required homework assignments.
2. School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.
3. A complaint form can be obtained at the school office or district office, or can be downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site:
<http://www.cde.ca.gov/re/cp/uc>.
4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.

Exhibit
version: March 11, 2008

CENTRAL UNION HIGH SCHOOL DISTRICT
El Centro, California

WILLIAMS UNIFORM COMPLAINT PROCEDURES

COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURE

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment, or the lack of opportunity to receive intensive instruction and services to pupils who did not pass one of both parts of the high school exit examination by the end of grade 12. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? Yes No

Contact Information:

Name:

Address:

Phone Number: Day: Evening:

Location of the problem that is the subject of this complaint:

School:

Room Number or Name of Room:

Date problem was observed:

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint. Please check all that apply:

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)
- ___ A pupil lacks textbooks or instructional materials to use in class.
- ___ A pupil does not have access to instructional materials to use at home or after school to complete homework assignments.
- ___ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

2. Teacher vacancy or misassignment:
- ___ A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
- ___ A teacher lacking credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.

___ A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility conditions:

___ A condition exists that poses an emergency or urgent threat to the health or safety of pupils or staff as defined in AR 1312.4.

4. High school exit exam intensive instruction and services: (Education Code 35186)

___ Pupils who have not passed the high school exit exam by the end of grade 12 were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after the completion of grade 12.

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation:

Please file this complaint with the person specified below at the following location:

District Superintendent
(principal or title of designee)
351 Ross Avenue – El Centro, CA 92243
(address)

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

(signature)

(date)

Exhibit
version: March 11, 2008

CENTRAL UNION HIGH SCHOOL DISTRICT
El Centro, California

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: C. Thomas Budde, Ph.D., Superintendent
FROM: Merritt Merten, Fiscal Services Supervisor
SUBJECT: Food Service Management Contract Renewal

ACTION

BACKGROUND:

Last year the district entered into a second, one year agreement with Southwest Foodservice Excellence for the management of the district's food service program with the objective of providing quality food service to students and the elimination of food service's financial encroachment on the general fund. The agreement has provisions for one year renewals.

DISCUSSION/ALTERNATIVE/CONCERNS:

Several options for food service management services exist. They include returning to self-managed services, renewing the contract with the existing management company, or releasing another RFP and finding new management company.

The current management company has provided excellent service. Finding a new management company would require an RFP which requires several months. A self-managed program may cost more and no preparation has been done to convert to a self-managed program. In addition no applicants have been received for the Food Services Supervisor position.

Southwest Foodservice Excellence is proposing a contract addendum to renew their contract to provide food service management services at a zero encroachment on the General Fund. This is largely due to the district becoming compliant with the Federal Child Nutrition Program by paying all utilities from the General Fund instead of the Cafeteria Fund.

FINANCIAL IMPLICATIONS:

All conditions of the original contract remain in place. The Administrative Fee was and will remain \$3200.00 per month. The administrative fee is a flat fee and will not change throughout the 2014-2015 school year. The Management Fee was and will remain \$2480.00 per month. The Management fee is a flat fee and will not change throughout the 2014-2015 school year

ACTION REQUESTED:

The superintendent requests the board renew the contract for food services management with Southwest Foodservice Excellence for one year and authorize the superintendent to sign the Amendment to Renew the Contract.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

Central Union High School District-Fund 130 Resource 5310 CHILD NUTRITION		2014/15
Resource Codes	Object Codes	BUDGET
A. REVENUES		
1) Revenue Limit Sources	8010-8099	-
2) Federal Revenue	8100-8299	1,310,562
3) Other State Revenue	8300-8599	105,966
4) Other Local Revenue	8600-8799	487,391
5) TOTAL REVENUE		1,903,919
B. EXPENDITURES		
1) Certificated Salaries	1000-1999	-
2) Classified Salaries	2000-2999	606,277
3) Employee Benefits	3000-3999	202,845
4) Books and Supplies	4000-4999	753,094
5) Services and Other Operating Expenditures	5000-5999	239,202
6) Capital Outlay	6000-6999	-
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299, 7400-7499	-
8) Transfers of Indirect/Direct Support Costs	7300-7399	102,501
9) TOTAL EXPENDITURES		1,903,918
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)		0
D. OTHER FINANCING SOURCES/USES		
1) Interfund Transfers		
a) Transfers In	8910-8929	-
b) Transfers Out	7610-7629	-
2) Other Sources/Uses		
a) Sources	8930-8979	-
b) Uses	7630-7699	-
3) Contributions	8980-8999	-
4) TOTAL OTHER FINANCING SOURCES/USES		-

AMENDMENT TO RENEW CONTRACT

This amendment is between (LEA) Central Union High School District and (Company) Southwest Foodservice Excellence. The Parties now desire to amend the Contract. In Consideration of the promises contained herein and for other good and valuable consideration, the Parties hereto agree as follows.

This term of the Contract shall be for One (1) year beginning on July 1st 2014 and continuing until June 30, 2015 unless terminated by either party as provided.

The Administrative Fee will be \$3200.00 per month. The administrative fee is a flat fee and will not change throughout the 2014-2015 school year. The Management Fee will be \$2480.00 per month. The Management fee is a flat fee and will not change throughout the 2014-2015 school year.

This amendment is effective (date) July 1st 2014 and thereafter. All terms and conditions contained on Exhibit A. of this amendment shall apply to the 2013-2014 school year. All other conditions in the Contract shall remain unchanged and in full force and effect.

LEA

Company

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

1. SFE and the District shall arrive at a mutually agreeable budget for the 2014 - 2015 school year. In the event any conditions change during the current year from the amounts used in establishing the budget for the current year, SFE's obligation to reimburse the District shall be reduced by the amount of any increased costs or reduction in total food service receipts attributable to the change in the conditions, some examples include but are not limited to the following"
 - a. The number of full serving days shall be no less than the days utilized for the budget.
 - b. The district enrollment shall be no less than the enrollment utilized for the budget.
 - c. The total government reimbursement amount shall be no less than the current year and shall be adjusted to the actual amount received by the district.
 - d. The value, adequate quality and variety of government donated commodities shall be no less than the amount received the previous year and said government donated commodities shall be received on a timely basis.
 - e. The reimbursable student and adult "Paid" meal prices for breakfast and lunch shall be no less than the "Free" USDA National School Lunch & Breakfast Program reimbursement rate plus the commodity value for the budget year.
 - f. The number of serving sites and the current serving times shall remain the same.
 - g. The number of serving periods as well as number of students served in said periods shall not decline.
 - h. District costs charged to the food service program shall not exceed those listed in the budget or RFP.
 - i. Actual district costs for employees' labor, payroll, taxes, health benefits, retirement, pensions, insurance, and other costs and/or contributions charged to the food service program shall not exceed those listed in the budget or RFP or those used in the proposal forecast in the financial section of our proposal.
 - j. District policies, practices and service requirements shall remain the same or otherwise result in an appropriate adjustment.
 - k. State and Federal Legislation or Regulations shall remain the same or otherwise result in an appropriate adjustment.
 - l. Meal components and quantities required by the National School Lunch Act or National School Lunch Program.
 - m. There shall be no competitive sales during any and all serving times.
 - n. All vendor pricing shall remain constant throughout the year, examples include but are not limited to; COOPS, Dairy, Breads, Produce, Beverages, Snacks, Chemicals, etc.

- o. The state and/or federal minimum wage rate and taxes in effect at the start of this Amendment shall remain consistent throughout the year.
 - p. All District and/or SFE employee wages, taxes and benefits in effect at the start of this Amendment shall remain consistent throughout the year.
 - q. The LEA and FSMC shall jointly take inventory of all such food and supplies at the commencement of this agreement and upon the termination of this agreement. Prior to the commencement of the term of this agreement, the existing food and operational supplies shall be delivered without charge to the FSMC for the performance of this agreement. Any shortage or overage in inventory between the beginning and ending inventories at the termination of this contract will be paid for or credited to the FSMC's final billing
 - r. The 'Affordable Care Act' which may require an increase to insurance premiums or require additional employees to obtain health insurance.
 - s. No legal liability on the part of SFE LLC for any payment, or guarantee, or work performance, etc., may arise under the contract beyond the current fiscal year."
 - t. SFE shall reduce the amount of the guaranteed or non-guaranteed budgeted district return and/or year-end budget result by any and all amounts that result from changes in any and all local, state, or federal laws, or ordinances including but not limited to minimum wage and/or benefit increases.
2. **Cost Reimbursable Guarantee.** The District and SFE shall cooperate with each other and the District may support recommendations made by SFE to improve the financial position of the food service program. SFE will submit monthly statements in writing to the District in order to monitor the financial performance and match it against the forecast in our budget. If the recommendations of SFE are fully supported by the District, SFE shall guarantee that the food service program will meet or exceed the approved budget. In the event that this financial result is not attained, SFE shall reimburse the district an amount equal to the variance not to exceed One Hundred Percent (100%) of our annual management fee. Any and all budget surpluses and financial terms hereby enclosed will be revised and adjusted annually by SFE and presented to the District to be adopted as the new budget for the following fiscal year.
3. This Amendment is effective July 1, 2014 and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect, except by necessary implication.

FOOD SERVICE MANAGEMENT COMPANY

FULL SERVICE AGREEMENT

By and Between

Central Union High School District

And

Southwest Foodservice Excellence LLC (SFE)

**ARTICLE I
INTRODUCTION**

- 1.1 **Date of and Parties to the Agreement.** This Agreement, dated July 1, 2012, is between the Central Union High School District, a California public school district, referred to as "DISTRICT", and Southwest Foodservice Excellence LLC (SFE) referred to as "FSMC".
- 1.2 **Purpose of Agreement.** This Agreement sets forth the terms and conditions upon which the DISTRICT obtains the FSMC to manage and operate the DISTRICT's food service for the DISTRICT's students, residents, employees, visitors, and/or guests ("Food Services Program").
- 1.3 **Term of the Agreement.** The initial term of this Agreement is for a one-year period commencing on July 1, 2012, and continuing until June 30, 2013. This Agreement is subject to four (4) additional one-year renewals upon the consent of both parties, unless terminated earlier as provided in the Article concerning General Terms and Conditions. Renewals must be approved by the California Department of Education prior to execution of the renewal contract.

**ARTICLE II
RELATIONSHIP OF THE PARTIES**

- 2.1 **Limited Agency.** To the extent that the state or federal statutes or regulations require that the Contractor shall be an agent of the School Food Authority for certain regulatory purposes, such statutes and regulations shall be controlling, and the Contractor shall be the DISTRICT's agent for such purposes. Otherwise, Contractor shall be an independent contractor and not an officer, agent, employee, partner, joint venturer, or servant of the DISTRICT.
- 2.2 **Responsibilities of Agent.**
 - A. As agent, the FSMC shall prepare and serve a variety of high quality, wholesome, and nutritious food and beverages for students, residents, faculty, staff, employees, and others as designated by the DISTRICT in accordance with the terms and conditions of this Agreement.
 - B. The FSMC agrees that it will perform the work described in this Agreement in full compliance with all applicable laws, rules, and regulations adopted or promulgated by any federal or state regulatory body or governmental agency.
 - C. The FSMC agrees to meet all requirements and performance standards that may be specified by rule or regulation by any administrative officials or bodies charged with enforcement of any state or federal laws on the subject matter of this Agreement.
 - D. The FSMC agrees to assume full responsibility for the payment of all contributions, assessments, both state and federal, as to all employees engaged by it in the performance of this Agreement.

- E. The FSMC agrees to furnish the DISTRICT, upon request, a certificate or other evidence of compliance with state or federal laws regarding contributions, taxes, and assessments on payrolls.

2.3 Rights of Principal.

- A. As principal, the DISTRICT shall supervise and retain control of the FSMC's daily operation of the food service described in this Agreement; retain control of the quality, extent, and general nature of the food service operation; and establish all program and non-program meal and a la carte prices. Authorized representatives of the DISTRICT shall have access to all portions of the food service facilities at all times, and shall monitor the performance of the FSMC under this Agreement through periodic on-site visits. 7 CFR 210.16(a)(2), (3), & (4).
- B. The DISTRICT may make reasonable regulations with regard to all matters under its supervision and control, and the FSMC shall comply with them as soon as reasonably possible after proper notification is given.
- C. The DISTRICT shall retain control of the school food service account and overall financial responsibility for the school nutrition program. 7 CFR 210.16 (a)(4).
- D. The DISTRICT shall retain signature authority on the Child Nutrition Program Food Services Agreement, Free and Reduced Price Policy Statement, and all claims for reimbursement. 7 CFR 210.9(a)(b) and 210.16(a)(5).
- E. The DISTRICT shall be responsible for all contractual agreements entered into in connection with the school nutrition program. 7 CFR 210.21; 210.19(a)(1), 3016 and/or 3019.
- F. The DISTRICT shall ensure resolution of program review and audit findings. 7 CFR 210.9(b)(17) and 210.18(k)(1)(2).
- G. The FSMC shall provide a 21-day cycle menu, which is subject to the approval of the DISTRICT. The FSMC must adhere to the cycle menu for the first 21 days of meal service, and any changes made thereafter may be made only with approval of the DISTRICT. 7 CFR 210.16(b)(1).
- H. The DISTRICT shall maintain applicable health certification and be assured that the FSMC is meeting all state and local regulations in preparing and serving meals at the facilities. 7 CFR 210.16(a)(7).
- I. The DISTRICT shall develop, distribute, and collect the parent letter and application for free and reduced price meals. 7 CFR 245.6.
- J. The DISTRICT shall determine eligibility and verify applications for free and reduced price meal benefits and will conduct any hearings related to such determinations. 7 CFR 245.6, 6a, 7, 10.

- K. The DISTRICT shall assure that the maximum amount of USDA donated foods are received and utilized by the FSMC. 7 CFR 210.9(b)(15).
- L. The DISTRICT shall establish commodity processing agreements. 7 CFR 250.15(a).

**ARTICLE III
FOOD SERVICE PROGRAM**

- 3.1 Location. The FSMC shall prepare and serve meals for the schools/sites listed in the RFP or any subsequent addendums. The DISTRICT and the FSMC may agree to add other locations and will do so by amending this contract. Addition of other locations may require termination of this contract and re-bid for the services.
- 3.2 Programs. The FSMC shall prepare and serve meals for the DISTRICT acting as a sponsor of one or more of the following USDA Child Nutrition Programs:
- ◆ National School Lunch Program (NSLP)
 - ◆ School Breakfast Program (SBP)
 - ◆ Special Milk Program (SMP)
 - ◆ Afterschool Snack Program
 - ◆ Summer Food Service Program (SFSP)
 - ◆ Child and Adult Care Food Program (CACFP)
- 3.3 Calendar. All meals will be provided in accordance with the approved calendar. For the first twenty-one (21) days of food service, FSMC will adhere to the 21-day cycle menu agreed upon by FSMC and the DISTRICT. Changes in the menu may later be made with approval of the DISTRICT.
- 3.4 Meal Program. The FSMC shall provide nutritional, high-quality breakfasts, lunches, snacks, milk service, a la carte food, and vending items in accordance with the following terms:
- A. All reimbursable lunches, breakfasts, and snacks shall meet the qualifications for USDA reimbursement as described in 7 CFR 210.10 and 220.8, 225.16 and 226.20, as applicable.
 - B. Prices to be charged for meals and snacks during the current contract year shall be established by the DISTRICT. 7CFR 210.16(a)(4).
 - C. The DISTRICT shall administer the application process for all free and reduced price meals, and shall establish and notify parents and guardians of program criteria for eligible students. Both the DISTRICT and the FSMC shall be responsible for protecting the anonymity of students receiving free or reduced price meals.
 - D. The FSMC shall collect gross sale receipts, on behalf of the DISTRICT, for cash-paid meals, a la carte items, and vending items. Gross cash receipts shall be turned over daily to the DISTRICT.

- 3.5 Nutrition Awareness Programs. In cooperation with the DISTRICT, the FSMC shall conduct on-going nutrition awareness programs for students, residents, teachers, parents, and other interested parties.
- 3.6 Special Diets. The FSMC shall supply special diets for students where medically necessary and when prescribed and approved in writing by the DISTRICT and a licensed physician or medical practitioner.
- 3.7 Catering. Upon request by the DISTRICT, the FSMC shall provide catered food service at times and prices mutually agreed upon. For all DISTRICT sponsored and third party functions catered by the FSMC, the FSMC shall prepare and submit prenumbered invoices to appropriate administrators of the DISTRICT and representatives of third party organizations, which shall pay the DISTRICT directly. Such invoices will be submitted by the FSMC by the end of the current month. Any invoice payments received by the FSMC shall be immediately delivered to the DISTRICT's Accounting Department. The DISTRICT shall be responsible for collecting amounts due on food service accounts receivable invoices. The FSMC shall provide the DISTRICT with copies of invoices and an invoice control log within ten (10) days after the end of each month, which invoices shall be paid by the DISTRICT within ten (10) days of receipt.
- 3.8 Environmental Protection Agency Compliance. In performance of this Agreement, the FSMC shall comply with Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, Executive Order 117389, and EPA Regulations 40 CFR Part 15, *et seq.* Environmental violations shall be reported to the United States Department of Agriculture and US EPA Assistant Administrator for Enforcement, and the FSMC agrees not to utilize a facility listed on the EPA's "List of Violating Facilities."
- 3.9 Energy Policy and Conservation Act Compliance. The DISTRICT and the FSMC shall recognize mandatory standards and policies relating to energy efficiency which are contained in the state conservation plan issued in compliance with the Energy Policy and Conservation Act.
- 3.10 Contract Work Hours and Safety Standards Act Compliance. In performance of this Agreement, and as employer for management food service employees, the FSMC shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act.
- 3.11 Debarment Certification. The FSMC shall complete and submit to the California Department of Education the US Department of Agriculture Certification Regarding Debarment.
- 3.12 Lobbying. Pursuant to Section 1352, Title 31, US Code, the FSMC shall complete and submit a Certificate Regarding Lobbying and a Disclosure of Lobbying Activities to the California Department of Education.
- 3.13 "Buy American" Provision. Pursuant to Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998, the FSMC agrees to purchase, to the maximum extent practicable, domestic commodities or products for use in meals served under the NSLP and SBP.

**ARTICLE IV
MANAGEMENT AND PERSONNEL**

- 4.1 FSMC Management and Professional Employees. The FSMC shall provide sufficient and qualified management and professional employees to manage the food service operations and, to the extent allowed by law, supervise all management and professional employees employed therein. Prior to FSMC's assignment of management and professional employees to work pursuant to this Agreement, the DISTRICT shall have the right to interview all candidates and to select the individuals to be assigned to the DISTRICT under this Agreement. Such approval shall comply with all applicable laws and regulations. All selected candidates who may, under any circumstances, have contact with DISTRICT students, shall be required to be fingerprinted, background checked, and be individually approved by the DISTRICT to provide services under this Agreement in accordance with Education Code section 45125.1, *et seq.*
- 4.2 Non-Management Employees. All non-management food service employees shall be employees of the DISTRICT. The FSMC managers shall not direct and supervise the DISTRICT's food service classified personnel employed by the DISTRICT. The FSMC may interact or consult with the food service manager or director, supervisor, or food service classified employees of the DISTRICT on matters relating to food services, except as to issues regarding wages, benefits, or other terms and conditions of employment. (California Education Code section 45103.5)
- A. The services provided by the FSMC are not intended to create positions within the DISTRICT. No DISTRICT position will be eliminated and no DISTRICT staff will be redirected as a result of this contract. (California Education Code section 45103.5)
- 4.3 Student Workers. The DISTRICT has a policy of providing work experience for its students as part of the educational curriculum. In furtherance of that policy, the DISTRICT may assign students for work in the food service operation in such numbers as are agreed upon between the DISTRICT and the FSMC.
- 4.4 Payroll and Taxes. The FSMC shall prepare and process the payroll for and shall pay its employees directly. The FSMC further warrants that it shall withhold or pay as appropriate all applicable federal and state employment taxes and payroll insurance with respect to its employees, specifically including any income, social security, and unemployment taxes and workers' compensation payments.
- 4.5 Workers' Compensation Insurance. The FSMC shall procure and maintain throughout the duration of this Agreement Workers' Compensation Insurance covering its employees in conformance with California law. The FSMC shall, before commencement of the Agreement, provide a Certificate of Insurance evidencing such coverage.
- 4.6 Non-discrimination. Neither the DISTRICT nor the FSMC shall, unless otherwise made inapplicable by law, discriminate on the basis of race, color, gender, religion, sex, age, national origin, disability, political beliefs, sexual orientation, or marital or family status, or status as a Vietnam veteran, as defined by applicable federal, state, and local law, in the recruitment, selection, training, utilization, promotion, termination, or other

employment related activities concerning food service personnel.

4.7 Non-solicitation. The DISTRICT agrees that, during the term of this agreement, and for one year following termination of this agreement, the DISTRICT will not nor will the DISTRICT permit any of his affiliates to:

- A. personally or through others, hire, or otherwise encourage, induce, attempt to induce, solicit or attempt to solicit (on the DISTRICTS's own behalf or on behalf of any other person or entity) any employee of the FSMC to leave his or her employment with the FSMC; or
- B. personally or through others, use any confidential or proprietary information of the FSMC or any other improper means to interfere or attempt to interfere with the relationship or prospective relationship of the FSMC with any person or entity that the DISTRICT knows or should know, was or is expected to become a customer or a client of the FSMC.
- C. Should the DISTRICT hire a FSMC supervisor or manager, the DISTRICT shall pay the FSMC a finder's fee as liquidated damages.

The DISTRICT acknowledges that the FSMC has invested considerable amounts of time and money in training its supervisory employees in the systems, procedures, methods, forms, reports, formulas, computer programs, recipes, menus, plans, techniques and other valuable information which is proprietary and unique to the FSMC's manner of conducting its business and that such information is available, on a confidential basis, to the FSMC's supervisory employees. Therefore, the DISTRICT agrees that supervisory employees of the FSMC will neither be hired by the DISTRICT or any facility affiliated with the LDISTRICT for the term of this Agreement and 12 months thereafter For the purpose of this prohibition, "supervisory employees" shall be defined as those persons who have directly or indirectly performed management or professional services on the DISTRICT's premises at any time during the 12 month period immediately preceding termination of this Agreement.

- D. In addition, the DISTRICT agrees that if it knowingly violates the conditions set forth in the immediately preceding paragraph, then the DISTRICT shall pay to the FSMC and the FSMC shall accept as liquidated damages and not as a penalty for such breach, an amount equal to two times the annual salary of the FSMC supervisory employee hired by or allowed to work in the DISTRICT in violation of the terms of this Agreement.

ARTICLE V INVENTORIES, FACILITIES, EQUIPMENT, AND MAINTENANCE

5.1 Inventories of Food and Supplies. Prior to the commencement of the term of this Agreement, the existing food and operational supplies shall be delivered and paid directly by the DISTRICT for the performance of this Agreement. The parties shall take a joint inventory of such inventory of food and operational supplies. The cost of food and operational supplies ordered by the FSMC on behalf of the DISTRICT in performance of this Agreement shall be paid for by the DISTRICT. The inventory of food and operational supplies shall remain the DISTRICT'S property.

- A. Any federally donated commodities received by the DISTRICT and made

available to the FSMC shall be used only for the benefit of the DISTRICT's nonprofit food service operation and must be fully utilized. Bonus commodity items must be used to reduce the cost of meals. The USDA shall establish the value of commodities. Any commodity processing contracts shall be established by the DISTRICT. All goods, services, and monies received as a result of rebate under a processing contract must be used in the DISTRICT's nonprofit food service.

- B. FSMC representative must have authorization from the DISTRICT to have access to commodity ordering system and the name of authorized representative on file with the DISTRICT.

5.2 Small wares. The DISTRICT shall furnish the initial inventory of smallwares, including trays, dishes, glassware, flatware, serving utensils, and the like.

5.3 Office Facilities. The DISTRICT shall provide, without cost to the FSMC, suitable office facilities, including furniture and equipment, for use by the FSMC in performance of this Agreement. The FSMC shall take reasonable care of the office facilities and equipment, and shall return them to the DISTRICT in the same condition as when received upon termination of this Agreement, ordinary wear and tear excepted.

5.4 Sanitation. The DISTRICT shall be responsible for usual and customary cleaning and sanitation of the DISTRICT's food service facilities.

- A. The DISTRICT shall be responsible for housekeeping and sanitation in areas used for food preparation, storage, and service, and shall clean and sanitize dishes, pots, pans, utensils, equipment, and similar items.
- B. The DISTRICT shall be responsible for the required cleaning and maintenance of dining areas and snack bar seating areas beyond the front edge of the serving lines, as well as periodic cleaning of all ceilings, ceiling fixtures, air ducts, and hood vent systems (as per local ordinance). The DISTRICT shall also provide and maintain adequate fire extinguishing equipment for food service areas, provide necessary pest control, and shall be responsible for the removal of refuse from refuse collection centers.
- C. If the DISTRICT is unable to perform any of its responsibilities described in subparagraph B above, the FSMC shall temporarily assume those responsibilities and shall bill the DISTRICT for any costs incurred. Invoices for FSMC's performance of such responsibilities shall be paid within ten (10) days of receipt.
- D. The FSMC shall be responsible for complying with all applicable federal, state, and municipal laws related to its food preparation and sanitation duties under this Agreement and all rules and regulations promulgated thereunder. The DISTRICT shall be responsible for compliance with all applicable laws, rules and regulations relating to structural and equipment matters as well as its responsibilities under this Agreement.

5.5 Maintenance. The DISTRICT shall provide, at the DISTRICT's expense, maintenance

personnel and outside maintenance services, parts, and supplies required to properly maintain the food service facilities and equipment. If the FSMC is required by an outside maintenance service to make payment at the time of service, the DISTRICT shall promptly reimburse the FSMC for such payments made.

- 5.6 Condition of Facilities and Equipment. The DISTRICT shall obtain necessary health permits and certification for its equipment and facilities. The premises and equipment provided by each party in performance of this Agreement shall comply with all applicable building, safety, sanitation, and health laws; and shall satisfy all permit requirements, ordinances, rules, and regulations, including the federal Occupational Health and Safety Act of 1970 or applicable state act and standards promulgated thereunder. FSMC shall take reasonable and proper care of all premises and equipment in its custody and control and shall use them in a manner that will not cause violation of applicable laws, ordinances, rules, and regulations, including any reporting and record-keeping requirements. If at any time the FSMC is notified by an authorized government agency that the DISTRICT's premises or equipment are not in compliance with any law, ordinance, rule, or regulation, the FSMC shall immediately inform the DISTRICT of such notification.
- 5.7 Transportation Equipment and Vehicle. The DISTRICT shall provide transportation vehicles and equipment to be used in the food service program. Maintenance, fuel, insurance, and equipment for transportation shall be the responsibility of the DISTRICT.
- 5.8 Nonconforming Facilities and Equipment. The DISTRICT shall, make all repairs, alterations, modifications, or replacements which may be necessary to correct any conditions of premises or equipment which violate applicable building, sanitation, health, or safety law, ordinance, rule or regulation. If the FSMC Makes any recommendations in regards to repairs, alterations, modifications or replacements, DISTRICT approval is required before any changes are made.

ARTICLE VI FINANCIAL AND PAYMENT TERMS

- 6.1 Billing for Reimbursements, Commissions, and Management and/or Administrative Fees. The FSMC shall submit supporting documents and correctly invoice the DISTRICT monthly for the items listed but not limited to the following:
- A. Food costs and delivery costs for food products.
 - B. Paper costs and delivery costs for paper products.
 - C. Chemical costs and delivery costs for chemical products..
 - D. The budgeted costs for the wages, taxes, and benefits of the food service director and other management employees on the FSMC's payroll.
 - E. Direct operating costs paid by the FSMC arising from the performance of this agreement. For clarification purposes, a summary of FSMC and DISTRICT direct costs have been made part of this agreement and are attached in Exhibit A

of this agreement. These costs were utilized to arrive at the financial guarantee from the FSMC to the DISTRICT.

PLEASE SEE EXHIBIT "A"

- E. A flat per month charge, twelve (12) months per year of **Three Thousand Two Hundred \$3,200.00** for the FSMC's Administrative Fee and flat per month charge, twelve (12) months per year of **Two Thousand Four Hundred & Eighty \$2,480.00** for the FSMC's Management Fee.

Invoice Due Date. Invoices submitted to the DISTRICT by the FSMC will be paid within thirty (30) business days of submission. If the DISTRICT does not make a payment within thirty (30) days of the due date, the DISTRICT shall pay a late fee at a rate of \$100.00 (One-Hundred Dollars and 00/100) per calendar day for each day after the thirty (30) days of the due date of the invoice. The \$100.00 (One-Hundred Dollars and 00/100) will stop accruing when the full payment "posts" to the FSMC's lockbox specified on the invoice. The sum of the late fees will be on a separate invoice presented to the DISTRICT and will not become part of the FSMC's YTD statements.

Cost Reimbursable Guarantee. The DISTRICT and the FSMC shall cooperate with each other and the DISTRICT may support recommendations made by the FSMC to improve the financial position of the food service program. The FSMC will submit monthly statements in writing to the DISTRICT in order to monitor the financial performance and match it against the forecast in our proposal. If the recommendations of the FSMC are fully supported by the DISTRICT, the FSMC shall guarantee that the food service program will achieve a financial **Break Even Budget**. In the event that this financial result is not attained, the FSMC shall reimburse the DISTRICT an amount equal to the variance not to exceed One Hundred Percent (100%) of our annual management fee AND up to Fifty Percent (50%) of our annual administration fee. Any and all budget surpluses and financial terms hereby enclosed in this original proposal will be revised and adjusted annually by the FSMC and will be presented to the DISTRICT to be adopted as the new budget for the following fiscal year. Additionally, any and all optional, additional one year contract renewals will not be financially guaranteed by the FSMC with any fees collected by the FSMC, either through administrative fees, management fees or other charges. Lastly, in the event any conditions change during the current year from the amounts used in establishing the budget for the current year, SFE's obligation to reimburse the District shall be reduced by the amount of any increased costs or reduction in total food service receipts attributable to the change in the conditions, some examples include but are not limited to the following:

- A. The number of full serving days shall be no less than the days utilized for the budget.
- B. The district enrollment shall be no less than the enrollment utilized for the budget.

- C. The total government reimbursement amount shall be no less than the current year and shall be adjusted to the actual amount received by the district.
- D. The value, adequate quality and variety of government donated commodities shall be no less than the amount received the previous year and said government donated commodities shall be received on a timely basis.
- E. The reimbursable student and adult "Paid" meal prices for breakfast and lunch shall be no less than the "Free" USDA National School Lunch & Breakfast Program reimbursement rate plus the commodity value for the budget year.
- F. The number of serving sites and the current serving times shall remain the same.
- G. The number of serving periods as well as district enrollment as stated in the RFP shall not decline.
- H. District costs charged to the food service program shall not exceed those listed in the budget or RFP.
- I. District policies, practices and service requirements shall remain the same or otherwise result in an appropriate adjustment.
- J. State and Federal Legislation or Regulations shall remain the same or otherwise result in an appropriate adjustment.
- K. Meal components and quantities required by the National School Lunch Act or National School Lunch Program.
- L. There shall be no competitive sales during any and all serving times.
- M. All vendor pricing shall remain constant throughout the year, examples include but are not limited to; COOPS, Dairy, Breads, Produce, Beverages, Snacks, Chemicals, etc.
- N. The state and/or federal minimum wage rate and taxes in effect at the start of this Amendment shall remain consistent throughout the year.
- O. All District and/or SFE employee wages, taxes and benefits in effect at the start of this Amendment shall remain consistent throughout the year.
- P. The LEA and FSMC shall jointly take inventory of all such food and supplies at the commencement of this agreement and upon the termination of this agreement. Prior to the commencement of the term of this agreement, the existing food and operational supplies shall be delivered without charge to the FSMC for the performance of this agreement. Any shortage or overage in inventory between the beginning and ending inventories at the termination of this contract will be paid for or credited to the FSMC's final billing.

6.2 Initial Payroll And Operating Expenses Start Up Payment. The FSMC shall submit to the

DISTRICT an invoice in the amount of \$22,922.50 which is the equivalent of eight (8) weeks of FSMC operating expenses to offset operating expenses of the food service program on the first week of the contract to be paid to the FSMC by July 31st 2012. The FSMC will reimburse the DISTRICT the full amount of operating expenses totaling \$22,922.50 by June 30th 2013.

- 6.3 Renegotiation of Financial Terms. The renegotiation of price terms under this agreement is permitted only upon the occurrence of unpredictable, unexpected conditions beyond the control of the parties. If those conditions create a significant and material change in the financial assumptions upon which the price terms of this agreement are based, then those price terms so affected may be renegotiated by the parties. Renegotiation of price terms under such conditions must be mutual. Any adjustments so negotiated and agreed upon must accurately reflect the change in conditions. The occurrence of contingencies that are foreseeable and predictable, but not certain, should be calculated into the defined price terms to the extent possible, with the goal of minimizing the need for renegotiation of price terms during the term of the agreement.
- 6.4 Operating Statements. The FSMC shall submit monthly statements to the DISTRICT by the fifteenth (15th) of the next month. This statement shall reflect all activity for the calendar month and be in sufficient detail to support the DISTRICT's claim for reimbursement. Such statements shall be paid within thirty (30) days of receipt.
- 6.5 Inspection of Books and Records. The books and records of the FSMC pertaining to operations under this Agreement shall be available to representatives of the DISTRICT, State Agency, the US Department of Agriculture, and the US General Accounting Office at any reasonable time and place.
- 6.6 Marketing / Improvements. The FSMC will fund certain marketing and/or improvements to the premises to facilitate the performance of services. The cost of the marketing/improvements shall not accrue interest and will be amortized as part of the food service operation over a five (5) year period on a straight-line basis and be billed monthly to the LEA. The LEA shall hold title to items funded by the FSMC. If the Agreement is terminated or expires for any reason(s) the LEA shall continue to make the amortized payments to FSMC in accordance with the schedule set forth herein.

ARTICLE VII GENERAL TERMS AND CONDITIONS

- 7.1 Compliance With Law. The FSMC shall comply with all laws, ordinances, rules, and regulations of all applicable federal, state, county, and city governments, bureaus, and agencies, purchasing, sanitation, health, and safety of the food service operations. Within the scope of its obligations under this Agreement, FSMC shall also ensure the compliance by DISTRICT with all such laws, ordinances, rules, and regulations of all applicable federal, state, county and city governments, bureaus, and agencies, purchases, sanitation, health and safety of the food service operations. The FSMC will comply with all requirements of the National School Lunch Program, the School Breakfast Program, the Special Milk Program, the Summer Food Service Program and the Child and Adult Care

Food Program [as applicable] and shall procure and maintain all necessary licenses and permits. The DISTRICT shall cooperate, as necessary, for the FSMC's compliance and procurement efforts.

7.2 USDA Child Nutrition Program. In order to assist the DISTRICT's participation in the following Child Nutrition Program(s):

- ◆ National School Lunch Program (NSLP)
- ◆ School Breakfast Program (SBP)
- ◆ Special Milk Program (SMP)
- ◆ Afterschool Snack Program
- ◆ Summer Food Service Program (SFSP)
- ◆ Child and Adult Care Food Program (CACFP)

- A. No payment shall be made for meals or snacks that are spoiled or unwholesome at the time of service, or do not meet specifications developed by the DISTRICT, or do not otherwise meet the requirements of this Agreement. No deduction in payment shall be made by the DISTRICT unless the DISTRICT notifies the FSMC in writing within 48 hours of the meal service for which the deduction is to be made, specifying the number of meals for which a deduction is to be made and describing the reasons for the deduction.
- B. The FSMC shall maintain such records, for a period of not less than five (5) years, as are needed by the DISTRICT to support its claims for federal and state reimbursements. The FSMC shall submit to the DISTRICT a monthly meal reimbursement claim report including all meals served under all programs operated by the DISTRICT for the DISTRICT to submit to the California Department of Education.

7.3 Comprehensive Insurance. The FSMC shall obtain and keep in force during this Agreement (and for a period of one year thereafter), for the protection of the DISTRICT and the FSMC, broad form comprehensive general liability (including personal injury, advertising injury, products, and completed operations coverages) and professional liability insurance containing a combined single limit of liability of no less than Two Million Dollars (\$2,000,000) per claim/occurrence and in the aggregate. Prior to the commencement of the contract, FSMC will provide to the DISTRICT (a) a Certificate of Insurance evidencing the existence of all required coverages, and (b) an Additional Insured Endorsement evidencing the naming of District, its directors, officers, agents, employees and volunteers as additional insureds with respect to claims arising from the alleged acts or omissions of FSMC.

The DISTRICT shall obtain and keep in force during this agreement All Risk Insurance with replacement cost coverage for the food service facilities, equipment, offices and utilities against risks covered by standard forms of fire, theft and extended coverage and Comprehensive General Bodily Injury and Property Damage Liability Insurance in the combined single limit of no less than one million dollars (\$1,000,000). That insurance shall include, but not be limited to, Personal Injury Liability, Broad Form Property Damage Liability, Blanket Contractual Liability, and Products Liability and the SFA

shall deliver to the FSMC a certificate evidencing such policies and coverage prior to the execution of this agreement by the parties.

7.4 **Indemnity.** The DISTRICT and the FSMC shall defend, indemnify, and hold each other harmless from and against all claims, liability, loss, and expense, including reasonable costs, collection expenses, and attorney's fees incurred, which arise by reasons of the negligent act or omission of the indemnifying party, its agents, or its employees in the performance of its obligations under this Agreement.

7.5 **Trade Secrets.** In the course of providing the Services hereunder, the Parties may be exposed to trade secrets or other confidential or proprietary information and materials of the other Party including, but not limited to, menus, recipes, signage, Food Service surveys and studies, management guidelines, procedures, operating manuals and software, all of which shall be identified as confidential ("Confidential Information"). The Parties agree to hold in confidence and not to disclose any Confidential Information during the Term of this Agreement and for two (2) years afterward, except that the Parties may use or disclose Confidential Information: (a) to its employees and affiliates or others to the extent necessary to render any Service hereunder, provided that the other Party is first notified of the information that will be provided to any party outside of this Agreement and provided further that such information is disclosed only after such outside party is required to maintain it in confidence as required hereunder; (b) to the extent expressly authorized by either Party; (c) to the extent that at the time of disclosure, such Confidential Information is in the public domain, or after disclosure enters the public domain other than by breach of the terms of this Agreement; (d) that is in the possession of either Party at the time of disclosure and is not acquired directly or indirectly from the other Party; (e) that is subsequently received on a non-confidential basis from a third party having a right to provide such information; or (f) as required by order during the course of a judicial or regulatory proceeding or as required by a government authority. The Parties agree not to photocopy or otherwise duplicate any Confidential Information without the express written consent of the other Party. Each Party's Confidential Information shall remain the exclusive property of the Party and shall be returned to the other Party upon termination or expiration of this Agreement.

Nothing in this Section prohibits the Federal government's rights of reproduction or distribution for any material developed with nonprofit school food service account funds or for any materials in which the FSMC purchases an ownership interest. The FSMC understands that the DISTRICT is subject to the California Public Records Act (Gov. Code § 6250, *et seq.*). If a Public Records Act request is received by the DISTRICT to view public records that may contain FSMC's confidential information, the DISTRICT shall immediately notify FSMC of the request and the date such records will be released to the requester so that FSMC shall have sufficient time to object, unless FSMC provides to the DISTRICT written legal justification from FSMC's counsel as to the applicable exemption to disclosures under the California Public Records Act pertaining to such records.

In the event of any breach of this provision, the Parties shall be entitled to equitable relief in addition to all other remedies otherwise available to it at law. This provision shall survive the termination or expiration of this Agreement.

- 7.6 **Proprietary Materials.** DISTRICT acknowledges that the names, logos, service marks, trademarks, trade dress, trade names and patents, whether or not registered, now or hereafter owned by or licensed to FSMC or its affiliated and parent companies (collectively, "Marks") are proprietary Marks of FSMC, and DISTRICT shall not use the Marks for any purpose except as expressly permitted in writing by FSMC. Upon termination of this Agreement, SFA shall (a) immediately and permanently discontinue the use and display of any Marks and make or cause to be made such changes to the Facility as FSMC shall reasonably direct so as to effectively distinguish the Facility from its former appearance (collectively, "De-image"); and (b) immediately remove and deliver to FSMC all goods bearing any Marks. If DISTRICT shall fail to De-image the Facility within thirty (30) days of the termination date, FSMC and its agents shall have the right to enter the Facility and De-image the Facility without prejudice to FSMC's other rights and remedies.
- 7.7 **Assignment.** This Agreement may not be assigned by either party, in whole or in part, without the written consent of the other party, except the Parties may assign this Agreement to an affiliated company or wholly owned subsidiary without prior approval and without being released from any of their responsibilities hereunder.
- 7.8 **Notice.** Any notice or communication required or permitted under this Agreement shall be in writing and shall be served personally or sent by US registered or certified mail, postage prepaid and return receipt requested, addressed to the other party as follows:

Notices to the DISTRICT:
Central Union High School District
351 Ross Avenue
El Centro, CA 92243
C. Thomas Budde

Notices to the FSMC:
Southwest Foodservice Excellence LLC
Attn: Michael Nuzzi
9304 E. Raintree Dr. #110
Scottsdale, AZ 85260
Facsimile No. (480) 551-6552

Other persons or places may also be designated, in writing, by either of the parties, during the term of this Agreement. Notices shall be effective when received.

- 7.9 **Attorney's Fees.** If any action or proceeding is necessary to enforce the provisions of this Agreement, including any claim or demand, or to interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which it may otherwise be entitled, whether or not such action or proceeding is prosecuted to judgment.
- 7.10 **Catastrophe.** With the exception of payment obligations for prior performance under this Agreement, neither party shall be liable for the failure to perform their respective obligations under this Agreement when such failure is caused by fire, explosion, water, act of God or inevitable accident, civil disorder, strikes, vandalism, war, riot, sabotage,

weather and energy related closings, or other like causes beyond the reasonable control of the party, nor for any real or personal property destroyed or damaged due to such causes. The FSMC shall resume food service operations as soon as possible.

7.11 Remedy. Failure to cure shall be grounds for Termination for Cause.

7.12 Termination.

A. Termination for Convenience: This contract may be terminated at any time by the DISTRICT and the FSMC giving not less than sixty (60) days written notice of the intention to terminate for convenience.

B. Termination for Cause: If either Party breaches a material provision hereof ("Cause"), the non-breaching Party shall give the other written notice of such Cause. If the Cause is remedied within sixty (60) days of receipt of notice, the notice shall be void. If such Cause is not remedied within sixty (60) days of receipt of notice, the Party giving notice shall have the right to terminate the Agreement upon expiration of such remedy period.

C. State Agency Termination: In the event that the California Department of Education finds any portion of the competitive bidding process and/or the contract to be out of compliance with State and/or federal laws and regulations, this contract may be terminated immediately without prior notice.

7.13 Rights Beyond Termination. The right of termination referred to in this Agreement is not intended to be exclusive, and is in addition to any other rights available to either party at law or in equity.

7.14 Construction and Effect. A waiver of any failure under this Agreement shall neither be construed as, nor constitute a waiver of, any subsequent failure. This Agreement supersedes all prior negotiations, representations, or agreements. The Article and Paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the Articles and Paragraphs or be considered in their interpretation. The appendixes referred to herein are made part of this Agreement by the respective references to them. This Agreement may be executed in several counterparts, each of which shall be deemed an original.

7.15 Amendments to the Agreement. Each of the Articles and Appendixes shall remain in effect throughout the term of this Agreement unless the parties mutually agree, in a written document signed by both parties and attached to this Agreement, to amend, add, or delete an Article or Appendix. Any amendment to this Agreement shall become effective at the time specified in the amendment.

7.16 Sanctions. For breach of the agreement and associated benefits:

A. The California Department of Education shall be notified immediately of termination action and reason for termination.

B. The name of either party who has caused the breach shall be kept on record by the

California Department of Education for information and action if necessary when co-signing future agreements.

- C. If the FSMC causes the breach, the FSMC assumes liability for any and all damages, including excess cost to the DISTRICT in procuring similar services, and is liable for administrative, contractual, and legal remedies as applicable. DISTRICT shall mitigate its damages.

7.17 **IT Security.** DISTRICT shall be solely responsible for its information technology systems, including, but not limited to, point-of-sale devices, e-commerce solutions, and computer hardware and software services and applications ("DISTRICT Systems"). As such, DISTRICT shall indemnify, defend and hold harmless FSMCs from and against all claims, liabilities, damages and expenses (including reasonable attorneys' fees) arising out of, related to or resulting from: (i) DISTRICT's failure to allow FSMC to interface and connect FSMC's information technology systems and the DISTRICT Systems to the extent necessary for FSMC to perform the services hereunder (or DISTRICT's failure to provide FSMC with any reasonably requested assistance in connection therewith); (ii) the DISTRICT Systems, including, but not limited to, any breach or compromise thereof or any failure by FSMC to take the necessary security and privacy protections as are commercially reasonable under the circumstances; (iii) DISTRICT's failure to comply with any applicable laws or regulations related to the protection of personal information; and/or (iv) DISTRICT's failure to comply with any card association rules related to the protection of cardholder data, including, but not limited to, the payment card industry data security standards.

7.18 Except for payment of sums due, the FSMC shall not be liable to the LEA nor deemed in default under this contract if and to the extent that such party's performance of this contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected, which occurs without its fault or negligence, and which it is unable to prevent by exercising reasonable diligence. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, mobilization, labor disputes, civil disorders, fire, flood, lockouts, injunctions – intervention – acts, or failures or refusals to act by government authority, and other similar occurrences. The force majeure shall be deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and shall be deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with this agreement. Force majeure shall not include the following occurrences:

- A. Late delivery of equipment/materials caused by delay at a manufacturer's plant or elsewhere;
- B. By an oversold condition of the market.

IN WITNESS WHEREOF, the parties hereto enter into this Agreement as of the Effective Date.

Central Union High School District

By: _____

Name: C. Thompson

Its: Superintendent

6/1/12

**Southwest Foodservice Excellence LLC
(SFE)**

By: _____

Name: LUIS C. BENAVIDES

Its: Member/Manager

6/1/12

EXHIBIT A

INFORMATION ITEMS

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **PUBLIC DISCLOSURE OF WORKERS' COMPENSATION
CLAIMS ACTUARIAL REPORT**

I N F O R M A T I O N

BACKGROUND:

Pursuant to Education Code 42141, school districts are required to publicly disclose certain information that affects their financial status as it relates to Worker's Compensation. Attached is the Workers' Compensation Actuarial Report as of December 31, 2013 provided by Self-Insured Schools of California (SISC I).

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FISCAL IMPACT:

None.

ACTION REQUESTED:

None.

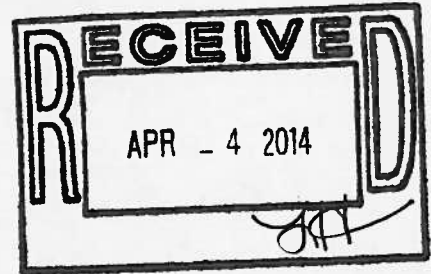
ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____



SISC I
SELF-INSURED SCHOOLS OF CALIFORNIA

WORKERS' COMPENSATION

April 1, 2014



To: Superintendents of SISC I Member Districts
From: Cindy Mattern, Chief Financial Officer
Self-Insured Schools of California (SISC)
Subject: Education Code 42141 Compliance as it Relates to Workers' Compensation

Education Code 42141 requires school districts and county offices of education to publicly disclose certain information that affects their financial status. This legislation requires the following public disclosure:

If a district is self-insured for workers' compensation claims, either as an individual district or as a member of a joint powers agency, the district superintendent shall annually provide information to the governing board regarding the estimated accrued but unfunded cost of those claims. The estimate is to be based on an actuarial report obtained at least every three years. The information shall be presented by the superintendent at a public meeting of the governing board, and at that same meeting the board shall disclose, as a separate agenda item, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the accrued but unpaid workers' compensation claims or it is otherwise decreasing the amount in its workers' compensation reserve fund. The board will annually certify to the county superintendent the amount of money, if any, that is has decided to reserve in its budget for the cost of the benefits and/or the claims, and submit any necessary budget revisions to account for that reserve.

The actuarial study performed by *Aon Risk Consultants, Inc.* representing SISC's projected financial position as of June 30, 2014 is summarized in the following table.

Based on the SISC I - Workers' Compensation Actuarial Report as of December 31, 2013		
	Projected Financial Position as of June 30, 2014	Actual Financial Position as of February 28, 2014
Projected funds available (Total Assets)	\$80,096,700	\$79,863,153
Present value of estimated outstanding losses and unallocated loss adjustment expenses at June 30, 2014 (Based on "expected" confidence level)	\$52,471,297	\$52,471,297
Ending financial position	\$27,625,403	\$27,391,856

I am pleased to report that, as the actuarial summary shows, the SISC I - Workers' Compensation JPA has a positive ending financial position. The ending balance includes sufficient reserves to enable your district to be in full compliance with the workers' compensation portion of Education Code 42141 without making any excess contributions to the SISC I JPA.

Please share this information with your governing board and retain a copy of this memorandum for your district's auditors. SISC will send a letter to your county superintendent confirming that your district is in compliance with the workers' compensation portion of Education Code 42141.

If you have any questions, please contact me at (661) 636-4882 or cimattern@kern.org.

P. O. Box 1847 ♦ Bakersfield, CA 93303-1847 ♦ <http://www.kern.org/sisc/>
2000 K Street - Larry E. Reider Education Center ♦ Bakersfield, CA 93301 ♦ (661) 636-4710 ♦ FAX (661) 636-4721

A Joint Powers Authority administered by the Kern County Superintendent of Schools Office, Christine Lizardi Frazier, Superintendent

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CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: May 13, 2014
TO: C. Thomas Budde, Superintendent
FROM: Merritt Merten, Fiscal Services Supervisor
SUBJECT: MONTHLY BUDGET AND CASH FLOW REPORT

INFORMATIONAL

BACKGROUND:

The attached reports are in response to the boards request for monthly budget and estimated cash flow information.

DISCUSSION/ALTERNATIVE/CONCERNS:

None

FINANCIAL IMPLICATIONS:

See attached

ACTION:

None

Page Breaks on Fund
Budget Type Working
Fiscal Year 2014
Dates 4/1/2014 through 4/30/2014
Include accts. on zeros NO
Include closed accts. NO
Resource type Both, Restricted and Unrestricted
Exceeded budget only NO
Add description for None

	Fund	Resource	Proj Year	Goal	Function	Object	Site	Manager
Detail on	X					X		
Account Selections	010							

FUND: 010-General Fund

<i>Object & Description</i>	Working	Current	Encumb. YTD	Current YTD	Balance	%
8011 - Revenue Limit State Aid - Current	23,841,329	1,233,108.00		17,434,218.00	6,407,111.00	26.9
8012 - Education Protection Account St	4,334,274			3,316,103.00	1,018,171.00	23.5
8019 - Revenue Limit State Aid - Prior Y	-4,167	-2,408.00		-10,742.00	6,575.00	
8021 - Homeowners Exemption	47,400			23,148.64	24,251.36	51.2
8041 - Secured Rolls Tax	3,590,068	744,573.10		1,746,745.17	1,843,322.83	51.3
8042 - Unsecured Roll Taxes	433,768	3,195.05		430,251.55	3,516.45	.8
8044 - Supplemental Taxes	12,500	1,014.15		28,704.72	-16,204.72	
8045 - Education Revenue Augmentatio	-1,877,987				-1,877,987.00	
8047 - Community Redevelopment Fund				304,118.57	-304,118.57	
8082 - Other In-Lieu Taxes		8,979.06		8,979.06	-8,979.06	
8181 - Special Education - Entitlement	587,774	263,377.10		263,377.10	324,396.90	55.2
8182 - Special Education - Discretionary	98,129				98,129.00	100.0
8285 - Interagency Contracts Between L	463,822			244,041.19	219,781.23	47.4
8290 - All Other Federal Revenue	1,875,652	15,619.43		651,796.19	1,223,855.31	65.2
8560 - State Lottery Revenue	625,943	196,723.96		385,460.68	240,482.32	38.4
8590 - All Other State Revenues	2,044,050	31,550.64		1,902,439.84	141,610.28	6.9
8625 - Community Redevelopment Fund	53,010			53,009.60		
8650 - Leases and Rentals	124,000	3,590.75		55,181.25	68,818.75	55.5
8660 - Interest	50,000	15,445.98		44,218.44	5,781.56	11.6
8677 - Interagency Services Between LE	830,781			595,482.00	235,299.00	28.3
8699 - All Other Local Revenue	296,923	7,262.20		159,548.02	137,374.84	46.3
8792 - Transfers of Apportionments fro	811,405	37,112.00		593,510.00	217,895.00	26.9
8980 - Contributions from Unrestricted R						
8990 - Contributions from Restricted Re						
8000s Totals	38,238,674	2,559,143.42		28,229,591.02	10,009,082.48	26.2
1100 - Certificated Teachers' Salaries	13,423,135	1,166,942.87		11,057,776.16	2,365,359.01	17.6
1130 - Overtime	365,356	10,133.50		195,817.75	169,538.60	46.4
1131 - Certificated Overloads	45,588			32,346.00	13,242.00	29.0
1150 - Extra Period Assignment	290,959	24,302.41		241,117.27	49,841.92	17.1
1160 - Substitute Teachers	351,378	42,697.00		237,858.87	113,519.13	32.3
1170 - Extra Duty Stipend	102,135	7,040.21		62,314.89	39,820.11	39.0
1171 - Special Stipend	42,000			22,500.00	19,500.00	46.4
1175 - Certificated Coaching Stipends	112,513	3,120.46		78,568.83	33,943.67	30.2
1180 - Part Time Certificated	32,000	2,482.00		14,741.50	17,258.50	53.9
1200 - Certificated Pupil Support Salarie	1,409,587	113,504.95		1,179,622.31	229,965.14	16.3
1230 - Certificated Pupil Support Hourly :	8,804			4,402.00	4,402.00	50.0
1300 - Certificated Supervisor and Admir	1,096,730	90,050.56		921,128.97	175,601.35	16.0
1301 - Certificated Assistant Principals	424,181	34,037.00		356,106.68	68,073.98	16.0
1302 - Department Chair Stipends	65,386	5,914.19		53,294.10	12,091.90	18.5
1900 - Other Certificated Salaries	567,167	47,696.61		464,622.30	102,544.71	18.1
1901 - Certificated Overtime/Hourly	6,000			675.00	5,325.00	88.8
1902 - Other Certificated Salaries Stipen	32,150	650.00		5,850.00	26,300.00	81.8

FUND: 010-General Fund

<i>Object & Description</i>	Working	Current	Encumb. YTD	Current YTD	Balance	%
1000s Totals	18,375,070	1,548,571.76		14,928,742.63	3,446,327.02	18.8
2100 - Classified Instructional Salaries	531,705	45,598.03		430,763.80	100,941.42	19.0
2130 - Instructional Aide Overtime	74,571	3,466.50		43,364.60	31,205.94	41.8
2132 - Instructional Aide Educational St	4,150	495.00		3,360.00	790.00	19.0
2160 - Substitute Instructional Aide	8,000	4,523.60		21,288.91	-13,288.91	
2170 - Instructional Aide Extra Duty St	536	48.73		438.54	97.46	18.2
2175 - Classified Coaching Stipends	161,045	1,483.68		113,345.21	47,700.21	29.6
2200 - Classified Support Salaries	2,368,980	191,852.37		1,963,619.02	405,360.69	17.1
2230 - Classified Support Overtime	109,803	9,342.10		76,992.60	32,810.40	29.9
2232 - Classified Support Educational St	3,875	390.00		3,120.00	755.00	19.5
2260 - Substitute Classified Pupil suppor	90,000	9,308.19		72,973.73	17,026.27	18.9
2300 - Classified Supervisor and Adminis	338,389	28,300.50		296,813.67	41,575.32	12.3
2400 - Clerical, Technical, and Office St	1,667,214	131,536.93		1,382,263.71	284,950.06	17.1
2430 - Clerical Overtime	16,349	868.28		12,813.66	3,535.34	21.6
2432 - Clerical/Technical Educational St	2,000	225.00		1,625.00	375.00	18.8
2460 - Substitute Clerical	25,500	1,584.00		25,200.07	299.93	1.2
2470 - Clerical Extra Duty Stipend	10,000				10,000.00	100.0
2900 - Other Classified Salaries	79,613	5,726.38		70,362.54	9,250.68	11.6
2930 - Other Classified Overtime	9,000	232.00		6,241.20	2,758.80	30.7
2931 - Other Classified Overtime/Hourly	8,666			3,696.00	4,970.00	57.4
2932 - Educational Stipend for Classified	650	65.00		520.00	130.00	20.0
2970 - Other Classified Extra Duty Stipe	5,000	250.00		2,500.00	2,500.00	50.0
2990 - Work Study	20,600	361.00		22,020.12	-1,420.12	
2000s Totals	5,535,646	435,657.29		4,553,322.38	982,323.49	17.7
3101 - State Teachers' Retirement Syste	1,530,673	125,154.18		1,209,366.61	321,306.11	21.0
3201 - Public Employees' Retirement Sy	518	1,572.86		15,652.16	-15,134.16	
3202 - Public Employees' Retirement Sy	607,198	46,274.78		474,655.27	132,542.61	21.8
3301 - OASDI/Medicare/Alternative, cer	1,934	1,723.87		12,636.24	-10,701.86	
3302 - OASDI/Medicare/Alternative, cla	342,358	25,887.12		269,218.42	73,139.92	21.4
3303 - Medicare, certificated	263,298	20,657.11		200,190.12	63,107.58	24.0
3304 - Medicare, Classified	80,099	6,125.56		63,564.13	16,534.82	20.6
3401 - Health & Welfare Benefits, certi	1,564,107	140,386.28		1,252,183.65	311,923.50	19.9
3402 - Health & Welfare Benefits, class	879,855	76,814.18		692,632.14	187,223.09	21.3
3501 - State Unemployment Insurance, c	18,165	730.66		7,082.20	11,082.99	61.0
3502 - State Unemployment Insurance, c	33,844	210.94		2,189.74	31,654.01	93.5
3601 - Worker Compensation Insurance, c	193,396	16,366.00		158,641.40	34,754.31	18.0
3602 - Worker Compensation Insurance, c	62,070	4,735.40		49,366.37	12,703.74	20.5
3701 - OPEB, Allocated, certificated pos	118,711				118,710.90	100.0
3702 - OPEB, Allocated, classified positi	89,600				89,600.00	100.0
3802 - PERS Reduction, classified positi	9				9.00	100.0
3901 - Other Benefits, certificated posit	9,315				9,315.00	100.0

FUND: 010-General Fund

<i>Object & Description</i>	Working	Current	Encumb. YTD	Current YTD	Balance	%
3000s Totals	5,795,150	466,638.94		4,407,378.45	1,387,771.56	23.9
4100 - Approved Textbooks and Core Cu	989,578		185.97	39,794.16	949,597.68	96.0
4200 - Books and Other Reference Mate	500				500.00	100.0
4300 - Materials and Supplies	1,299,052	72,731.85	307,390.22	515,823.02	475,839.01	36.6
4310 - Warehouse Supplies	33,000			24,827.82	8,172.18	24.8
4315 - Other Supplies	46,069	2,974.06	26,830.54	13,030.01	6,208.63	13.5
4350 - Office Supplies	19,521	3,436.22	5,342.66	13,743.13	435.50	2.2
4355 - Graduation Supplies	13,000	2,047.40	8,734.12	2,377.82	1,888.06	14.5
4360 - Transportation	50,000	3,431.94		45,676.85	4,323.15	8.6
4361 - Fuel	118,966	12,241.36		91,290.17	27,675.54	23.3
4362 - Tires	18,456	-46.63		9,241.23	9,215.05	49.9
4380 - Operations	90,000	10,923.66		112,896.52	-22,896.52	
4390 - Maintenance Supplies	258,479	17,219.68	15,059.52	253,689.10	-10,269.56	
4400 - Non-Capitalized Equipment	1,302,547	41,570.92	215,414.52	343,441.62	743,690.96	57.1
4000s Totals	4,239,169	166,530.46	578,957.55	1,465,831.45	2,194,379.68	51.8
5200 - Travel and Conferences	362,575	30,596.26	14,823.00	176,860.65	170,891.33	47.1
5300 - Dues and Memberships	34,533	6,970.00	550.00	29,095.10	4,887.44	14.2
5400 - Insurance	160,000			153,526.70	6,473.30	4.0
5500 - Operation and Housekeeping Ser	10,000	690.00		6,990.00	3,010.00	30.1
5501 - Gas	19,500	3,783.16		14,302.78	5,197.22	26.7
5502 - Electricity	1,147,850	67,818.62		692,190.55	455,659.45	39.7
5503 - Water / Sewer	49,680	3,430.68		40,484.37	9,195.63	18.5
5504 - Laundry / Dry Cleaning	13,300	2,361.06		17,417.65	-4,117.65	
5506 - Garbage	39,910	4,192.14		31,294.60	8,615.40	21.6
5600 - Rentals, Leases and Repairs	273,470	37,259.15	15,080.08	243,442.38	14,947.47	5.5
5710 - Direct Costs for Transfer of Servi	-7,795				-7,794.80	
5720 - Direct Costs						
5750 - Direct Costs for Interfund Service	-10,839				-10,839.00	
5800 - Professional/Consulting Services	1,450,199	90,934.66	108,274.44	760,862.03	581,062.89	40.1
5810 - Audits	12,000			8,300.00	3,700.00	30.8
5830 - Legal	49,000			12,255.59	36,744.41	75.0
5840 - Advertising	20,300	1,268.30		12,255.23	8,044.77	39.6
5850 - Employee Screening	17,000	937.95		9,620.75	7,379.25	43.4
5890 - Other Services	19,620	3,171.44		21,502.36	-1,882.36	
5900 - Communications	44,705	4,159.16		77,880.16	-33,175.03	
5901 - Postage	65,755	8,370.90	1,000.00	36,083.53	28,671.83	43.6
5903 - Cell Phones	15,000			17,110.79	-2,110.79	
5000s Totals	3,785,764	265,943.48	139,727.52	2,361,475.22	1,284,560.76	33.9
6210 - Architect Fees	42,600			42,488.50	111.50	.3
6270 - Permanent Construction	217,961			215,138.18	2,822.95	1.3

FUND: 010-General Fund

<i>Object & Description</i>	Working	Current	Encumb. YTD	Current YTD	Balance	%	
6290 - Inspection	1,200			1,200.00			
6400 - Equipment	1,435,555	5,761.81	59,059.34	412,663.57	963,831.70	67.1	
6000s Totals	1,697,316	5,761.81	59,059.34	671,490.25	966,766.15	57.0	
7222 - Transfers of Apportionments to C	734,993				734,992.93	100.0	
7223 - Transfers of Apportionments to J	830,781	43,653.00		651,657.00	179,124.00	21.6	
7310 - Direct Support/Indirect Costs Cha	0				0.00		
7350 - Transfers of Indirect Costs - Int	-97,181				-97,181.21		
7000s Totals	1,468,593	43,653.00		651,657.00	816,935.72	55.6	
1000s-7000s Totals	40,896,706	2,932,756.74	777,744.41	29,039,897.38	11,079,064.38	27.1	
Page Breaks Summary	8000s	38,238,674	2,559,143.42		28,229,591.02	10,009,082.48	26.2
	1000s-5000s	37,730,798	2,883,341.93	718,685.07	27,716,750.13	9,295,362.51	24.6
	1000s-6000s	39,428,113	2,889,103.74	777,744.41	28,388,240.38	10,262,128.66	26.0
	1000s-7000s	40,896,706	2,932,756.74	777,744.41	29,039,897.38	11,079,064.38	27.1
Fund Summary	8000s	38,238,674	2,559,143.42		28,229,591.02	10,009,082.48	26.2
	1000s-5000s	37,730,798	2,883,341.93	718,685.07	27,716,750.13	9,295,362.51	24.6
	1000s-6000s	39,428,113	2,889,103.74	777,744.41	28,388,240.38	10,262,128.66	24.6
	1000s-7000s	40,896,706	2,932,756.74	777,744.41	29,039,897.38	11,079,064.38	27.1

**Central Union High School District
Estimated Cash Flow 2013-2014**

(cash balanced as of 04/30/2014)

	balanced July	balanced August	balanced September	balanced October	balanced November	balanced December
Beginning Balance						
\$6,446,608.57						
Monthly Total Revenue	\$1,726,986.09	\$1,360,051.93	\$3,703,699.94	\$2,583,261.71	\$2,517,138.61	\$4,811,676.14
Prior Year	\$2,863,551.54	\$1,765,535.98	\$399,433.09	(\$174,896.03)	\$511,973.51	\$299,632.61
Compensation	(\$822,359.45)	(\$2,324,677.11)	(\$2,398,045.24)	(\$2,426,931.37)	(\$2,671,643.72)	(\$583,257.83)
General Disbursement	(\$409,995.83)	(\$679,811.89)	(\$652,831.92)	(\$663,218.38)	(\$308,868.42)	(\$364,900.54)
Cash Balance	\$9,804,790.92	\$9,925,889.83	\$10,978,145.70	\$10,296,361.63	\$10,344,961.61	\$14,508,111.99

	balanced January	balanced February	balanced March	balanced April	estimated May	estimated June
Monthly Total Revenue	\$2,502,303.94	\$2,198,750.11	\$4,268,457.22	\$2,559,143.42	\$151,270.05	\$1,928,655.68
Prior Year	\$257,511.82	\$48,999.87	(\$23,758.29)	(\$73,421.60)	(\$145,161.95)	\$204,838.07
Compensation	(\$5,249,678.42)	(\$2,523,005.70)	(\$2,438,976.63)	(\$2,450,867.99)	(\$2,438,795.29)	(\$2,413,923.92)
General Disbursement	(\$654,181.84)	(\$481,109.99)	(\$453,646.36)	(\$481,888.75)	(\$1,015,981.49)	(\$852,183.49)
Cash Balance	\$11,364,067.49	\$10,607,701.78	\$11,959,777.72	\$11,512,742.80	\$8,064,074.12	\$6,931,460.46